



# Arlington Historic District Commissions

## Application for Certificate

(Read attached instructions before completing form)

For Commission Use Only:	
Date Rec:	_____
Hearing Date:	_____
Certificate #:	_____
Monitor:	_____

**Certificate Requested:**

- Appropriateness** – for work described herein
  - Minor project     Major Project     Demolition
- Non-Applicability** – for the following reason(s):
  - Not subject to public view
  - Maintenance, repair, or replacement using same design and materials
  - Proposed change specifically excluded from review under Bylaw
  - Other: \_\_\_\_\_
- Hardship** – financial or otherwise and does not conflict substantially with the intent and purposes of the Bylaw

**General Information:**

Property Address 251 Pleasant St. Arlington 02476 District \_\_\_\_\_

Owner(s) Anjali Bal and Conwell Worthington Email conwellw3@gmail.com

Owner's Phone (h) 714-269-9282 (w) \_\_\_\_\_ (fax) & anjali.bal@me.com

Owner's Address same

Applicant (if not Owner) \_\_\_\_\_

Applicant's Phone (h) \_\_\_\_\_ (w) \_\_\_\_\_ (fax) \_\_\_\_\_

Applicant's Address \_\_\_\_\_

Applicant's Relationship to Owner \_\_\_\_\_

Contractor The Fence Man Phone 617-926-1407

Architect \_\_\_\_\_ Phone \_\_\_\_\_

**Dates of Anticipated Work:** Start May 2021 Completion One Week

**Description of Proposed Work:** (attach additional pages as necessary) Please include a description of how the proposed work (if a change or addition) is historically and architecturally compatible with the building and the District as a whole.

We will be adding a fence around the perimeter of our house. The fence will be an ornamental type fence that will be black with bars. The house will be visible through the fence. Please see attachment of both the fence type and site plans.

**Required Documentation Acknowledgement:** (see attached instructions)

I acknowledge that I am required to provide supporting documentation, including the attached "Supporting Documents Checklist", by the deadlines indicated in the instructions. I understand that if such documents are not provided in a timely manner, this application will be considered to be incomplete and Commission action may be delayed.

I have read the attached instructions and, to the best of my knowledge, the information contained in this application is accurate and complete. I also give permission for members of the AHDC to access the property for the purpose of reviewing this application and work done under any certificate issued to me.

Owners Signature(s): [Signature] Date: 3/17/2021

## Application Information and Instructions

**REVIEW DESIGN GUIDELINES AND CONTACT THE COMMISSION BEFORE YOU BEGIN ANY EXTERIOR WORK WITHIN AN HISTORIC DISTRICT:** Property owners in an Historic District are required to obtain a certificate from the Commission prior to starting any exterior work on buildings or structures. Applicants are encouraged to review the Commission's Design Guidelines (available at the Commission website) prior to filing an application. Once an application is received, a formal public hearing will be scheduled to consider the application; public notice will be published, and abutters and interested parties will be notified. Please note that, by Town Bylaw, the building department cannot issue a building permit for exterior work or demolition without the necessary certificate from this Commission. Anyone contemplating exterior work should contact the Commission's Executive Secretary. Property owners are encouraged to present preliminary plans to individual Commissioners or at informal Commission hearings to better understand Commission requirements.

### Types of Certificates:

**Certificate of Appropriateness** – Required for exterior alterations and new construction that are subject to public view unless specifically exempted by the Bylaw.

**Minor Projects:** doors, windows, skylights, lighting fixtures, walls, fences, HVAC and electrical equipment, gutters, and other small additions or modifications.

**Major Projects:** new structures, additions, projections, solar panels, and significant modifications to exterior elevations or roofs.

**Demolition Projects:** removal of any existing structure or portion thereof in a Historic District.

**Certificate of Non-Applicability** – Issued for matters that are specifically excluded from AHDC review.

**Certificate of Hardship** – Issued when the denial of a Certificate would constitute a hardship, financial or otherwise, on the property owner and if the proposed work does not conflict substantially with the intent and purposes of the Bylaw. Approval of a Certificate of Hardship requires detailed documentation of specific hardship to an individual property owner.

**Required Documentation:** At a minimum, an application for a Certificate of Appropriateness or Hardship requires the documentation specifically listed on the attached "Supporting Documentation Checklist". A Certificate of Non-Applicability requires documentation of existing conditions and proposed changes. The Commission requires one set of the documentation (preferably electronic) by the deadlines described below and seven printed sets at the hearing (3 printed sets for minor projects). A copy of the signed checklist, with the appropriate boxes checked off, must be submitted with the documentation. An application will be deemed incomplete until the required documentation has been received and reviewed by the Commission. In an emergency, required documentation can be presented at the formal hearing, however, this may delay action on the application. Based on the complexity or unique nature of a particular project, the Commission may, as allowed by law, require additional information. Failure to provide sufficient documentation could delay approval or be cause for a negative determination.

**Application Deadlines:** The Commission typically meets on the fourth Thursday of each month (third Thursday in November and December) at the Whittemore-Robbins House, 670R Massachusetts Avenue (behind the Robbins Library). To allow for the publishing of legally required notices prior to individual hearings, Applications must be received approximately four weeks prior to the Commission hearing date. Specific deadlines for each hearing can be obtained from the Commission's Executive Secretary. All required documentation must be provided to the Commission for its review by the following deadlines:

**Minor Projects:** 7 calendar days prior to scheduled hearing

**Major Projects or Demolition:** 14 calendar days prior to scheduled hearing

In most cases, failure to meet these deadlines will delay scheduling of a formal hearing until the following month. Upon approval of an application at a formal hearing, a certificate will be issued approximately one week from the date of the hearing and a copy will be sent to the Building Inspector to allow issuance of a permit.

**Contact Information:** Additional information is available at: [arlingtonhistoricaldistrict.com](http://arlingtonhistoricaldistrict.com). Inquiries, applications, and supporting documentation should be directed to Carol Greeley, Executive Secretary, [ahdc@town.arlington.ma.us](mailto:ahdc@town.arlington.ma.us), (781) 316-3265, or c/o Dept of Planning and Community Development, Town Hall Annex - First Floor, 730 Massachusetts Ave., Arlington, MA 02476. Any additional questions can be addressed to the Commission's Chair Stephen Makowka at [ahdcchair@town.arlington.ma.us](mailto:ahdcchair@town.arlington.ma.us).

**Certificate Application (Revised January 2016)**



## ARLINGTON HISTORIC DISTRICT APPLICATION

### Supporting Documentation Checklist

Property Address 251 Pleasant St 02476 District \_\_\_\_\_  
 Applicant's Name Anjali Bal and Conwell Worthington Email conwellw3@gmail.com &  
 Applicant's Phone (Day) 714-269-9282 (Mobile) \_\_\_\_\_ Anjali.Bal@me.com

**For Minor Projects or  Certificate of Non-Applicability**

- Drawings (11x17 max., with graphic scale, dimensioned, all materials identified) or marked up Photographs (8x10)**  
 Existing conditions of historic façade(s) to be modified; Show location of proposed work; Show proposed feature(s); Elevations showing proposed work and context; Drawing showing location of proposed work; Drawing showing the proposed feature(s); Site plan for site located equipment and features
- Manufacturer's literature and specifications sheets describing the proposed feature(s)**
- Description of how the proposed work is either compatible with the District or Non-Applicable**

**For Major Projects**

- Photographs (8x10)**  
 Existing conditions of historic structure to be modified (facades, roofs, neighboring buildings); Site; Neighborhood context; Historic precedents for proposed work
- Drawings (11x17 max., with graphic scale, must show differentiated existing and proposed conditions, dimensions, and all materials identified)**
- Plans*  
 Site (showing proposed structures, fences, walls, parking, HVAC equipment, electrical equipment, and relationship to adjacent roads, neighboring buildings); Each floor; Roof (showing valleys, hips, ridges, dormers, skylights, chimneys, vents, HVAC equipment, solar panels)
  - Elevations of building facades- identify:*  
 Foundation; Siding; Trim; Gutters; Downspouts; Shutters; Railings; Stairs; Windows; Doors; Roof materials; Roof pitch; Chimneys and vents; Masonry; Light fixtures; Solar panels; HVAC equipment; Electrical equipment; Fences; Signage
  - Wall sections (especially showing projecting features such as bays, balconies, porches, additions)*
  - Relevant exterior detail drawings (architectural trim, eaves, doors, windows, caps, columns, vents, rail systems)*
  - Profile drawings (window and door elements, railings, balusters, stairs, shutters, roof trim, corner boards, casings, water tables, skirts, frieze boards, and all other trim)*
  - For projections, additions and new construction also include:*  
 Neighborhood lot plan- include footprint to lot area ratio as well as that of neighboring lots; Plot plan- existing building(s), setbacks, proposed new structures; Site section (show relationship to site topography, adjacent structures, major landscape features, roads)
- Manufacturers' literature and specification sheets describing the proposed components**
- Suggested Supporting Submittals: Model; Physical Samples**
- Description of how the proposed work is compatible with the District.**

**For Demolition**

- Statement of current state of existing structure and reason for demolition**
- Statement of the historic significance of the structure**
- Site Documentation (Including Plot plan; Photographs of existing conditions; List existing materials; Year built; Original architect)**
- Other provided documentation not described above (please list on a separate attached sheet).**

Applicants Signature(s):  Date: 3/17/2021



*This is the spec's*

Thank you so much!

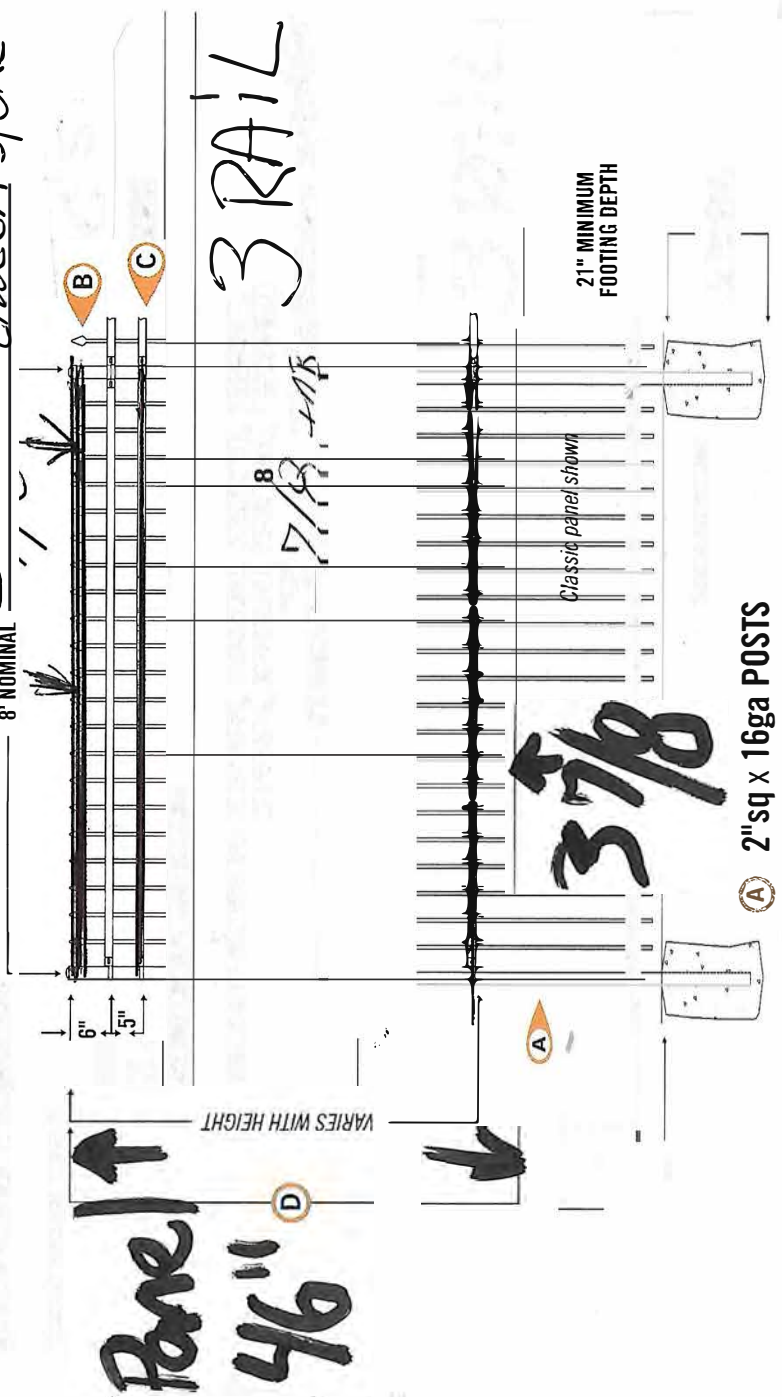
Anjali Bal and Conwell Worthington

**MONTAGE® | 2 & 3-RAIL OPTIONS | 3" & 4" AIR-SPACE OPTIONS**

STANDARD BOTTOM & FLUSH BOTTOM OPTIONS AVAILABLE

PATENT NUMBERS: 7071439, 7282659, 7621510, 7896318,  
7980534, 8523150, 9840 54, 10538939

*3" - 4" green spokes*



(A) 2"sq x 16ga POSTS

(B) 0.590"sq x 18ga PICKETS

(C) 0.9375"w x 1.25"h x 14ga RAILS

(D) 3', 3.5', 4', 4.5', 5' & 6' PANEL HEIGHTS



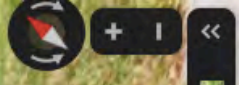
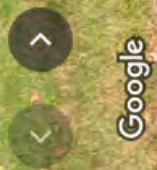
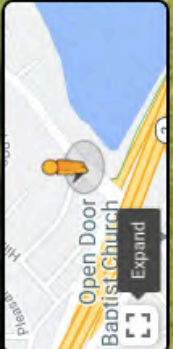








251 Pleasant St  
Arlington, Massachusetts  
Google  
Street View



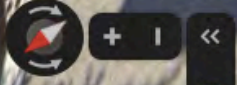


1 Brunswick Rd  
Arlington, Massachusetts  
Google  
Street View

9



Google







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**251 Pleasant St. Fence - AHDC Application**10 messages

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**David W Baldwin** <dbaldwin@mitre.org>  
To: "conwellw3@gmail.com" <conwellw3@gmail.com>  
Cc: Carol Greeley <carol.greeley@gmail.com>

Fri, Mar 26, 2021 at 10:06 AM

Conwell,

Thanks for your application. I've reviewed the application and need some additional information in order to facilitate a informed hearing.

1. Google street view of house (or photo) showing house and front lawn.
2. Specific details (height of fence, materials) and larger photos of the fence style you want to install. (I've attached the Historic District guidelines) Remember aluminum fencing will not be approved.
3. If possible, if you can bundle everything into one PDF that would much easier for the commissioners to review. Arrange pages in accordance to your presentation at the hearing.

Shoot me an email or call if you have any questions.

Thanks again,

David

David Baldwin

Commissioner

Arlington Historic District Commissions

Arlington,Massachusetts 02476

781-643-4833

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**From:** Carol Greeley <carol.greeley@gmail.com>  
**Sent:** Friday, March 26, 2021 9:30 AM  
**To:** David W Baldwin <dbaldwin@mitre.org>  
**Subject:** [EXT] Fwd: [AHDC] 251 Pleasant St. Fence

David,



You are the lucky Commissioner to review the April submissions - I'm guessing you will need photos of the property as well as specifications on the materials and design of the fence, not just a reference to a website. Let Conwell or I know what else you might think the Commissioners will need for a full application. Thanks - Carol

----- Forwarded message -----

From: **Conwell Worthington III** <[conwellw3@gmail.com](mailto:conwellw3@gmail.com)>  
Date: Wed, Mar 17, 2021 at 10:18 AM  
Subject: [AHDC] 251 Pleasant St. Fence  
To: Carol Greeley <[carol.greeley@gmail.com](mailto:carol.greeley@gmail.com)>

Good Morning,

We would like to submit for a fence to be put up around our house. I have attached the site plan and image of the fence type. This link provides a look at the style of fence we are going to use: <http://www.thefencemaninc.com/fence-products/oranamental-fencing/> Small images are attached.

Conwell Worthington III

714-269-9282

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Carol Greeley, Executive Secretary

## Arlington Historic District Commissions

(781) 316-3265

[ahdc@town.arlington.ma.us](mailto:ahdc@town.arlington.ma.us)

[www.arlingtonhistoricdistrict.com](http://www.arlingtonhistoricdistrict.com)

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 **AHDC Guidelines March 2021 As voted.pdf**  
546K

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**Conwell Worthington** <[conwellw3@gmail.com](mailto:conwellw3@gmail.com)>  
To: David W Baldwin <[dbaldwin@mitre.org](mailto:dbaldwin@mitre.org)>  
Cc: Carol Greeley <[carol.greeley@gmail.com](mailto:carol.greeley@gmail.com)>

Fri, Mar 26, 2021 at 1:09 PM

Hi David,



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**Conwell Worthington** <conwellw3@gmail.com>  
To: David W Baldwin <dbaldwin@mitre.org>  
Cc: Carol Greeley <carol.greeley@gmail.com>

Sun, Apr 4, 2021 at 3:04 PM

Hi David,

I just wanted to clarify, because in the document you sent, that is also on the website, states: "Examples include wrought iron (including aluminum imitation wrought iron), picket fences, and specially designed wooden fences. Metal fences should be historically appropriate in design, materials, construction and assembly to the original period of the house."

This is what we provided the fence people with when we were getting an estimate. Please advise if this is not correct where to look for the correct specifications. I am waiting to hear back from the fence person but, I suspect because of inclement weather that the fence we are looking at is wrought iron imitation (at least part aluminum). Again, we haven't heard back yet to get the specifications so, I could be wrong here.

Further, to clarify, we have two very small children and are on a major road. As you can imagine the fence is very important for us so, we would like this to pass. This is a safety issue for our family and we are happy to work with you to make this happen. Please advise how we should move forward while we await the response from our fencer.

Thank you,  
Conwell

Sent from my iPhone

On Mar 26, 2021, at 10:07 AM, David W Baldwin <dbaldwin@mitre.org> wrote:

Conwell,

[Quoted text hidden]

<AHDC Guidelines March 2021 As voted.pdf>

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**David W Baldwin** <dbaldwin@mitre.org>  
To: Conwell Worthington <conwellw3@gmail.com>  
Cc: Carol Greeley <carol.greeley@gmail.com>, "AHDCChair (AHDCChair@town.arlington.ma.us)" <AHDCChair@town.arlington.ma.us>

Mon, Apr 5, 2021 at 8:29 AM

Conwell,

The guidelines that are posted on-line (2019) have been superseded by newer version (Apr.2021) --- I wanted you to have the current version.

My suggestions from earlier email are the same.

- Google street view images of the house and yard. --Required
- Specs for the specific fence you want to install with photos -- Required
- Bundle into one pdf for commissioners to review -- Suggested

I recommend that you provide other possible fence options (if the aluminum fence design is not received favorably).

On Mar 26, 2021, at 10:07 AM, David W Baldwin <[dbaldwin@mitre.org](mailto:dbaldwin@mitre.org)> wrote:

Conwell,

[Quoted text hidden]

<AHDC Guidelines March 2021 As voted.pdf>

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**Conwell Worthington** <[conwellw3@gmail.com](mailto:conwellw3@gmail.com)>

Mon, Apr 5, 2021 at 9:34 AM

To: David W Baldwin <[dbaldwin@mitre.org](mailto:dbaldwin@mitre.org)>

Cc: Carol Greeley <[carol.greeley@gmail.com](mailto:carol.greeley@gmail.com)>, "AHDCChair (AHDCChair@town.arlington.ma.us)" <[AHDCChair@town.arlington.ma.us](mailto:AHDCChair@town.arlington.ma.us)>, Anjali Bal <[anjali.bal@me.com](mailto:anjali.bal@me.com)>

Hi David,

Thank you for your quick response. The document you sent me has the following wording " Even though such fences were not historically found in Arlington, they will be allowed where stylistically appropriate. Examples include wrought iron (including aluminum imitation wrought iron), picket fences, and specially designed wooden fences. Metal fences should be historically appropriate in design, materials, construction...".

I will absolutely get the info into a single pdf as you have requested. I have spoken to our fence person this morning to get the specs on the fence in our proposal. Just to be clear we need to be concerned with the design of the fence, not the aluminum material per se. We just want to do this correctly and are not trying to be difficult. Our concern with wrought iron is about the the inclement weather. So, we are trying to decide if we should provide a wood picket fence as an alternative.

Thank you,  
Conwell

Sent from my iPhone

[Quoted text hidden]

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**Conwell Worthington III** <[conwellw3@gmail.com](mailto:conwellw3@gmail.com)>

Wed, Apr 7, 2021 at 2:39 PM

To: David W Baldwin <[dbaldwin@mitre.org](mailto:dbaldwin@mitre.org)>

Cc: Carol Greeley <[carol.greeley@gmail.com](mailto:carol.greeley@gmail.com)>, "AHDCChair (AHDCChair@town.arlington.ma.us)" <[AHDCChair@town.arlington.ma.us](mailto:AHDCChair@town.arlington.ma.us)>, Anjali Bal <[anjali.bal@me.com](mailto:anjali.bal@me.com)>

Hi David,

Please find our PDF attached. We have included the Plot, Fence Specifications, Images of the fence itself, Google Street Images from the front and the side of the house. I could not get the images to rotate properly, sorry about that. Please let us know if you need anything else in this bundle.

Thank you,  
Conwell Worthington III  
714-269-9282



14  
Good Afternoon,

I am following up from the last couple of emails I sent to see what our next steps are. I hope you all are having a nice weekend.

Thank you,  
Conwell

Sent from my iPhone

On Apr 7, 2021, at 2:40 PM, Conwell Worthington III <conwellw3@gmail.com> wrote:

Hi David,

Please find our PDF attached. We have included the Plot, Fence Specifications, Images of the fence itself, Google Street Images from the front and the side of the house. I could not get the images to rotate properly, sorry about that. Please let us know if you need anything else in this bundle.  
<AHDC 251 Pleasant St Worthington.Bal.pdf>

Thank you,  
Conwell Worthington III  
714-269-9282

[Quoted text hidden]

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**Carol Greeley** <carol.greeley@gmail.com>

Sat, Apr 10, 2021 at 4:44 PM

To: Conwell Worthington <conwellw3@gmail.com>

Cc: David W Baldwin <dbaldwin@mitre.org>, "AHDCChair (AHDCChair@town.arlington.ma.us)" <AHDCChair@town.arlington.ma.us>, Anjali Bal <anjali.bal@me.com>

Thanks Conwell for the check in - I will now forward everything to the Commissioners in preparation of the upcoming meeting on 4/22 at 8pm. I'm attaching a draft agenda which has the log in for the ZOOM meeting. You can do the log in anytime before the meeting to be sure you have no issue registering. You should be there to answer any questions that the Commissioners may have at the meeting. See you on the 22nd - Carol

[Quoted text hidden]

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 **04-22-2021 AHDC Remote Meeting Agenda.docx**  
71K

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**Conwell Worthington** <conwellw3@gmail.com>

Sun, Apr 11, 2021 at 7:58 AM

To: Carol Greeley <carol.greeley@gmail.com>

Cc: David W Baldwin <dbaldwin@mitre.org>, "AHDCChair (AHDCChair@town.arlington.ma.us)" <AHDCChair@town.arlington.ma.us>, Anjali Bal <anjali.bal@me.com>

Thank you Carol!! I appreciate it and look forward to speaking with all of you.

Sent from my iPhone

On Apr 10, 2021, at 4:44 PM, Carol Greeley <carol.greeley@gmail.com> wrote:

[Quoted text hidden]

<04-22-2021 AHDC Remote Meeting Agenda.docx>



Carol Greeley &lt;carol.greeley@gmail.com&gt;

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## 251 Pleasant St

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**Conwell Worthington** <conwellw3@gmail.com>  
To: Carol Greeley <carol.greeley@gmail.com>

Fri, May 7, 2021 at 11:31 AM

Hi Carol,

I have spoken with ornamental iron working and also followed up with them multiple times, but I have been unable to get them out here to look at the house. It has been frustrating and I am looking for other options. All this to say, at this point I have nothing new to present for next Thursday. I am trying my best to get someone out here. I am also considering at this point to doing just a side fence where the kids could play in a smaller part of the yard. Money is a big factor and with my research, rod iron and melded steel will be out of our price range for doing the entire yard. Again, I'm striving to get someone out here, but it has been an uphill battle.

Thank you

Sent from my iPhone

On Apr 22, 2021, at 11:05 PM, Carol Greeley <carol.greeley@gmail.com> wrote:

[Quoted text hidden]