

Finance Subcommittee Meeting
Wednesday, March 16, 2022
4:00 PM – 5:00 PM
Conducted by Remote Participation
Meeting Minutes

Attendees: Adam Chapdelaine, Sandy Pooler, John Cole, Mike Mason (4:12 PM)
Jim Burrows, Sy Nguyen, Victoria Clifford, Skanska USA Building, Inc.

Call to order: 4:05 PM

Sandy Pooler, Deputy Town Manager, opened the meeting conducted by remote participation as outlined in Governor Baker's order suspending certain provisions of the open meeting law on March 12, 2020, and explained how votes would be taken.

Budget Update

- Skanska gave an overall budget update
- MSBA holding Pro-Pay reimbursements to get caught up on physical progress vs. reimbursement amount.
- Skanska to give an analysis on Other Project Costs budget at next meeting.

Consigli Req #23 Review/Approval

- Skanska recommended approval of the Consigli AHS Requisition #23 for \$1,709,783.89,
- No retainage releases this month.
- Kate Loosian asked for an update on punch list progress
 - o Majority of punch list was able to be done before school took over the building. Approximately 200 open punch list items currently.
- No further comments from the FSC.

Change Logs Review

- Skanska gave an overall update on the change logs
 - o Skanska to push Consigli to closeout open CR's
 - o Kate Loosian asked if there are air monitoring holds for future phases
 - Skanska to confirm

Change Order #12 Review/Approval

- Skanska presented Change Order #12 for a total of \$93,617.67 and recommended approval.
- The following Change Requests (CR's) were included:

CR#	Description	Net Added
CR 112.1	ASI 037 - Phase 2 and 3 - Concrete associated with the steel revision	\$6,482.95
CR 237	ASI 142 - Revisions to Locating Dims for Items on Exterior Elevation 6/A4.3.9 - Bldg. E_EST	\$817.00
CR 243R1	ASI 144 - Provisions for utilizing perm heat via temp power services Ph 1 for 2 months	\$83,643.95
CR 277	ASI 548 - F&I Added Electrical Jockey Pump/Controller	\$2,673.7

HMFH/BALA Additional Service Request Change to Natural Gas to Serve Temp Boiler

- Additional engineering request from BALA due to cost of diesel to engineer the temp boiler that supports the existing building for temp phasing.
 - o Sandy Pooler asked which meter is being used for this temp boiler and how the natural gas is being paid for.
 - Skanska answered this is a separate meter off the main meter. Skanska to confirm with Jim Feeney how natural gas is being procured for the new meter.

Adam Chapdelaine moved to approve the following votes:

1. Motion to approve Consigli AHS Requisition #23 for \$1,709,783.89.
2. Motion to approve Change Order No. 12 for a total of \$93,617.67.
3. Motion to approve HMFH/BALA Addition Service Request Change to Natural Gas to Serve Temp Boiler for a total not to exceed value of \$10,450.00.

Kate Loosian seconded the motion.

Sandy Pooler called a roll call vote:

- Adam Chapdelaine: Yes
- Kate Loosian: Yes
- Mike Mason: Yes
- Sandy Pooler: Yes

Motion passed unanimously.

Sandy Pooler asked for a motion to approve the 2/17/2022 meeting minutes. Adam Chapdelaine made the motion. Mike Mason seconded the motion.

Sandy Pooler called a roll call vote:

- Adam Chapdelaine: Yes
- Kate Loosian: Abstain
- Mike Mason: Yes
- Sandy Pooler: Yes

Motion passed.

Kate Loosian moved to adjourn. Adam Chapdelaine seconded the motion.

Sandy Pooler called a roll call vote:

- Adam Chapdelaine: Yes
- Mike Mason: Yes
- Sandy Pooler: Yes
- John Cole: Yes

Motion passed unanimously.

Meeting adjourned at 4:37 PM