



**ACAC Grants Committee
(Arlington Cultural Council)**

DECEMBER 2020 Minutes

7:30 p.m. – 9:00 p.m.

Present:

Nick Castellano, Recording Secretary	p	Emily Reynolds, Corresponding Secretary	P
Andrew Conway, Treasurer	x	Scott Samenfeld, Publicity Coordinator	P
Susan Larson, Co-Chair	p	Jeff Timperi, Co-Chair	P
Todd Brunell, Guest	g		

Remote Participation Following Executive Order on Remote Participation

Date and Time:

Registration in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZlqcOGuqjMpHdLhkYC6VTrg3WvO2YzjQw9Y>

MINUTES

MEETING INTRODUCTION: Susan Larson confirmed that everyone had access, introduced the remote meeting and read the online meeting instructions from the Town.

1. Vote on Approval of November Meeting Minutes – Jeff

Jeff Timperi motioned to approve the minutes. Emily Reynolds Seconded the motion. Motion carried 5-0.

2. Introduction of guests

Introduction of Todd Brunell, a musician and teacher in Arlington.

3. If Necessary - Grantee Updates and Discussion of Dec 2020 Grantee Table- ALL

Susan Larson reports on the music to cure MS project. Each time Susan followed up she hadn't heard a response. Susan later found out that they did a YouTube concert (a playlist of videos that constitutes a performance). Scott notes that we should receive a final report from them at some time, if they believe that this YouTube performance constituted completion of the project. Jeff and Nick suggested gathering

information to find out if the money was used for advertising for this playlist as intended, or if they hope to use the granted funds at a future date. Susan will follow up with the grantee to get more information.

4. Treasurer Report - Andrew

Andrew was absent. Jeff was aware that Andrew submitted Section 1 of the annual report. Section 1 is a summary of expenditures from the prior state fiscal year. This was due today, December 14, 2020. Section 2 does not have a due date because the state hasn't confirmed the 2021 budget yet. Once the budget is completed, MCC will let us know our award amount. Section 2 will be completed very quickly after that. Jeff brought up the admin budget as a point of discussion. The only currently known cost is the Zoom, but with the progression of vaccination, it may be possible to use funds for an in-person grantee reception next Fall. Jeff noted that some grantees did not use their funds this year and will use those funds next year.

5. Publicity update – Scott

Scott noted that we will be putting out announcements in February once selections are made.

6. Corresponding Secretary update - Emily

Emily noted that people have emailed with general questions. Jeff has also received some emails. There was a period of time that the MCC website was down due to a technical error. Emily noted that she received a number of questions about additional materials and asked if there were any kind of specific "additional materials" that other LCC's asked for that we might be unusual in NOT asking for. The committee decided to consider adding a line to next year's presentation

7. Planning for January applicant meetings – Susan

The committee resolved to limit the time to 10 minutes per applicant. Susan suggested using Sign-up genius as a way of signing up for time slots for these meetings. Susan offered to create the sign-up genius form and then asked Emily to send out the form to the applicants.

8. Discussion on the invitation to co-sponsor Arlington Fights Racism – ALL

The council was approached by Arlington Fights Racism to help with their mission. The meetings will take place on January 13th and 14th, 2021. The council noted that unfortunately because of the scope of our committee is to distribute MCC grants, we can't co-sponsor their event. However, we encouraged them to apply for grants which would most likely fit our mission.

9. Adjourn

Nick Castellano Motioned to adjourn and Susan seconded. Motion passed 5-0.

The meeting was adjourned at 8:15pm.

Submitted by Nick Castellano, Recording Secretary