



## Capital Planning Committee

Capital Budget for FY2024 (July 1, 2023–June 30, 2024)  
5-Year Plan for FY2024–FY2028

Date: Thursday, September 15, 2022

Time: 5-7pm

Location: Remote meeting via Zoom

Register in advance for this meeting:

<https://town-arlington-ma-us.zoom.us/joining/register/tZEtce6hpi8vHNfoLIMAfExgQLNvi2PFLzAw>

After registering, you will receive a confirmation email containing information about joining the meeting.

### Agenda

1. Acknowledging Native Lands (2 mins)
2. Approval of Minutes (3 mins)
3. Membership (10 mins)
  - a. Appointing Authorities
  - b. Terms
  - c. Officers
  - d. Ethics Certification
4. Meeting Schedule (10 mins)
  - a. Key Deliverables
  - b. Process
5. Sub-committee Organization (10 mins)
  - a. Standing Sub-committees
  - b. Ad Hoc Sub-committees
6. Sub-committee Meetings with Town Departments (15 mins)
  - a. Letter from Town Manager's Office
  - b. Capital Request Form
  - c. Sub-committee Report Template
  - d. Coordination with Facilities, IT, CPAC
7. Review FY2023 Capital Plan (10 mins)
  - a. Process
  - b. Update on Major Projects
8. Update on Fiscal Environment (15 mins)
  - a. Revenue Pressures
  - b. Expense Pressures
9. Review of Capital Requests and Other Topics – ongoing (5 mins)
10. New Business