



ACAC Grants Committee (Arlington Cultural Council)

Date: September 12, 2022

Time: 7:30 p.m.

Location: Conducted by remote participation

Register in advance for this meeting:

<https://us06web.zoom.us/meeting/register/tZ0pd-ihqjsiGtSFp2pnW162JLDeAtozmsnx>

After registering, you will receive a confirmation email containing information about joining the meeting.

Attendance (p=present, x=absent)

Todd Brunel	x	Susan Larson, Chair	p
Andrew Conway, Treasurer	p	Brian McMurray	p
Nancy Gray	p	Emily Reynolds, Secretary	p

Guest attendee: Kristin Bedard

MINUTES

Administrative items

1. Confirm access, introduce remote meeting and provide instructions
2. Vote on approval of past meeting minutes: 6/13/22, 7/11/22, 8/8/22: Nancy moved approval, Andrew seconded. Unanimous vote to approve.

Grant cycle discussion

3. 2022 grant cycle discussion:
 - a. *Updates about grantee projects:* Magnolia Park concert series has begun and is ongoing this month. We are missing paperwork from the Cyrus Dallin museum. There is a discrepancy with records regarding payment to the NOURISH project, so Andrew will resubmit forms to Rita. We are anticipating voting on changes to the ACAC project. We await a final report from the Belmont World Film Festival. Nancy is planning to connect with former member Nick's grantees. Susan has requested an updated report from Rondae Drafts.
 - b. *Vote on final reports, if applicable:* N/A
4. 2023 grant cycle discussion:

- a. *Review of timeline/next steps:* Andrew described the next steps to occur with the town (confirming the balance of funds). Applications are due 10/17.
- b. *Schedule applicant webinar:* Wednesday 9/21 at 7pm seems to be the best option. Brian is able to present; Andrew will monitor chat and take questions; Nancy can attend; Emily will make Zoom link and update slides.
- c. *Town Day discussion:* ACAC will have two tables. One near Town Hall will have open-air landscape painting; the other is shared with the Department of Planning and Community Development with information about getting involved with the arts in town. Brian will email the group with signup information from ACAC and related communication. Andrew is signing up for a midday shift.

Committee officer updates

5. *Treasurer update:* Nothing additional.
6. *Secretary update:* Nothing to report.
7. *Publicity update:* Todd has worked on promoting the 2023 grant cycle, on FB and elsewhere.
8. *ACAC Liaison update:* Nothing additional. Susan noted that ACA is going through a strategic planning process, and she will be meeting with them as a representative of our committee.

Other business

9. *Discuss committee roles:* Susan is departing as Chair. Andrew will continue as Treasurer. Emily and Brian will be co-chairs. Emily will continue as Secretary, and Brian as ACAC Liaison. Nancy is interested in outreach to the community and particularly the schools. Kristin will partner with Todd on publicity. Brian moved approval, Emily seconded. Unanimous vote to approve.
10. *Discuss remote vs. in-person meeting format:* Susan has been asking the town if we can meet in person, and has received discouraging responses. It sounds as though we have permission to meet in-person if we wish to push on the matter. We plan to hold our next meeting remotely and revisit, and hope to hold our deliberation meeting in-person. Brian will liaise with Town Hall to figure out what the setup would be. Next month we will discuss whether our meeting cadence/schedule/time should change.
11. *Vote on prospective new committee member: Kristin Bedard:* Unanimous approval.
12. *New business:* No new business.

Adjourn: Susan moved to adjourn, Andrew seconded. Unanimous vote to adjourn. The meeting was adjourned at 8:50pm.

Submitted by Emily Reynolds, Secretary