

**Finance Subcommittee Meeting**  
**Thursday, October 14, 2021**  
**4:00 PM – 5:00 PM**  
**Conducted by Remote Participation**  
**Meeting Minutes**

Attendees: Adam Chapdelaine, Sandy Pooler, Brian Rehrig, Kate Loosian  
Jim Burrows, Sy Nguyen, Victoria Clifford, Skanska USA Building, Inc.

**Call to order: 4:05 PM.**

Sandy Pooler, Deputy Town Manager, opened the meeting conducted by remote participation as outlined in Governor Baker's order suspending certain provisions of the open meeting law on March 12, 2020, and explained how votes would be taken.

**Budget Update**

- Skanska gave an overall budget update.
- Skanska noted that we have a BRR #5 pending. Forthcoming BRR#5 will include additional design services due to Eversource and Ameresco changes, Arlington HS Custodial Staff Overtime, and additional Owner's Insurance.
- Skanska gave an update that the MSBA asked for the next Pro-Pay submission to be held off until next month.

**Requisition Review/Approval**

- Skanska recommended approval of the Consigli AHS Requisition #18 for \$11,067,608.35.
- Finance Subcommittee (FSC) requested that future meeting material packages included only the summary pages of the requisition, and that the full requisition was provided as a separate file.
- No further comments from the FSC.

**Change Order #6 Review/Approval**

- Skanska presented Change Order #6 for a total of \$59,421.27 and recommended approval.
- The following Change Requests (CR's) were included:

<b>CR #</b>	<b>Description</b>	<b>Net Added</b>
CR 105	RFI-219 Duct conflicts rerouting Level 4 Bldg d	11,995.65
CR 108A	ASI-045.1 Drywall remobilization out-of-sequence work	3,768.73
CR 119	CCD-018 Add homosote TBs and raise CT height at Stair 10	3,758.74
CR 129	CCD-021 Plumbing changes at Water Heater rooms	0.00
CR 137	ASI-068 Revision to DF niche 3rd floor Part e	1,628.62
CR 140R1	ASI-071.1 Revision to Fire Extinguisher and knox box scope	4,550.10
CR 145	RFI-328.1 VAVr relocated from Corridor C3-14 to Rm 345B	2,230.33

CR 146	RFI-338 Auditorium slab opening for HRU-6 supply duct	1,147.40
CR 205	CCD-027 (ASI 124) Added Channel stiffeners to Stage Proscenium beam	29,229.32
CR 211	RFI-416.1 Added furring to wall in Rm 230F for RD pipe	1,112.38

### Change Logs Review

- Skanska presented the updated Change Log, Allowance Log, Hold Log and Contingency Log.
- No comments from the FSC.

### Meeting Minutes Review/Approval

- Skanska presented the minutes from the 9/16/2021 Finance Subcommittee Meeting.
- No comments from the FSC.

Sandy Pooler asked for a motion on the following votes:

1. Motion to approve Consigli AHS Requisition #18 for \$11,067,608.35.
2. Motion to approve Change Order No. 6 for a total of \$59,421.27.

Motion by Brian Rehrig to approve the votes 1 and 2. Adam Chapdelaine seconded the motion.

Sandy Pooler called a roll call vote:

- Brian Rehrig: Yes
- Adam Chapdelaine: Yes
- Kate Loosian: Yes
- Sandy Pooler: Yes

The motion passed unanimously.

### New Business

- No new business to discuss.

Motion by Brian Rehrig to adjourn. Adam Chapdelaine seconded the motion.

Sandy Pooler called a roll call vote:

- Brian Rehrig: Yes
- John Cole: Yes
- Sandy Pooler: Yes
- Adam Chapdelaine: Yes
- Kate Loosian: Yes

The motion passed unanimously.

**Meeting adjourned: at 4:29 PM.**