



ACAC Grants Committee

Date: November 20, 2023

Time: 7:30 p.m.

Location: Town Hall Annex, first floor meeting room

Attendance (p=present, x=absent)

Kristin Bedard	p	Nancy Gray	x
Todd Brunel	x	Brian McMurray	p
Andrew Conway	p	Shelley Chhabra (guest)	p

MINUTES

Administrative items

1. Vote on approval of past meeting minutes:
 - a. 10/16/2023. Moved by Andrew, seconded by Kristin. All in favor, passed.

Committee officer updates

2. Treasurer update
 - a. “Krankie” project check was received but not cashed before deadline; Town to reissue check.
3. Secretary update
 - a. No updates
4. Publicity update
 - a. No updates
 - b. Town has sent a social media policy to review
5. ACAC Liaison update
 - a. A reminder to complete your conflict of interest training through the state.

Grant cycle discussion

6. 2022 grant cycle discussion, including vote on final reports if applicable
 - a. The Dallin Museum – Andrew to follow up about 2022 project extension.
7. 2023 grant cycle discussion, including:
 - a. Final reports received
 - i. Erica Klein
 1. Andrew moved to refer the report back to the applicant pending clarifications. Kristin seconded. All agreed.
 - b. Updates about grantee projects

- i. Reminder to follow-up with grantees for the final reports
- 8. 2024 grant cycle discussion, including:
 - a. Review of upcoming important grant cycle dates
 - i. Goal to complete individual scoring by December 1
 - ii. Next meeting will be December 11, with focus on voting on applications
 - iii. Second meeting in December (date TBD), with focus on grant allocations
 - b. Review of application scoring spreadsheet

Other business

- 9. New business
 - a. Guest Shelly Chhabra expressed her interest and intent to be appointed the Grants Committee. Andrew moved to accept. Kristin seconded. Unanimously approved to recommend her appointment by the Select Board to the Grants Committee.

The meeting was adjourned at 8:48pm. Andrew moved, Kristin seconded, Unanimous approval.

Submitted by Brian McMurray, Chair