

**Finance Subcommittee Meeting**  
**Thursday, September 15, 2022**  
**4:00 PM – 4:30 PM**  
**Conducted by Remote Participation**  
**Meeting Minutes**

Attendees: Sandy Pooler, Mike Mason, Kate Loosian, Robert Behrent  
Sy Nguyen, Jim Burrows, Skanska USA Building, Inc.

**Call to order: 4:02 PM**

Sandy Pooler, Town Manager, opened the meeting conducted by remote participation as outlined in Governor Baker's order suspending certain provisions of the open meeting law on March 12, 2020, and explained how votes would be taken.

**Budget Update**

- Skanska gave an overall budget update.

**Owners Contingency Update**

- No updates since last month. All transfers included in Budget Revision Request #6.

**Change Logs**

- Skanska gave an overview of the Change Log Summary and Change Log.

**Change Order #18 Review/Approval**

- Skanska presented Change Order #18 for a total of \$53,784.05.
- The following Change Requests are included:

CR 411 Costello downtime/acceleration due to unforeseen ACM damproofing within walls at Collumb Bldg.	\$	43,489.12
CR 412 RFI-639 Air-Spading & root pruning existing Mass Ave trees due to grade adjustments (T&M).	\$	3,418.59
CR 468 ASI-272 Added column reinforcing for Stair support condition.	\$	1,621.31
CR 472R1 ASI-052.1 Revision to soffit at Lobby (added trim) Phase 1-2 transition.	\$	3,203.75
CR 473 ASI-275 Field paint black the Auditorium blackout shades tracks.	\$	2,051.28

**Consigli Requisition #29 Review/Approval**

- Skanska recommended approval of the Consigli AHS Requisition #29 for \$4,4169,375.21.
- Retainage log
  - o No retainage release this requisition

**Meeting Minutes Approval**

- Skanska presented the August 16, 2022 and September 1, 2022 Finance Subcommittee Meeting Minutes
- No comments from the Subcommittee.

Sandy Pooler asked for a motion to approve votes 1 thru 3:

1. Motion to approve Consigli AHS Requisition #29 for \$4,4169,375.21.
2. Motion to approve Change Order #18 for a total of \$53,784.05.

3. Motion to approve the August 16, 2022 and September 1, 2022 Finance Subcommittee Meeting Minutes.

Mike Mason made the motion. Kate Loosian seconded.

Sandy Pooler called a roll call:

- Kate Loosian: Yes
- Mike Mason: Yes
- Sandy Pooler: Yes
- Robert Behrent: Yes

The motion was approved unanimously.

#### **New Business**

- Sandy Pooler asked for clarification regarding the line of sight from the balcony of the auditorium. Jim Burrows said that from the first few rows of the seating the balcony part of the stage extension (when in use) is blocked by the wood panel. The wood paneling is to cover the structural steel members need to support the balcony and with the built up of the material for the box beam, it ended up being the size it is. Jim noted that this was probably missed in the coordination process - hard to see at design and with the structural steel being an early bid package.

Kate Loosian moved to adjourn. Mike Mason seconded.

Sandy Pooler called a roll call:

- Mike Mason: Yes
- Sandy Pooler: Yes
- Kate Loosian: Yes
- Robert Behrent: Yes

The motion passed unanimously.

Meeting adjourned at 4:29 PM.