

MEETING OF THE
BOARD OF LIBRARY TRUSTEES
MAY 11, 2021
Minutes

Call to Order

Chair Jonathan Gates called the meeting to order at 7:18 p.m., and in attendance were trustees Heather Calvin, Adam Delmolino, Kathy Fennelly, Amy Hampe, and Stephen Quinlan, and Joyce Radochia. Also in attendance were Andrea Nicolay, library director, and Anna Litten, assistant library director. Mr. Gates shared open meeting law information as it pertains to remote meetings.

Community Time

There were no members of the community present.

Approval of April 13 Meeting Minutes (vote)

Ms. Fennelly moved to approve the minutes as amended. Ms. Hampe seconded the motion under guidance from the Attorney General's office, the Board held a roll call vote. Mr. Delmolino voted aye, Mr. Gates voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye. The Board approved the minutes.

Appointment of Nominating Committee (vote)

The Board discussed forming a nomination committee. Ms. Fennelly moved to nominate Ms. Fennelly and Ms. Radochia to the Nominating Committee. Ms. Hampe seconded the motion. The Board held a roll call vote. Ms. Calvin voted aye, Mr. Delmolino voted aye, Mr. Gates voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye. The Board approved the Nomination Committee.

Acknowledging Native Lands (vote)

The Board discussed the Resolution Acknowledging Native Lands. Mr. Delmolino moved to adopt the language offered by the Human Rights Commission and the Select Board Acknowledging Native Lands and include a reading of the acknowledgement at the beginning of every Board meeting. Ms. Calvin seconded the motion. The Board held a roll call vote. Ms. Fennelly voted aye, Mr. Gates voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye. The Board approved adopting the Resolution Acknowledging Native Lands.

Preliminary Discussion of FY22 Administration and Trustee Goals

The Board discussed the FY22 Administration and Trustee Goals. Ms. Nicolay discussed the goals in conjunction with the Strategic Planning process. The Board discussed maintaining the course with the FY22 goals and creating new goals after the strategic planning process is complete to better incorporate lessons learned from COVID changes and strategic planning discussions. The Board discussed the Town budget cycle and advocating for library goals.

Director's Report

Ms. Nicolay shared that the FY22 budget was approved at Town Meeting. Ms. Nicolay discussed the library's move to same day browsing appointments and walk-ins. The Board discussed a timeline for changes to the browsing appointment schedule. The Board discussed adding an FAQ site on robbinslibrary.org outlining the Restoration of Services plan and options for sharing information on the strategic plan. Ms. Nicolay discussed the Advocate digitization project, the Crusher Woods story walk, library circulation, booking appointments, and the Juneteenth holiday for FY22.

Foundation Liaison Update

Ms. Calvin reported that the AFL granted the libraries \$70,000 last year, bringing the total granted to Robbins and Fox libraries since AFL formed to \$300,000. The Foundation continues to make plans to activate more committee work and reduce board meetings. Pat Hanlon is now serving as chair. Karin Turer joined the Board of the ALF.

Friends Liaison Updates

Ms. Radochia shared that Ruth Hersch stepped down as Board Chair. Richard McElroy and Susi Barbarosa will co-chair. Membership development and fundraising continuing. The Friends are discussing another pop-up book sale offering limited genres including children's items, fiction, and mysteries. There was no notice of a Friends of Fox meeting. Mr. Delmolino noted that the Fox and Robbin Shop is holding pop-up shops.

Communications and Announcements

Ms. Nicolay shared that the ALF campaign, "I love my library because...." campaign has been well received by the community and staff. Postcards are on display in the Robbins lobby.

Unanticipated Items

There were no unanticipated items.

Date of Next Meeting: June 8, 2021

The next meeting will be held on June 8, 2021.

Adjournment (vote)

Ms. Fennelly moved to adjourn. The Board held a roll call vote. Ms. Calvin voted aye, Mr. Delmolino voted aye, Mr. Gates voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye. The meeting adjourned at 8:24 p.m.

Materials Distributed:

- May 11, 2021 Meeting Agenda
- April 13, 2021 Meeting Minutes
- Article 85 Acknowledging Native Lands
- FY21 Administration and Trustee Goals and Projects
- Library Director's Report, May 2021 with Appointment Browsing Analysis and Circulation Report