

TOWN OF ARLINGTON

Recreation Department
Joseph Connelly, Director of Recreation



Recreation Department

PARK COMMISSIONERS
Shirley Canniff
Leslie Mayer
Jen Rothenberg
Phil Lasker
Scott Walker
Josh Fenollosa - Associate
Sarah Carrier- Associate

MEETING NOTICE

The Park and Recreation Commission
Tuesday, October 24, 2023
7:00 PM – Arlington Community Center (2nd Floor)

AGENDA

- 1) Film Permitting Policy Review
- 2) Menotomy Rocks Park Jason Street Access Gates
- 3) Special Event Approval – Bark For Life, Reservoir Path – 11/18/2023
- 4) Comments and Items for Future Meetings:
 - a) Permitting of alcohol events on property under Park Commission jurisdiction
- 5) Correspondence Received: Off Leash Dog Times (B. Melofchik), Menotomy Dog Policy (D. Simon), Off Leash Dog Parallel Park (A. Mandafredo)
- 6) Minute Approval – 9/26/2023
- 7) New Business
- 8) Public Comment

Film Production Information and Application

These and other types of events require a permit issued by the Arlington Recreation Department.

This policy is in accordance with Park Commission Rules Regulations. To ensure park protection and reduce disruption, the Department enforces limit capacity and activities within the following guidelines.

General Guidelines:

- Special permission from the Arlington Parks and Recreation Department is required based on the size, content or times of the production. Some requests may be required to appear before the Park and Recreation Commission prior to filming. The Commission meets on the second Tuesday of every month.
- For protection against possible occurrence of personal injury, you must provide a Certificate of Insurance with a minimum of \$1,000,000.00 issued to: Town of Arlington with the Town of Arlington listed as additional insured. This Certificate ensures security in the unlikely event of personal injury occurring on town property as a result of your activities. You must request a Certificate of Insurance from your own insurance company, and have it dated for the entire period of time you are working in the Town of Arlington.
- For protection against possible damage to town property, you must provide a bond with a minimum security of \$5,000.00 issued to the Town of Arlington. The bond must be acquired from a local bonding company.

There is a \$25 non-refundable application fee payable to "The Town of Arlington". Additional permitting fees may be assessed by the Park Commission and the amount of those fees determined based on the size and scope of the project.

Depending on the size and scope of the project, a Police Detail may be required. For information about arranging for a Police Detail officer and/or posting "No Parking" signs, please contact the Arlington Police Department at 781-316-3900.

Please note the Arlington Parks and Recreation Commission may require additional conditions prior to permit approval.

Policy approved 12/11/2007

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Film Permit Application

Company Name: _____

Producer/Production Manager: _____

Address: _____

City, State, Zip: _____

Phone: _____ Cell: _____

E-mail: _____

Name of Production: _____

Film location: _____

Date(s) of filming: _____

Time of filming: (This includes set-up and take-down.)

***Proof of Insurance Required, please attach.**

Additional Information:

A. Type of project: TV Series Commercial Documentary
 Music Video Feature Film Corporate Video
 Still Photography Other as specified:

B. Total number of crew: _____ Total number of cast: _____

C. Please describe the scenes in relation to the areas and resources in the park to be used:

D. Please describe any equipment, structures or props that may be used:

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E. Describe any steps that will be taken to notify area residents or businesses:

F. List number and types of vehicles to be parked on the street.

G. Will generators be used? Yes/No Are animals to be used? Yes/No

H. Will there be pyrotechnics or stunts? Yes/No

If yes, please describe: _____

Town Use Only



"No Parking" signs: Yes/No Police Detail: Yes/No

Abutter Notices: Yes/No Portable Bathrooms: Yes/No

Fee: _____

Other Conditions:

Policy approved 12/11/2007

**PRODUCTION COMPANY'S
RELEASE/ INDEMNIFICATION AGREEMENT**

Town of Arlington Location:

_____ (hereinafter Location")

[Name of Company] _____,
(hereinafter "Company") shall, to the maximum extent permitted by law, waive, relinquish, fully release, discharge, indemnify and save harmless the **Town of Arlington**, its officers, agents and employees from and against any and all damages, personal injuries, liabilities, actions, suits, proceedings, claims, demands, losses, costs and expenses (including reasonable attorneys' fees) that may arise out of or in connection with the Company's use of the Location. Company further agrees to indemnify the **Town of Arlington** for any loss or damage caused to any part of the Property.

The undersigned hereby represents that they have been authorized to execute this Agreement on behalf of the Production Company.

EXECUTED this _____ day of _____, 20__.

PRODUCTION COMPANY

By:

[Printed Name]

Proposal Somerville

ORNAMENTAL IRON WORK INC.,
11 George Street Somerville, Massachusetts 02145
(617) 666-8872 • Fax (617) 666-8765

Proposal Submitted To Friends of Menotomy Rocks Judy	Phone 617-930-8154	Date 10-4-2023
Street 135 Jason Street	Job Name See description below	
City, State and Zip Code Arlington MA	Job Location Arlington MA	
Architect	Date of Plans	Job Phone

We hereby submit specifications and estimates for:

We propose to fabricate-prime-paint and install (1) pedestrian gate approximately 61" in length and a double gate 16' opening inside double leaf with drip pin.

The design will match the existing fence.

The breakdown of the (2) gates.,

Pedestrian gate - \$1100.00

Double gate - \$4700.00

We Propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alternation or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature:

Elio LoRusso

Note: This proposal may be withdrawn by us if not accepted within 45 days.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Signature: _____

Date of Acceptance: _____



Recreation Department

SPECIAL EVENT REQUEST

**For all gatherings over 50 people and private/corporate events*

Today's Date: 10/4/23 (Requests must be made 1 month in advance)

Contact Name: Indigo Blankespoor Phone (C): 617-818-1676

Email Address: iblankepoor2026@spyponders.com

Home Address: 49 Spypond lane, Arlington, MA 02474

Purpose: American Cancer Society sponsored Bark For Life of Greater Arlington

Estimated Attendance: 50

Day: Saturday Date: 11/18/23 Set up Time: 9 AM Start Time: 12 PM

End Time: 3 PM Break Down: 5 PM

Site Requested: Arlington Reservoir Area at Site Requested: _____

Activities: This is a walk in which participants and their canine companions walk together. There are ceremonies to thank participants. An award ceremony will conclude the event and we are hoping to get canine vendors to come by

Will food be on site? Yes No Please list all food: Baked goods that will be for sale

Will you be promoting this event via social media? Yes No

Fees:

Category	Group	Rate
Special Event	Arlington Resident/Organization	\$25/hr
Special Event	Non Arlington Resident/ Organizations	\$50/hr

Additional Requirements/Fees:

- Site is permitted as is. Groups are responsible for cleanup of the site including trash. If your event needs support from Public Works additional fees will be required and billed per hour (minimum 4 hrs).
- For groups over 150 people a police detail may be required, if your group is required to get a police detail you must set this up with the department before you will receive a permit.
- If you will be having prepared food at your event you must contact the Board of Health to get the appropriate food permit.

By signing below I acknowledge and accept the rules and regulations (back) responsibilities for this permit and I agree to release, indemnify, and hold harmless the Town of Arlington from and against any and all claims, demands, losses, damages, defense costs, or liability of any kind which may arise out of, or is in any manner connected with, the above-described activity.

Indigo Blankespoor
(Signature of Responsible Party)

10/4/23
(Date)

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Off leash hours article?

Beth Melofchik <tankmadel@yahoo.com>

Wed 10/4/2023 10:40 AM

To: Joe Connelly <jconnelly@town.arlington.ma.us>

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Joe,

Would your department consider an article at Spring town meeting for afternoon off leash dog hours?

Could it be one park or does it need to be all the current parks with morning off leash?

Mornings do not work for many dog owners that is why I am inquiring.

I understand as currently written Park & Rec can add locations but not hours.

I don't know whether 4pm-7pm would be considered.

Thank you for consideration.

Beth Melofchik

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Menotomy Rocks Park Hearing Public Input

Dana Simon <danasimon@verizon.net>

Mon 10/9/2023 1:12 PM

To: Joe Connelly <jconnelly@town.arlington.ma.us>

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello Director Connelly,

Thank you for the opportunity to provide comments via email on the Menotomy Rocks Park Play & Picnic Area proposal, as I will not be able to attend in person on October 21.

My wife and children have lived less than a block from the park since 2007. It is a great community resource and is one of the main reason we and other neighbors moved to this neighborhood. We raised our kids playing in the playground and skating on the pond.

For all the time that we have lived here, we have had dogs in our family, and this factored into the reason we moved to this neighborhood -- to be close to the park.

In recent years we've seen the Town's Park and Recs Dept become increasingly intolerant of dogs and dog families in the park. So draconian has the atmosphere become that it seems like a fetish to some to crack down on the idea that people might bring their dogs off leash to the park. I wish I were using hyperbole if I were to say that the Department has been allowing organized bow and arrow practices to start before 9am when the (incomprehensibly narrow) dog off leash hours in the park are still in effect. In other words, it has literally gotten so hostile that the Town is letting people shoot real live arrows from real live bows into the the field where dogs are peacefully running around in the mornings.

My input on the design is this: Expand off leash hours, and tone down the temperature on the hostility toward well behaved dogs and dog families.

Thank you,

Dana Simon
76 Brantwood Road
Arlington, MA 02476
617-981-0326



Dogs at parallel park

Amanda <amandafredo92@gmail.com>

Sun 10/8/2023 4:18 AM

To: Joe Connelly <jconnelly@town.arlington.ma.us>

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi, Normally I wouldn't complain, but my son is terrified of dogs. He is 5 and last year he got bit in the face by a pitbull. It doesn't matter if the dog is big or small, he is terrified. We live within walking distance to parallel park and until recently, we tried to go there after dinner to burn off some extra energy before bed. Unfortunately we had to stop because the same 5 or so people are there every night with their dogs and they are all off leash. When we come to open the gate they all turn and look at us but nobody leashes their dog. They just turn and continue talking amongst themselves. It takes some coaxing to get my son to walk though the gate, by assuring him that i will keep him safe, despite the dogs. But after last week, I don't think he will ever go back. We were playing a game on the piece of equipment that you stand and jump on... I have no idea what it's called. All of a sudden four of these dogs began to chase each other, very fast and they came running through where we were and knocked my son over and almost me. They went around and around, back through the structure and playground area multiple times. Neither of us were hurt, but that's not the point. None of the owners were calling their dogs or trying to get them back on the leash... nothing! They just looked over and then back to their conversation. I consoled my kid since he was crying and scared, gathered our things and we left... after I told them exactly how I felt about them and their dogs. I just don't get it. Not only these people, but most people in Arlington think their dogs are children, it's insane Playgrounds are for children's to play and feel safe. I shouldn't have to worry that some idiots dog is going to scare or God forbid hurt my son. And it's not just about my son. These dogs would have really hurt a smaller child if they were chasing each other and happened to knock one over. These people are at the park every night after 5:30 ish. They have big and little dogs. And none of them are ever on a leash. They honestly look at me like I'm doing something wrong by bringing my kid into the park. I know there is already a sign on the gate that says no off leash dogs at any time... so I'm not sure what can really be done. But I just wanted to bring this to someone's attention because someones kid is going to get hurt eventually when these dogs start charging in circles chasing each other. And if that did happen, I wouldn't blame any kids parent for going after the dog or the owner. I'm sorry I went on and on but I really appreciate your time. I don't expect or even need a response email. I really just wanted to let someone know that this is going on, before someones kid gets hurt. Thank you, Amanda

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