



**Board of Assessors
730 Massachusetts Avenue
Arlington, MA 02476**

Date: 02/22/2022

Time: 5:30 pm

Location: Assessors' Office Conference Room, 1st Floor, Town Hall

Minutes:

The meeting was called to order at 5:30pm, by Mary Winstanley O'Connor. William Zagata seconded the motion, voted unanimously.

- In attendance: Mary Winstanley O'Connor, William Zagata and Dana Mann.
- Mary Winstanley O'Connor motioned to approve the minutes from the February 7, 2022 meeting. William Zagata seconded to motion, voted unanimously.
- Mary Winstanley O'Connor requested for budget for overlay & office expenses.
- Mary Winstanley O'Connor discussed 504 personal property valuation & RFP process.
- William Zagata requested access to DOR course 101.
- William Zagata requested solution to land units in narrative description for the online property record cards.
- Motion to enter Executive Session at 6:15pm was made by Mary Winstanley O'Connor. William Zagata seconded the motion, voted unanimously.
- Motion to exit executive session and adjourn the meeting was made by Mary Winstanley O'Connor at 6:45pm. Motion seconded by William Zagata, voted unanimously, meeting adjourned.
- Next meeting planned for March 8, 2022

Respectfully submitted,
Dana Mann