



**ACAC Grants Committee
(Arlington Cultural Council)**

June 14th, 2021 Minutes

7:30 p.m. – 9:00 p.m.

Present:

Nick Castellano, Recording Secretary	p	Emily Reynolds, Corresponding Secretary	p
Andrew Conway, Treasurer	p	Scott Samenfeld, Publicity Coordinator	p
Susan Larson, Chair	p	Todd Brunel	p
Charith Peris, Guest	p		

Remote Participation Following Executive Order on Remote Participation

Date and Time: June 14th, 2021

Registration in advance for this meeting:

<https://us02web.zoom.us/join/91512501000>

MINUTES

MEETING INTRODUCTION: Susan Larson confirmed that everyone had access, introduced the remote meeting and read the online meeting instructions from the Town.

Confirm Access, Introduce Remote meeting and Provide Instructions:

1. Vote on Approval of May Meeting Minutes

Andrew motioned to approve the May meeting minutes. Scott seconded. The motion passed 6-0-0.

2. Grantee Updates and Discussion of 2021 Grantee Table

Nick updated the committee that the ACAC Haiku in the Heights project still needs to submit paperwork and that he will follow up soon. Susan Larson commented that Japanese Folk Tales event went off well and is completed. The Farm project additionally has begun. Andrew mentioned that the Spheres of Influence live stream occurred this week and it went well despite some technical problems. Their final report has been submitted. The Sound on Mystic has also begun and will progress over the Summer. Todd updated us that the Hip Hop dance project has officially booked dates and is

progressing. Scott updated that Dan Fox has accomplished five of his six events at which time we'll see the final paperwork. The ACA additionally is progressing and the Grieving through Art project has had its initial sessions and needs to execute the follow up sessions. Emily has heard from the Irish Dance Pop-up project and they sent a full video and final report.

3. Treasurer Report

Author Salon has not yet received their funds due to paperwork needing to be signed but it should be distributed within the week. Andrew mentioned that there were some issues with last year's financials due to issues with uncashed checks that were probably unresolved as a result of staff turn-over at the city and turnover in the committee. He will work to resolve these issues with town staff.

4. Corresponding Secretary Update

Emily sent out the community survey to everyone we received a grant from in the past year and the Robbin's Library sent out the survey to their email list as well.

5. Publicity Update

Scott posted on facebook about certain events that were upcoming and also posted the community survey.

6. Vote on Any Received Final Reports

Andrew motioned to approve the final report for the Spheres of Influence Project. Todd seconded. Motion passed 6-0-0. Susan motioned to approve the final report for the Japanese Folk Tale Project. Scott seconded. Motion passed 6-0-0. Emily motioned to approve the final report for the Pop Up Step About Project. Scott seconded. Motion passed 6-0-0. Todd motioned to approve the final report for the Philharmonic Society of Arlington. Nick seconded. Motion passed 6-0-0.

7. Vote on Acting Corresponding Secretary for Summer 2021

Emily Reynolds will be stepping away from the committee for the summer months, possibly longer. The committee needs to elect someone to take her place as corresponding secretary as a result. Todd volunteered to be the acting corresponding secretary. Susan motioned to approve Todd. Scott seconded. Motion passed 6-0-0.

8. ACAC Liaison Update

Nick was unable to attend the previous ACAC meeting. A further discussion about the role of ACAC Grants Committee and the ACAC as a whole took place. Nick presented the original town bylaws that formed the ACAC and discussed their impact on this discussion. As a result of this, Nick was able to resolve that the Grants Committee should have a voting member on the ACAC as outlined by the town bylaws. As a result, there will be restrictions on the Grants Committee's ability to distribute funds to the ACAC. This results in the likely choice that the committee must only give money to the ACAC as a part of the Council Programming provision of the LCC program (with many restrictions on distribution of funds), or cease to give LCC funding to the ACAC. The discussion will continue next month.

9. Community Input Survey

Susan mentioned that we have about thirteen responses so far and are hoping to have more. Scott mentioned that it is posted on the ACAC page so that you committee members can forward it to people in town.

10. Other Business

Charith Peris, our guest introduced themselves and joined the committee tonight looking for ways to get involved in the larger community. Susan discussed the general function and responsibilities of the committee. Emily mentioned that the governors' order to extend the virtual meeting law expires tomorrow and was wondering if there is a possibility that next month we might be in person. Susan said she would reach out to the town to find out.

11. Adjourn

Scott motioned to adjourn the meeting. Andrew seconded. The Motion passed 6-0-0.

The meeting was adjourned at 8:53pm.

Submitted by Nick Castellano, Recording Secretary

