



**Board of Assessors
730 Massachusetts Avenue
Arlington, MA 02476**

Date: 08/31/2023

Time: 5:30 pm

Location: Assessors' Office Conference Room, 1st Floor, Town Hall

Minutes:

The meeting was called to order at 5:30 pm, by Mary Winstanley O'Connor (MWO). William Zagata (WZ) seconded the motion. Gordon Jamieson (GJ) voted yes, MWO voted yes, and WZ voted yes.

- In attendance: Mary Winstanley O'Connor, Gordon Jamieson, William Zagata and Dana Mann (DM).
- Invited guests; James Feeney, Town Manager & Alex McGee, Deputy Town Manager/ Finance.
- Mr. Zagata recognized Ms. O'Connor's commitment to return to service after recent medical leave.
- Introductions were made between the Board of Assessors and the newly appointed Town Manager & Deputy Town Manager.
 - The Board welcomed Jim & Alex and extended the offer of open discussion on subjects related to Assessing.
 - Discussed current MBTA zoning changes and how they relate to growth.
 - Discussed upcoming ballot questions relating to Senior Circuit Breaker and override, and their effect on Town budget.
 - The Board expressed their desire to foster an open working relationship with the administration.
 - The Board thanked Jim and Alex for their time and willingness to meet with the Board.
- Motion to approve minutes from the July 31st meeting was made by WZ, seconded by GJ.
 - MWO voted in the affirmative
 - GJ voted in the affirmative
 - WZ voted in the affirmative
- Discussed two upcoming RFP, one for 5-year recertification consultation and valuation services and the other for data collection services.
 - In an effort to avoid large expenditures, The Board decided to seek quotes for inspections of 20% of all properties each year for the next 5 years to satisfy the DOR requirements.
- Motion to enter executive session was made by WZ at 6:40 seconded by MWO.
 - MWO voted yes.
 - GJ voted yes.
 - WZ voted yes.

- A Motion to adjourn at 6:55 pm was made by MWO. Seconded by GJ.
 - MWO voted yes.
 - GJ voted yes.
 - WZ voted yes.
- Next meeting planned for September 25, 2023

Respectfully submitted,
Dana Mann