

**OFFICE OF THE PURCHASING AGENT**

**TOWN OF ARLINGTON  
730 Massachusetts Avenue  
Arlington, MA 02476**

Telephone 781.316.3003

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April 20, 2023

Request for Proposals #23-32

**Home Performance Contractors**

**ADDENDUM NO. 1**

The purpose of this addendum is to respond to a question from a prospective respondent.

Question: Can the Town make available to respondents a word processing version of the RFP in order to facilitate the process of filling out the tables that appear in the “Submittal Requirements” section?

Answer: The Town will send an MS Word version of the “Submittal Requirements” section to any prospective respondent so requesting, provided such request is made in writing via email and sent to the Town’s purchasing department at [mdenatale@town.arlington.ma.us](mailto:mdenatale@town.arlington.ma.us) before noon on Tuesday, April 25, 2023.

All other terms and conditions of the Request for Proposals remain unchanged.

**ADDENDUM MUST BE ACKNOWLEDGED AS PART OF THE PROPOSAL. FAILURE TO ACKNOWLEDGE ANY OR ALL ADDENDA COULD RESULT IN REJECTION OF YOUR PROPOSAL AS NON-RESPONSIVE.**

Mary Ellen De Natale  
Purchasing Officer  
Town of Arlington