



## **Arlington Contributory Retirement Board**

Date: December 26, 2020

Time: 4:30 p.m.

Location: Conducted by remote participation.

### **Minutes**

**Board Members present:** Chairperson Kenneth Hughes, Richard Keshian, Kenneth Steele, Ida Cody, and Robert Jefferson

**Chairperson Kenneth Hughes called the regular meeting to order at 4:30 and read the required introduction per the Governors Order for remote participation.**

### **Motion and vote to approve Expense Warrants # 20, 21,22 and December 2020 Payroll Warrant**

After review and discussion, Mr. Steele made a motion to approve the Expense Warrants # 20, 21,22 and the December 2020 Payroll Warrant for payment, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms Cody and Chairman Hughes I.

### **Motion and vote to approve Minutes for November 18, 2020**

After review and discussion, Mr. Steele made a motion to approve the November 18, 2020 Minutes, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms Cody and Chairman Hughes I.

### **Motion and Vote October 2020 Trial Balance**

After review and discussion, Ms. Cody made a motion to approve the October 2020 Trial Balances, seconded by Mr. Steele. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms Cody and Chairman Hughes I.

### **Motion and Vote on proposed Retirement Budget for 2021**

After review and discussion, Ms. Keshian made a motion to approve the 2021 Calendar budget and staff increases, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms Cody and Chairman Hughes I.

**Motion to approve new town members.**

After review and discussion Mr. Keshian made a motion to approve new town members, seconded by Mr. Steele. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms. Cody I and Chairman Hughes I.

<b>Name</b>	<b>Date of Membership</b>	<b>Percentage</b>	<b>Position</b>
J. Ron Dure	12/07/2020	9+2%	Asst. Collector Excise Tax
Michael Cunningham	11/09/2020	9+2%	Deputy Town Counsel

**Motion to approve new school members.**

After review and discussion Mr. Jefferson made a motion to approve new school members, seconded by Mr. Steele. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms. Cody I and Chairman Hughes I.

Peter Antonakas	12/07/2020	9+2%	Teacher Assistant
Amanda Barreiro	11/30/2020	9+2%	Teacher Assistant
Dylan Carrier	10/22/2020	9+2%	Teacher Assistant
Heather Ellsworth	10/01/2020	9+2%	Traffic Supervisor
William Martin	10/26/2020	9+2%	Teacher Assistant
Patrick McGarrity	10/26/2020	9+2%	Teacher Assistant
Lindsay Metcalf	11/16/2020	9+2%	Teacher Assistant
Samantha Morin	12/07/2020	9+2%	Teacher Assistant
Jennifer Obasohan	12/14/2020	9+2%	Teacher Assistant
Moustafa Osman	11/18/2020	9+2%	Teacher Assistant
Patricia Pagan	11/09/2020	9+2%	Teacher Assistant
Erykah Santiago	09/29/2020	9+2%	Teacher Assistant
Khali Tabor	11/30/2020	9+2%	HR/Payroll Specialist
Kristopher Uzzell	12/14/2020	9+2%	Teacher Assistant
Kathy Way	10/28/2020	9+2%	Teacher Assistant

**Motion to approve the retirement applications for Frances Reidy and Ken Steele**

Mr. Steele recused himself. After review and discussion Mr. Keshian made a motion to approve Ms. Reidy and Mr. Steele's retirement applications, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I and Chairman Hughes I.

Name	Creditable Service	Department/ Position	Retirement Option	Date
Frances Reidy	14 years 9 months	Select Board/ Office Manager	C	01/23/2021
Ken Steele	14 years 7 months	Retirement/ Board Member	A	02/01/2021

**Motion and Vote Accidental Disability Application for Mr. Bernard Ryan a firefighter applying for ADR under §94A and §94B.**

After review and discussion Mr. Jefferson made a motion to approve Mr. Ryan's application for Disability, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms. Cody, and Chairman Hughes I.

**Acknowledgement of retirees and survivors who have passed since the last Board Meeting Claudette Lahaie and Lillian Fitzgerald and Howard Horton**

The Chairman asked for a moment of silence for Ms. Lahaie, Ms. Fitzgerald, and Mr. Horton

Deceased	Date of Death	Department/ Position	Retirement Date	Status
Claudette Lahaie	11/24/2020	School/ Nurse	10/16/1996	Retiree
Howard Horton	11/25/2020	DPW/ Maintenance	6/23/1984	Retiree
Lillian Fitzgerald	12/05/2020	DPW/ 12-2-D	12/05/2020	Survivor of Richard

**Motion and Vote on Rollover of Accumulated Deductions**

**Motion and vote of a rollover of accumulated deductions for Judith Bohn in the amount of \$23,233.45 Ms. Bohn had 7 years of creditable service working for the School Department as a Volunteer Coordinator.**

After review and discussion Mr. Steele made a motion to approve the rollover of accumulated deductions for Ms. Bohn, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms. Cody and Chairman Hughes I.

**Motion and vote of a rollover of accumulated deductions for Joshua Kraus in the amount of \$ 11,979.63 Mr. Kraus had 2 years and 9 months of creditable service working for the School Department as a Teacher Assistant.**

After review and discussion Mr. Keshian made a motion to approve the rollover of accumulated deductions for Ms. Kraus, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms. Cody and Chairman Hughes I.

**New Business**

**5th Member Applicants**

Mr. Greco told the Board that there are 3 applicants for this position and he had forward the Board the resumes Mr. Greco also told the Board that he reserved meeting space on the Town's ZOOM account for January 13, 2021 if the Board

wants to do the interviews at a separate meeting from the regular meeting January 27, 2021. After review and discussion Mr. Keshian made a motion to have the interviews take place on January 13, 2021, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms. Cody, and Chairman Hughes I.

### **Robert Largenton Excess Earnings**

Mr. Greco told the Board that he received notification that Mr. Robert Largenton had excess earnings under Section 91A for 2019 of \$2,154.68. Mr. Greco told the Board had been notified and chose to pay the amount back in two payments deducted from his January and February 2021 Retirement Allowances.

### **2021 Warrant Articles**

Mr. Keshian made a motion to have Mr. Greco submit Warrant Article for 90ACDE and the OPEB Funding Article

### **Adjourn**

Mr. Steele made motion to adjourn the meeting at 5:40 PM, seconded by Mr. Jefferson. The motion was approved by unanimous vote.