



Arlington Contributory Retirement Board

Date: January 31, 2019

Time: 4:30 PM

Location: Senior Center Ground Floor Conference Room

Minutes

Board Members present: Chairperson Kenneth Hughes, Richard Keshian, Kenneth Steele, Ida Cody and Robert Jefferson

Chairperson Kenneth Hughes called the regular meeting to order at 4:30

Motion and vote to approve Expense Warrants #1+2-2019 and Payroll Warrant January 2019

After review and discussion, Mr. Steele made a motion to approve the Expense Warrants # 1+2-2019 and January 2019 Payroll Warrant for payment, seconded by Mr. Jefferson. The motion was approved by unanimous vote

Motion and vote to approve Minutes for December 2018

After review and discussion Mr. Keshian made a motion to approve the December 20, 2018 Minutes, seconded by Mr. Steele. The motion was approved by unanimous vote.

Motion and vote to approve November 2018 Trial Balances

After review and discussion Ms. Cody made a motion to approve the November 2018 Trial Balance, seconded by Mr. Keshian. The motion was approved by unanimous vote

Motion to approve new town members

After review and discussion Mr. Keshian made a motion to approve the new town members listed below, seconded by Mr. Steele. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Katherine McGough	1-08-2019	9+2%	Assistant to Treasurer
Beverly Thompson	1-02-2019	9+2%	Library Tech. Service

Motion to approve new school members

After review and discussion Ms. Cody made a motion to approve the new school members listed below, seconded by Mr. Jefferson. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Allison Damico	12-03-2018	9+2%	Teacher Assistant
Clare Klinger	10-30-2018	9+2%	Teacher Assistant
Madeleine Linschoten	01-02-2019	9+2%	Teacher Assistant
Kristin McKenzie	12-03-2018	9+2%	Teacher Assistant
John Nilsson	01-07-2019	9+2%	Teacher Assistant
Alexa Salvato	01-02-2019	9+2%	Teacher Assistant
Mia Schneider	01-02-2019	9+2%	Teacher Assistant
Kyler Segal-Wright	01-22-2019	9+2%	Teacher Assistant
Rahul Shah	10-20-2018	9+2%	Teacher Assistant
Shannon Tenney	01-02-2019	9+2%	Teacher Assistant

Motion to approve the retirement application for Karen Gannon

After review and discussion Mr. Jefferson made a motion to approve the retirement application of Ms. Karen Gannon, seconded by Mr. Steele. The motion was approved by unanimous vote.

Member	Creditable Service	Group	Dept/Pos	Retirement Option	Retirement Date
Karen Gannon	22 years 6 months	1	Public Work/Principal Clerk Bookkeeper	B	01-26-19

Mr. Keshian made a motion that the Board send to the Board's Attorney Tom Gorman a copy of the agenda and minutes and ask Mr. Gorman to review them and make any recommendations regarding information that should not be public, seconded by Mr. Steele. The motion was approved by unanimous vote.

Motion and Vote ADR Retirement Application for Anthony Mignanelli

After review and discussion, Mr. Steele made a motion to approve Mr. Mignanelli's ADR Retirement Application, seconded by Ms. Cody. The motion was approved by unanimous vote.

Motion and vote of a refund of accumulated deductions for Ms. Decilia Austria in the amount of \$4,203.00. Ms. Austria had 1 year and 4 months of creditable service working for the School Department as a Teacher Assistant.

After review and discussion Mr. Keshian made a motion to approve the refund of accumulated deductions for Ms. Austria seconded by Ms. Cody. The motion was approved by unanimous vote.

Motion and vote of a refund of accumulated deductions for Ms. Clarissa Rowe in the amount of \$1,717.50. Ms. Rowe had 6 years of creditable service as Select Board Member.

After review and discussion Mr. Steele made a motion to approve the refund of accumulated deductions for Ms. Austrie seconded by Ms. Cody. The motion was approved by unanimous vote.

New Business

Motion and Vote to schedule to schedule COLA Vote

After review and discussion Mr. Keshian made a motion to have the Cost of Living Adjustment Vote Special Meeting to be held prior to the regular meeting February 28, 2019, seconded by Mr. Steele. The motion was approved by unanimous vote.

Adjourn

Mr. Steele made motion to adjourn the meeting at 5:15 PM, seconded by Mr. Keshian. The motion was approved by unanimous vote.

Respectfully submitted,

**Richard S. Greco
Retirement Administrator**

Kenneth Hughes, Elected, Chairman

Richard Keshian Appointed

Ken Steele, Board Appointed

Ida Cody Comptroller, Ex-Officio

Robert Jefferson, Elected