



TOWN OF ARLINGTON  
MINUTES OF THE PERMANENT TOWN  
BUILDING COMMITTEE MEETING

Date: December 6, 2022

Time: 7:00PM

Location: Each of the Committee Members and the Guests Participated Utilizing the ZOOM Videoconferencing Platform or by Phone Conference

Attendance: Bob Jefferson, John Maher, Allen Reedy, Brett Lambert, Jim Feeney, Mike Rademacher, Peter Martini

Absent - Bill Hayner, Rob Behrent

Guests: Josh Sydney, David Steeves, Monique Rice, Jeff Alberti, Steve Kirby

Chairperson Reedy called the meeting to order at 7:00 pm.

#### TOWN YARD

Mr. Sydney did a photo update of the project showing the following: Building E - PEMB metal siding install 11/21, maintenance building 11/28, admin exterior insulation 11/28, admin stairs 11/28, maintenance mezzanine frame 11/28, maintenance SOG 11/28, maintenance CMU walls 11/28 and 11/30, Excavation for building A/B connector 11/28 and 11/29, building A/B connector footings 11/30. Overhead drone shots of site 12/1.

Mr. Sydney also gave the following update: Slab pour for maintenance floor scheduled for 12/7/22. Supplemental heat will be needed for slab pour and cost to be put on PEMB manufacturer construction manager. Issues with building switch gear, was scheduled for delivery 12/12/22 and now being said August 2023. SPM hoping now for mid-January 2023 and electrician is working with project team for earliest possible date – PEMB workforce is a little better but still behind. We are starting to expend winter condition funds and SPM expects to split cost between owner and GC. Tank removal cost are still being reviewed and being submitted to Industrial Parties. Main concerns are the delay in switch gear and elevator.

Mr. Lambert asked about LEED progress and update at next meeting. Mr. Sydney explained they are continually meeting with green consultants and would have update after new year.

Mr. Sydney presented the following change orders for approval:

CR134 - Tank removal at Retain-It system - \$7,816.91

CCR053 - Buyout Part 3 Louvers & Vents-\$ 28,902.00 - zero cost to project

CCR019 - Buyout Part 2 Multiple items - \$86,274.00 - zero cost to project

A motion to approve change orders was made by Mr. Jefferson and seconded by Mr. Rademacher. Motion passed unanimously on a roll call vote, 7-0.

Mr. Sydney presented the following invoices:

- UTS Testing- Invoice #102760 - Testing and Inspections services thru 11/10/22- \$10,338.00
- SPM - Invoice #22- SPM OPM services November 2022 - \$29,763.76 and Cannon Design reimbursables \$3,341.80 - Total \$33,105.56

Motion was made by Mr. Martini and seconded by Mr. Maher to approve 2 invoices totaling \$43,443.56. Motion passed unanimously on a roll call vote 7-0

Mr. Sidney brought up the issue of the amount appropriated to increase UTS P.O. at previous meeting. Discussion held. After meeting minutes of 11/1/2022 were found and proper motion was found.

Mr. Sydney reviewed the CM contingency log and stated there was \$100,000.00 remaining but if all claims are approved and processed it will be depleted.

Mr. Sydney reviewed the CR log stated that if we had to commit to all items there would \$6,000.00 left in the owner's contingency. More to follow.

Mr. Sydney reviewed the Budget Summary and stated it was status quo other than tonight's expended cost.

Mr. Sydney reviewed the Budget Reallocation log and stated no changes.

#### CENTRAL SCHOOL

Mr. Kirby gave an update on the status of the project.

Building sign was installed but needs to be replaced. It was scratched and too narrow.

The following items need to be completed: staff signs, HVAC punch-list, tap and diffuser noise, main sign #2, paint ground floor elevator door, closeout docs and light control training.

Scheduling closeout meeting with KSR and working on C.O. #25.

Mr. Kirby presented the following invoices:

- KSR- Pay application #27- November 2022- NTE \$25,000.00 still under review
- Vertex - Invoice #187095- OPM services November 2022 - \$1,558.75

Motion was made by Mr. Maher and seconded by Mr. Jefferson to approve 2 invoices . Motion passed unanimously on a roll call vote 7-0

Motion was made by Mr. Maher, seconded by Mr. Feeney to approve the November 22, 2022 minutes as presented. Motion passed on a roll call vote, 6-0-1, Jefferson abstaining.

Whereupon a motion was made by Mr. Jefferson seconded by Mr. Maher to adjourn at 7:55 PM and it was unanimously voted.

Respectfully Submitted,  
Robert Jefferson