

**TOWN OF ARLINGTON
MASSACHUSETTS
PURCHASING DEPARTMENT**

BID #23-07

SNOW REMOVAL & HAULING

Sealed bids pursuant to the Uniform Procurement Act., Ch. 30B, are invited and will be received by the Town Manager's Office/Purchasing Dept., 730 Massachusetts Avenue, Arlington, Massachusetts, until **10:00 AM, Wednesday, February 15, 2023** at which time and place they will be publicly opened and read aloud. Any bids received after this time will not be accepted. Bid will be awarded as soon as possible.

Specifications and Proposal Forms may be obtained on the Town Website, www.arlingtonma.gov/purchasing.

All Bids must be submitted on form provided and in sealed envelope plainly marked:
BID #23-07: Snow Removal & Hauling.

For further information regarding this bid, please contact Mary Ellen De Natale, Purchasing Officer, at (781) 316-3003.

The Town Manager reserves the right to cancel any Invitation for Bids, or to reject in whole or in part any and all bids, when it is deemed in the best interest of the Town so to do.

TOWN OF ARLINGTON

SANFORD POOLER
Town Manager

February 1, 2023

BID #23-07 SNOW REMOVAL & HAULING

All work to be performed under this contract shall be in accordance with the following specifications and under the following conditions:

1. The Town of Arlington, acting through its awarding authority, reserves the right to accept or reject any and/or all bids or portions thereof, and to waive any informalities in bidding, and/or to make the award as appears in the best interest of the Town of Arlington.
2. The bid will be awarded to the lowest qualified and responsible bidder.
3. Payment will be made monthly, unless otherwise specified.
4. The contract is for Removal of snow and Hauling/Disposal of snow on an “As Needed” basis when required by the Director of Public Works.
5. The successful bidder must provide proof of all licenses, where applicable.
6. Insurance – The successful bidder shall be required to file an Insurance Certificate with the Department of Public Works with policy limits as specified in the attached Insurance Requirements.
7. The Contractor’s equipment must be covered by all types of insurance necessary for the protection of the Town of Arlington while performing service for the Town. **This is to include \$100,000.00 to \$300,000.00 Bodily Injury Coverage and \$50,000.00 Property Damage Coverage.** Successful bidders will be required to submit Insurance Certificates showing coverage and indemnifying the Town of Arlington while in the employ of the Town. All of the equipment must be specifically listed on said certificate.
8. All equipment must comply with the requirements of the Department of Public Safety and the Registry of Motor Vehicles relative to safe operation of vehicles.
9. The Contractor shall observe and comply with and cause all his agents and employees to observe and comply with all existing and future State and National laws and Town Bylaws and regulations in any manner affecting those engaged or employed in the performance of this contract and shall protect and indemnify the Town, the Town Manager and all of its officers, agents, and employees against any claim of liability arising from or based on the violation of any such law, bylaw, or regulation.
10. The Contractor shall take all precautions for preventing injury to persons or property in connection with this contract and the performance thereof, and shall indemnify and save harmless the Town and the Town Manager and its officers and agents from all claims relating to injuries to any person, corporation, or property received or sustained by or from the contractor or its employees in carrying out the terms of this contract or in consequence of any improper implements of the contractor or its employees herein.

11. This Contract includes estimated quantities that may or may not be purchased during Fiscal Year. If estimates are exceeded, prices will not be adjusted.
12. This Contract may be terminated, with fifteen (15) days notice, for unsatisfactory performance and/or availability of funds. The contractor will hold the Town harmless from all damages as a result of funding restraints.
13. All work and/or supplies must meet the approval of the Director of Public Works or his designee.
14. No bid may be withdrawn within thirty (30) days, Saturdays, Sundays, and legal holidays excluded, after the opening of bids.
15. All bid prices shall be held firm for duration of contract.
16. Transportation costs are benchmarked against the current Department of Energy (DOE) Diesel Fuel Price Index for the New England Region. A fuel surcharge equal to 1% for every \$0.05 increase in diesel fuel can be applied to the unit bid prices at the date of transportation of material.
17. All envelopes must be clearly marked indicating:

Contract Name and number
Date of Opening
Name of Bidder

18. Bids must be submitted on the required proposal form, and delivered to:

Purchasing Department
Town Hall Annex
730 Massachusetts Avenue
Arlington, MA 02476

PROPOSAL SHEET

Bid #23-07

We, the undersigned, herewith agree to furnish, in accordance with Invitation for Bid for Removal, Hauling and Disposal of Snow as required a period from Date of Contract through June 30, 2023. Option to renew for a second and third year at the sole discretion of the Town of Arlington.

AWARD BASED ON THE TOTAL ESTIMATED PRICE IN EACH GROUP. BIDDER MAY BID ONE OR ALL GROUPS. THE TOWN RESERVES THE RIGHT TO AWARD TO MULTIPLE VENDORS IN EACH GROUP.

GROUP 1

Est.			
1.	5 Each	Mobilize/Demobilize a minimum 5-7 cy front end loader.	\$ _____/Each
2.	25 Hours	Provide front end loader, operator and fuel by the hour for snow removal.	\$ _____/Hr.
3.	25 Hours	Provide a 30-60 cy capacity dump trailer by the hour to remove and dispose of snow.	\$ _____/Hr.
4.	50 Loads	To dispose of snow in a 30-60 cy capacity dump trailer.	\$ _____/Load

Total Estimated Price: \$ _____

PROPOSAL SHEET CONT'D.

Bid #23-07

GROUP 2

Est.			
1.	5 Each	Mobilize/Demobilize a minimum 5-7 cy front end loader.	\$ _____/Each
2.	25 Hours	Provide front end loader, operator and fuel by the hour for snow removal.	\$ _____/Hr.
3.	25 Hours	Provide a 80-100 cy capacity dump trailer by the hour to remove and dispose of snow.	\$ _____/Hr.
4.	50 Loads	To dispose of snow in a 80-100 cy capacity dump trailer.	\$ _____/Load
Total Estimated Price:			\$ _____

COMPANY: _____

ADDRESS: _____

NAME (PRINTED) _____

SIGNATURE _____

PHONE # _____ FAX # _____

EMAIL: _____

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity or group of individuals.

Signature of Individual submitting bid or proposal

Name of Individual submitting bid or proposal

Name of Business

Date

Pursuant to M.G.L. Chapter 62C, Section 49A, I certify under the penalties of perjury that I have complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

Social Security No. or Federal ID No.

Signature of Individual or
Responsible Corporate Officer and
Title

**NON-COLLUSION FORMS
MUST BE SIGNED AND
SUBMITTED WITH BID**