



## **Arlington Contributory Retirement Board**

Date: April 29, 2021

Time: 4:30 p.m.

Location: Conducted by remote participation.

### **Minutes**

**Chairperson Kenneth Hughes called the Special Meeting to order at 4:30 and read the required introduction per the Governors Order for remote participation.**

**Board Members present:** Chairperson Kenneth Hughes, Richard Keshian, Ida Cody, Robert Jefferson, and Fred Fantini

### **Cola Vote**

After review and discussion, Mr. Keshian made a motion to approve a 3% of \$15,000 COLA Increase for July 1, 2021, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Fantini I, Ms. Cody, and Chairman Hughes I.

### **Adjourn**

Mr. Keshian made motion to adjourn the meeting at 4:40 PM, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Fantini I, Mr. Keshian, Ms. Cody, and Chairman Hughes I.

**Chairperson Kenneth Hughes called to order the Regular Monthly Meeting at 4:30 PM**

### **Motion and vote to approve Expense Warrants # 8 2021 and April 2021 Payroll Warrant**

After review and discussion, Ms. Cody made a motion to approve the Expense Warrants # 8 2021 and April 2021 Payroll Warrant for payment, seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Fantini I, Ms. Cody, Mr. Keshian and Chairman Hughes I.

### **Motion and vote to approve Minutes for March 25, 2021**

After review and discussion, Mr. Keshian made a motion to approve the March 25, 2021 Minutes, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Fantini I, Ms. Cody, Mr. Keshian and Chairman Hughes I.

**Motion and Vote January and February Trial Balances**

After review and discussion, Ms. Cody made a motion to approve the January and February 2021 Trial Balances, seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Fantini I, Ms. Cody, Mr. Keshian and Chairman Hughes I.

**Motion to approve new school members.**

After review and discussion Mr. Fantini made a motion to approve new school members, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Fantini I, Ms. Cody I and Chairman Hughes I.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Chelsea Austin	04/05/2021	9+2%	Administrative Assistant
Robert Coviello	03/01/2021	9+2%	Traffic Supervisor
Ryan Doneghy	02/22/2021	9+2%	Teacher Assistant
Rebecca Kranz	04/05/2021	9+2%	Teacher Assistant
Eliseth Parson	04/05/2021	9+2%	Administrative Assistant
Sophie Polidoro	03/08/2021	9+2%	Teacher Assistant
Rachel Smith	03/23/2021	9+2%	Teacher Assistant
Melanie Stanlake	03/22/2021	9+2%	Teacher Assistant
Shannon Tenney	04/05/2021	9+2%	Teacher Assistant
Alessandra Valente	03/15/2021	9+2%	Teacher Assistant

**Motion to approve the retirement application for Karen Tassone.**

After review and discussion Mr. Jefferson made a motion to approve for Karen Tassone’s retirement applications seconded by Mr. Keshain. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

Name	Creditable Service	Department/ Position	Retirement Option	Retirement Date
Karen Tassone	24 Years 8 Months	School/ Executive Assistant to the Superintendent	C	7/19/2021

**Motion and Vote on Refunds of Accumulated Deductions**

**Motion and vote of a refund of accumulated deductions for Amanda Barrie in the amount of \$1,864.03. Ms. Barrie had 1 years and 9 months of**

**creditable service working for the School Department as a Teacher’s Assistant**

After review and discussion Ms. Cody made a motion to approve the refund of accumulated deductions for Ms. Barrie, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Fantini I, Ms. Cody, and Chairman Hughes I.

**Motion and vote of a refund of accumulated deductions for Guillermina Dumas in the amount of \$1,518.81. Ms. Dumas had 7 months of creditable service working for the School Department as a Teacher’s Assistant**

After review and discussion Mr. Fantini made a motion to approve the refund of accumulated deductions for Ms. Dumas, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Fantini I, Ms. Cody, and Chairman Hughes I.

**Motion and vote of a refund of accumulated deductions for Nathan Frongillo in the amount of \$2,308.59. Mr. Frongillo had 1 years and 1 month of creditable service working for the School Department as a Teacher’s Assistant**

After review and discussion Mr. Keshian made a motion to approve the refund of accumulated deductions for Mr. Frongillo, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Fantini I, Ms. Cody, and Chairman Hughes I.

**Motion and vote of a refund of accumulated deductions for Marianne Jarema in the amount of \$9,910.67. Ms. Jarema had 6 years and 9 months of creditable service working for the School Department as a Teacher’s Assistant**

After review and discussion Mr. Fantini made a motion to approve the refund of accumulated deductions for Ms. Jarema, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Fantini I, Ms. Cody, and Chairman Hughes I.

**Motion and vote of a refund of accumulated deductions for Jeremy Ma in the amount of \$3,314.67. Mr. Ma had 8 months of creditable service working for the Town as a Police Officer.**

After review and discussion Mr. Keshian made a motion to approve the refund of accumulated deductions for Mr. Ma, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Fantini I, Ms. Cody, and Chairman Hughes I.

**Acknowledgement of retirees and survivors who have passed since the last Board Meeting. Patricia Powers and Antoinette Boike**

Chairman Hughes asked for a moment of silence for Mrs. Powers and Boike.

Deceased	Date of Death	Department/ Position	Retirement Date	Status
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Patricia Powers	03/28/2021	Library/ Senior Clerk	2/24/2020	Retiree
Antoinette Boike	04/15/2021	School/ Traffic Supervisor	9/10/2007	Retiree

**New Business**

**Meeting Dates**

After discussion, the agreed on the following future meeting dates all at 4:30PM.

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| <b>Thursday May 27<sup>th</sup></b>    | <b>Thursday September 30<sup>th</sup></b> |
| <b>Thursday June 24<sup>th</sup></b>   | <b>Thursday October 28<sup>th</sup></b>   |
| <b>Thursday July 22</b>                | <b>Thursday November 18<sup>th</sup></b>  |
| <b>Thursday August 26<sup>th</sup></b> | <b>Thursday December 16<sup>th</sup></b>  |

**Adjourn**

Mr. Keshain made motion to adjourn the meeting at 5:00 PM, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Fantini I, Ms. Cody, Mr. Keshain and Chairman Hughes I.