



## CYRUS DALLIN ART MUSEUM Minutes



Date: Tuesday, November 10, 2020  
Time: 7:00pm  
Location: Conducted by Remote Participation

Attendees: Ellen Aamodt, Geri Tremblay, James MCGough, Sarah Burks, Chris Costello, Mark DeCew, Molly Harper, Heather Leavell, Susan Gilbert, Peter Middleton, Chuck Luca

Absent: Anne Marie Delauney, Tracy Skahan

Meeting called to order at 7:10PM

### Minutes

1. Executive Order on Remote Participation
  - Dallin Museum meeting is taking place remotely with a quorum
2. Board of Director's report
  - Treasurer's summary and reimbursement requests
    - i. Working on monthly Summary statement with the new treasurer for the Dallin Meeting
    - ii. No reimbursements noted
  - Geri reported on visitors' trip to Skylight Studios with the new board of directors
    - i. Review of Dallin's Last Council and next steps
  - Heather: Noted that the annual appeal is in process
  - Heather: ~600 Newsletters. Content is being formatted. Will tweak the new open hours. Plan to be out by the end of the month
3. Events Calendar / Online Events
  - Sarah shared updated Events Calendar
  - Focus shift to online events during the pandemic
    - i. 10/8 Arlington Human Rights Panel
    - ii. French Painting Unveiling Online Event
    - iii. Sarah is planning a zoom gallery tour about the Suffragists
    - iv. Zoom tours by appt. Option for a tour in French with Anne Marie
    - v. Heather has added some of the spotlight segments on to the Museum's YouTube channel
      1. Needs help to help grow the connection
    - vi. Chris is determining how zoom/podcast might be a format for the coin/medal design for the Plymouth 400
      1. Needs to vet potential questions and answers through the US Mint
      2. Molly suggests an on-demand event vs. a live zoom event
      3. There may be an opportunity to have the event live and simply address certain questions.
      4. Potential to pre-record sections

# CYRUS DALLIN ART MUSEUM

## Minutes

5. Heather noted that ACMI might have an existing series for an in studio segment
  6. Heather wants to confirm outreach so may need to have sign up system
  7. Due Date Goal: Late Spring/Summer 2021
  - vii. Dallin Walking tour. Turn pdf into live option
  - viii. February 2021. Heather. Newton Public Library Talk on Dallin's Sculpture and Service activism
  - ix. Co-sponsor Christa Baronik. Ellen suggests postponing until there is an ability for social gathering and we can charge for the event
  - x. Sarah noted that part of the goal of virtual events is to continue to keep constituents engaged
  - xi. Molly noted opportunities for non-profits to charge for virtual events
  - xii. Molly drafted a linked google doc Online Program Tracker
    1. Resource
    2. Responsible Party
    3. Launch Date
    4. Partners
    5. Views to Date
    6. Media
    7. Revenue
    8. Feedback
  - xiii. Molly drafted a Program Look Back Report
    1. Observations
      - a. What went well
      - b. What can be better
      - c. How to make it easier
      - d. Next Steps
4. Update on the Learning Journey initiative
- Sarah shared the DEI outline with the Board
    - i. Outreach Interviews to Native American Contacts
    - ii. Initial partners for the interviews
      1. Joseph Zordan (Heather and Chuck)
      2. Elizabeth James Pferry (Sarah and Heather)
5. Subcommittee
- Planning document on working meeting roles
    - i. Lead Role
  - Need to review/revamp
  - Sarah to put proposal together
6. Collections/Curatorial
- The museum bid \$8K for and won the Signal of Peace
  - Bob Shure is working on restoration
  - Andrew Jay contributed \$2K to the purchase

# CYRUS DALLIN ART MUSEUM

## Minutes

### 7. Operations/Facilities

- Building:
  - i. New Boiler is installed
  - ii. Carbon Monoxide Detectors on 3 floors
  - iii. Heather will reach out to Mike Carney for a replacement back door to the first floor
  - iv. Chuck will text Mike about the Duct in the 2<sup>nd</sup> floor Storage Closet was damaged and needs to be repaired/replaced

### 8. Review of Minutes

- September 8 Minutes
  - i. Section 2 Board of Directors
    1. Line 2, we will review (remove double “review”)
  - ii. Section 6
    1. Paragraph 3 Heather indicated that we should **set...**
  - iii. Ellen motioned to accept minutes
  - iv. Geri seconded
  - v. Roll Call – All approved Sarah, Geri, Molly, Chris, Ellen)

### 9. Volunteers' Report

- Recruitment & People
  - i. Nancy working on “Greeter” role
- Reopening plan
  - i. Need to poll the docents about comfort level re; opening.

### 10. Marketing/Publicity

- Chuck and Susan working on website/social media for AOTG
- Ask artist to follow the museum
- May not make the Newsletter deadline
- Chuck working trying to get donation from Mirak Foundation

### 11. New/Old Business

- Directors Meeting on 11/16 12PM
  - i. Guest: Richard Turley

### 12. Review of Action Items

### 13. Adjournment

- Ellen motioned to adjourn
- Geri seconded

Meeting adjourned at 8:56PM.

Next meeting is scheduled for December 8<sup>th</sup> at 7pm.