



**ACAC Grants Committee
(Arlington Cultural Council)**

March 2022 Minutes

7:30 p.m. – 9:00 p.m.

Attendance (p=present, x=absent)

Todd Brunel	x	Brian McMurray	p
Nick Castellano, Recording Secretary	p	Emily Reynolds, Corresponding Secretary	x
Andrew Conway, Treasurer	p	Scott Samenfeld, Publicity Coordinator	p
Susan Larson, Chair	p	Nancy Gray, Guest	p
Steve Poltorzycki, Guest	p	Stewart Ikeda, Guest	p

Remote Participation Following Executive Order on Remote Participation

Date and Time: march 14, 2022 7:30pm

Registration in advance for this meeting:

<https://us02web.zoom.us/join/joinMeeting/register/tZMtcOitpj0tE9BC9wfOJq5PrGCQmOx-nSWg>

MINUTES

MEETING INTRODUCTION: Susan Larson confirmed that everyone had access, introduced the remote meeting and read the online meeting instructions from the Town.

1. Vote on Approval of Feb 2022 Meeting Minutes

A motion was made by Andrew to approve the February 2022 Meeting Minutes. the motion was seconded by Brian. Motion passed unanimously.

2. Welcome guests

Susan welcomed guests to the committee.

3. Discussion of 2021 Grantee Table (newly received Final Reports review)

Andrew recognized that a 2020 grantee did not cash their check and did not execute their project. A clerical issue has ensued which is being worked on by the city and the grantee.

4. Discussion of 2022 Grant Cycle/Table

a. Reception discussion

Lauren at the town will update us with further guidance. The committee will discuss once the town has updated us on revised COVID policies.

b. Grant Agreements update

Susan requested that the committee check to see if their grantees had submitted grant agreement documents.

5. Community Input Survey 2022

The committee is looking to put together the community input survey. Nick and Susan volunteered to take on the project which is a requirement for our annual report to MCC.

6. Updates:

a. Treasurer Report

i. PAPERWORK / PAYMENTS

1. Paperwork received from 14/19 grantees
2. Paperwork from 12/19 grantees sent to town (awaiting confirmation of payment)
3. Paperwork received but not yet sent for 2/19 grantees

ii. MISSING:

1. Dallin: Art and Historical Figures/Cyrus E. Dallin Art Museum, Inc. (Andrew)
2. Portraits of Black Arlington/ACAC (Brian)
3. Belmont World Film's 19th Family Festival (Brian)
4. NOURISH @ LexFarm/Jessica Roseman (Emily)
5. Arlington Author Salon/Arlington Cultural District (Susan)

b. Corresponding Secretary

No updates.

c. Publicity Update

Scott noted that certain calendar issues that arose as a result of the MCC schedule make it difficult to publish announcements and to see if there's a possibility to adjust the calendar in future years.

d. ACAC Liaison

The ACAC has requested us to review the site website for certain functionality in order to facilitate a website project. Nick provided to the committee for members to submit comments.

7. Filing System Project

No comments from the committee.

8. Discussion with ACAC (Steward Ikeda and Steve Poltorzycki join) at 8pm

Stewart Ikeda and Steve Poltorzycki facilitated a discussion on the ways that the committee can work together with the commission at-large in order to support each other.

9. Adjourn

A motion was made by Andrew to adjourn the meeting. The motion was seconded by Nick. The motion passed unanimously.

The meeting was adjourned at 9:04pm.

Submitted by Nick Castellano, Recording Secretary