



Remote Participation Study Committee Meeting

Date: Tues Sept 27, 2022

Time: 7:30 PM to 9:30 PM Eastern Time (US and Canada)

Location: Virtual Meeting

Tues Sept 27, 2022

You are invited to a Zoom meeting.

When: Sep 27, 2022 07:30 PM Eastern Time (US and Canada)

Register in advance for this meeting:

<https://town-arlington-ma-us.zoom.us/meeting/register/tZ0qdeispz8uHNN8DPKzILR9gnpK8vBQIZeg>

After registering, you will receive a confirmation email containing information about joining the meeting.

AGENDA

1. Review and accept meeting minutes from Sept 13 meeting – 10 minutes
2. Discussion with Teresa Marzilli, Community Outreach and Engagement Coordinator, Diversity, Equity & Inclusion Division, Arlington Health, and Human Services – 30 minutes
3. Hybrid demo current and next steps
 - Update on action items from Sept 13 meeting and main issue to resolve ahead of launching pilot program – 60 minutes
 - Status of Decision Points document following submission to Town Attorney Doug Heim (Jennifer)
 - Short list of committees committed to pilot program and document indicating which committees will initially use which rooms and technology in the hybrid pilot (Jim and Alex)
 - Confirm information and timing of sharing information with each pilot hybrid meeting participant. Information includes: Decision Point document, Survey, Recommended room/ technology, and Instructions on how to use their technology (Jennifer, Alex, Jim, Mustafa + others)
 - Share information with Jeff Munro on new equipment purchases, (Jim); Follow up with Jeff Munro on instructional video for serving on a committee and how to make meetings more transparent (Jennifer)
4. Future business – 5 minutes