



Capital Planning Committee

Date: Thursday, November 16th, 2023
Time: 5:00 – 7:00 PM
Location: Town Manager's Conference Room

Minutes

Attendance: Jose Farias, Darrel Harmer, Alex Magee, Timur Kaya Yontar, Chris Moore, Julie Wayman, Vaden Broaddus, Ida Cody, Jonathan Haughton (arrived at 5:51), Michael Mason (Assistant Superintendent of Finance and Operations), Rob Behrent (Director of Facilities), Talia Fox (Sustainability Manager), Ryan Katofsky (Chair, Clean Energy Future Committee)

Not in attendance: Joe Solomon, Joe Barr

Meeting Opened: Chair Chris Moore called the meeting to order at 5:10 pm.

Approval of Minutes: The minutes from the November 9, 2023 meeting were reviewed. Alex Magee made a motion to approve, which was seconded by Darrell Harmer. The motion passed unanimously.

Public Comment: None

Sustainability Presentation: Talia Fox gave a presentation on electrification of buildings. Ryan Katofsky assisted at times.

- The previous electrification study had a focus on six schools; schools represent roughly 75% of utility usage cost in town.
- T. Fox noted different system options with pros and cons of each as they relate to pricing expected useful life
 - Pricing as presented was for full system remove/replace, not parsed out a la carte.
- A discussion on financing of the various options ensued.
- A discussion on the various options and benefits of each occurred.
- T. Fox noted that in order to get to “net zero”, a two-pronged approach was needed; 1) electrify all buildings, 2) procure exclusively “clean” energy

Ethics Certification: A reminder was given to committee members by C. Moore to complete their required ethics training.

Project Ranking System: C. Moore reminded committee members that they needed to rank all projects that had been discussed to date.

Schedule of Future Subcommittee Presentations: Any remaining projects will be discussed at the 11/30/2023 meeting.

IT Subcommittee:

- The committee discussed the endpoint and data protection request (#40). A discussion on operating vs. capital projects ensued, with C. Moore, A. Magee, and D. Harmer noting a strategic decision to wean operational projects that include software licensing off of the capital plan. A recommendation was made to fund it via the operating budget.
- The committee discussed the google for education upgrade request (#41). A recommendation was made to fund it via the schools operating budget.
- The committee discussed the conference room presentation technology program request (#39). A recommendation was made to fund it at the requested amount via the capital.
- The committee discussed the network infrastructure project (#42). A recommendation was made to fund it at the requested amount via the capital plan.
- The committee discussed the school – admin computers and peripherals project (#43). A recommendation was made to fund it at the requested amount via the capital plan.
- The committee discussed the school – replacement academic PCs district wide project (#44). A recommendation was made to fund the project at historic levels of \$400,000 per year via the capital plan, a reduction of \$175,000 from the request.
- The committee discussed the school -software licensing project (#45). A recommendation was made to fund the project at \$23,000 in FY25 via the capital plan, and \$0 in future years, a reduction from the requested amount.
- The committee discussed the town microcomputer program (#46). A recommendation to fund it at \$65,000 per year via the capital plan was made.
- The committee discussed the town software upgrades & standardization project (#47). A recommendation was made to fund it at \$30,000 in FY25 via the capital plan, and \$0 in future years, a reduction from the requested amount.
- The committee discussed the modernizing agendas & minutes project (#3). A recommendation to fund it at \$90,000 in FY25 via the capital plan, and \$0 in future years was made.
- The committee discussed the AHS 1-1 academic device program (#114). A recommendation to fund the project at \$100,000 in FY25 via the capital plan, \$50,000 in FY26 via the capital plan, and \$0 thereafter was made.
- The committee discussed the proposed IT keeps and sweeps.

T. Yontar made a **motion** to accept the IT subcommittee recommendations, 2nd by J. Wayman. Vote was unanimous.

New Business: T. Yontar noted it was nearing time to begin the ad hoc subcommittee work. T. Yontar also noted he was contacted by resident Al Tosti about the Foot of the Rocks project.

Meeting Adjournment: J. Haughton made a **motion** to adjourn, which was seconded by T. Yontar. The meeting adjourned at 6:51.