



Select Board Meeting Minutes

Date: June 13, 2022

Time: 7:15PM

Location: Select Board Chambers for Select Board and Staff. Members of the Public may access the meeting by Zoom and ACMI.

Present: Mr. Diggins, Chair, Mrs. Mahon, Vice Chair, Mr. Hurd, Mr. DeCoursey, Mr. Helmuth

Also Present: Mr. Chapdelaine, Mr. Heim, Ms. Maher

1. Executive Order on Remote Participation

Mr. Diggins opened the meeting by stating the Commonwealth passed on February 15, 2022, an act relative to extending certain COVID-19 measures adopted during the state of emergency, which among other things, allows public meetings to be conducted remotely until July of 2022. Tonight's meeting is being conducted via Zoom, is being recorded and is also being simultaneously broadcasted on ACMI. As such, all business will be conducted by roll call vote. Persons wishing to join the meeting by Zoom may find information on how to do so on the Town's website. Persons participating by Zoom are reminded that they may be visible to others and then if you wish to participate, you are asked to provide your full name in the interest of developing a record of the meeting. Further, all participants are advised that people may be listening who do not provide comment, and those persons are not required to identify themselves. Finally, both zoom participants and people watching on ACMI can follow the posted agenda materials, also found on the Town's website using the Novus agenda platform.

2. Land Acknowledgment

Mr. Diggins read the land acknowledgement that the Board supported last Spring in Town Meeting approved through a resolution and which is also contained on the Town's website. We acknowledged that the Town of Arlington is located on the ancestral lands of the Massachusetts tribe, the tribe of indigenous peoples from whom the colony, province and Commonwealth have taken their names. We pay our respects to the ancestral bloodline of the Massachusetts tribe and their descendants who still inhabit historic Massachusetts territories today.

FOR APPROVAL

3. Garage Band on Saturday, June 18, 2022 from 6:00p.m.-8:00p.m. @ Wyman Terrace

Thomas Davison, Arlington Commission on Arts & Culture
Ed Blundell, ACAC Community Engagement Committee

The proponents briefly described their event stating that this event was originally started in 2019 at the Arlington Service Center next to the Walgreens in East Arlington. The first year this event was held it was very successful and they are looking forward to having it again. Mr. Davison stated that they are asking permission from the Board to close off a 75-foot section of Wyman Terrace, from Mass Avenue to the end of the Service Center's parking lot. Mr. Davison explained that this will be to accommodate the crowd, setup, and breakdown of the performances. They are also requesting 'No Parking' Signs on Wyman Terrace to ensure that no one parks in that space as well as cones and trash and recycling bins.

The Board thanked the proponents for their description of the event and look forward to participating in the upcoming weekend.

Mr. Hurd moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes
Mr. Diggins: yes
Mr. Helmuth: yes
Mrs. Mahon: yes
Mr. DeCoursey: yes

(SO VOTED 5-0)

4. Acceptance of Gifts and/or Grants: Donations to Arlington Police Department
Douglas W. Heim, Town Counsel

Mr. Heim stated that the Arlington Police Department received a check from a resident in the amount of \$200.00 and to keep with ongoing practice of bringing all gifts and donations to the Select Board he is seeking approval of this donation.

Mr. Hurd moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes
Mr. Diggins: yes
Mr. Helmuth: yes
Mrs. Mahon: yes
Mr. DeCoursey: yes

(SO VOTED 5-0)

CONSENT AGENDA

5. For Approval: Arlington International Film Festival Banners
April L. Ranck, Executive Director
Alberto Guzman, AIFF
6. Reappointments (all terms to expire 6/30/2025)
Arlington Bicycle Advisory Committee

Jack Johnson
Muris Kobaslija
Adam MacNeill
Doug Mayo-Wells
Scott Smith
Christopher Tonkin

7. Request: Contractor/Drainlayer License
DJ Morris Contracting
Daniel Bruno De Faria
PO Box 778
Sudbury, MA 01776
8. Request: Special (One Day) Beer & Wine License, 6/17/2022 @ Robbins Memorial Garden for The Friends of Robbins Town Gardens 'Garden Party'
Christine Harris
9. Request: Special (One Day) Beer & Wine License, 6/18/2022 @ Robbins Memorial Town Hall for a Private Event
Lauren Duddy
10. Request: Special (One Day) Beer & Wine License, 6/19/2022 @ Jason Russell House for a Private Event
Brian Burke

Mr. Helmuth moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes
Mr. Diggins: yes
Mr. Helmuth: yes
Mrs. Mahon: yes
Mr. DeCoursey: yes

(SO VOTED 5-0)

LICENSES & PERMITS

11. For Approval: Class II License

Summer St. Autocare, LLC, 34 Dudley Street, Kenneth Walsh

John Leone, attorney appeared on behalf of the applicant to present the application before the Board for a Class II License located at 34 Dudley Street. Mr. Leone explained that he is seeking approval for 6 cars to be placed on the lot and have been detailed on his application.

Mr. Hurd moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes
Mr. Diggins: yes
Mr. Helmuth: yes

Mrs. Mahon: yes
Mr. DeCoursey: yes

(SO VOTED 5-0)

12. For Approval: Common Victualler License

Summer Sushi, 474 Massachusetts Avenue, Jianghang Chen

Jianghang Chen attorney appeared on behalf of the applicant to present their application before the Board for a Common Victualler License located at 474 Massachusetts Avenue. Ms. Chen stated that they applicant purchased an existing sushi restaurant and will be the owner and operator of the business.

The Board thanked the applicant for choosing Arlington and look forward to trying their restaurant.

Mr. DeCoursey moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes
Mr. Diggins: yes
Mr. Helmuth: yes
Mrs. Mahon: yes
Mr. DeCoursey: yes

(SO VOTED 5-0)

OPEN FORUM

Carl Wagner, 30 Edgehill Road congratulated Mr. Chapdelaine on his years of service in the Town of Arlington. Mr. Wagner encouraged the Board that in the process of choosing the future Town Manager as well as the Director of Planning to keep in mind the residents, business owners and renters.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

13. Discussion: Parking Pilot

Lenard T. Diggins, Chair

Mr. Diggins stated that he has met with Chief Flaherty and Officer Rateau this week regarding holding a forum in the upcoming weeks for the parking pilot. Mr. Diggins explained that in his discussions it became apparent that there are a lot of elements regarding the parking pilot, and it has become evident that they could not have the overnight parking pilot without having a permit parking pilot along with it. Mr. Diggins is looking for the Boards opinions on having this pilot and if it is something the Board would consider. Mr. DeCoursey noted that he encourages people who are interested and have concerns to look out for the date of the forum, so they can put together all of the information they have receive to hopefully come back before the Board as a subcommittee.

The Board thanked Mr. Diggins and Mr. DeCoursey for the work that the subcommittee has done and note how much time has gone into this. The Board is glad to see that there has been thought to a potential overnight permit parking pilot as well. The Board also expressed the thought of a public comment mechanism through the way of a web form to consolidate the information they receive.

14. For Discussion: Draft Letter to Mass Housing Re: 1021-1025 Massachusetts Avenue

Douglas W. Heim, Town Counsel

Mr. Heim gave a brief overview of the 40B process explaining that, the Board can provide some comment with respect to the site approval and project eligibility for this project. Mr. Heim stated that this project has approximately 50 units on a one-acre site located at 1021-1025 Massachusetts Avenue. Mr. Heim explained that this is different than the 40B process and is more of a narrow scope of responsibility with respect to deciding in the Board wants to respond to Mass Housing on if this project should be eligible for Mass Housing Funding. Mr. Heim noted that the applicants of this project have been before this Board as well as the Conservation Commission for a number of working sessions which is a positive sign that they want to solicit feedback from potential stakeholders. Mr. Heim explained that he has put together a letter on behalf of the Board that he is seeking approval of.

The Board thanked Mr. Heim for putting together the letter on behalf of the Board and appreciate how proactive the applicants have been so far during this process.

Mr. Helmuth moved approval.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes
Mr. Diggins: yes
Mr. Helmuth: yes
Mrs. Mahon: yes
Mr. DeCoursey: yes

(SO VOTED 5-0)

15. For Discussion: Future Select Board Meetings

The Board voted on the following meeting dates:

Monday, July 18, 2022
Monday, August 22, 2022
Monday, September 12, 2022
Wednesday, September 28, 2022

CORRESPONDENCE RECEIVED

16. Trucking Concerns on Appleton Street
Terri Proctor, Appleton Street

17. Town Manager Position
Beth Melofchik

18. Comments Re: Parking Study Analysis
Phil Goff, EALS Co-Chair

19. Crosswalk on Summer Street at Victoria Road
Daniel Amstutz, Senior Transportation Planner

Mr. Hurd moved receipt and referred item 16 to the Town Manager; moved receipt of item 17; moved receipt and referred item 18 to ABAC and TAC; moved to refer item 19 to TAC.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes
Mr. Diggins: yes
Mr. Helmuth: yes
Mrs. Mahon: yes
Mr. DeCoursey: yes

(SO VOTED 5-0)

ACKNOWLEDGMENTS

20. Farewell to Town Manager Adam Chapdelaine
Lenard T. Diggins, Chair

Each member of the Board expressed their gratitude and appreciation for the work and many years of service Mr. Chapdelaine served as Town Manager for the Town of Arlington. The Board thanked Mr. Chapdelaine and stated that it has been an honor to work with him over the past 10 years and will miss working with him. The Board thanked Mr. Chapdelaine for his dedication and wish him good luck on his future endeavors.

NEW BUSINESS

Mr. Helmuth noted that this weekend is the grand opening of the Arlington Reservoir and noted that it is a tremendous accomplishment.

Mr. Hurd stated that he is excited for the opening of the Reservoir as well as Porchfest this weekend.

Mr. Diggins explained that he would like to work on making a transparent policy for resolutions. Mr. Diggins also stated that he will be having committee liaisons on the next Select Board meeting

Mrs. Mahon requested that the Town Manager notify the Board of the allocation that was received from federal funding and what it was designated for and what oversight the Town of Arlington has.

EXECUTIVE SESSION

- A. To conduct a strategy session in preparation for contract negotiations with nonunion personnel, Sandy Pooler applicant for Town Manager pursuant to section 12(b) of the Manager Act, and/or conduct contract negotiations with same.

Mr. Helmuth moved to enter executive session and to adjourn at 10:10 p.m.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes
Mr. Diggins: yes

Mr. Helmuth: yes
 Mrs. Mahon: yes
 Mr. DeCoursey: yes

SO VOTED (5-0)

Next Scheduled Meeting of Select Board June 27, 2022

A true record attest

Ashley Maher
 Office Manager

6/13/2022

Agenda Item	Documents Used
1	Executive Order on Remote Participation
2	Land Acknowledgement
3	ACAC Garage Band Request ACAC Garage Band Maps
4	
5	AIFF Banner Request
6	Reappointment Reference
7	DJ Morris Contracting Reference
8	Special (One Day) Application
9	Special (One Day) Application
10	Special (One Day) Application
11	Inspection Reports Class II License Application
12	Inspection Reports Common Victualler Application
13	
14	1021-1025 Mass Ave Comments ACC Comments to Mass Housing Draft Letter to Mass Housing Town Comment Request Letter for Mass Housing
15	July – August Calendar
16	T. Proctor CR
17	B. Melofchik CR
18	EALS CR
19	Planning Dept Memo Original Request
20	