

PURCHASING DEPARTMENT

TOWN OF ARLINGTON

730 Massachusetts Avenue

Arlington, MA 02476

Telephone 781.316.3003

Fax 781.316.3019

February 5, 2024

Invitation for Bids #24-01

Landscape Maintenance - Mt Pleasant Cemetery

ADDENDUM NO. 1

The attention of Bidders submitting bids for the above-referenced project is called to the following Addendum to the Invitation for Bids. The purpose of this Addendum is to clarify Title V, Article 12, Sec 3.D of the Town of Arlington by-laws, which restricts the use of gas-powered leaf blowers, and how it applies to the work of this contract and to answer questions from plan holders.

1. Clarification of Title V, Article 12, Sec 3.D of the Town of Arlington By-laws

a) Potential Change in Effective Date of Gas-powered Leaf Blower Prohibition

In the spring of 2024, Arlington Town Meeting will consider a proposal to extend the effective date of the prohibition of gas-powered leaf blowers from March 2025 to March 2026.

Due to this potential change, Bidders shall be required, for Year 2 and for Year 3, to provide a price based on the current phase out date and a price based on the potential extension of that date. **Bidders must use the attached revised Bid Form.**

b) Gas-powered Back-pack Leaf Blowers

During Year 1 of this contract (and during Year 2, if the effective date of the prohibition is extended to March 2026), gas powered back-pack leaf blowers may be operated only during the periods March 15 to May 31 and September 15 to December 30, Monday through Friday, 7:30 am to 5:30 pm.

During Years 2 and 3 of this contract (or Year 3 only if the effective date of the prohibition is extended to March 2026), gas-powered back-pack leaf blowers shall be prohibited at all times.

Per Sec 3.D(5) of the by-law, the sound emitted from any leaf blower shall be no greater than 74 db(A) at 50 feet at full throttle.

c) Gas-powered Wheeled Leaf Blowers

Per the exemption described in Sec.3.D(2)(b)(i), which applies to municipal properties of an acre or more, gas-powered wheeled leaf blowers shall be permitted year-round, Monday through Friday, 7:30 am to 5:30 pm, during Years 1, 2, and 3 of this contract.

2. Questions from Plan Holders

a) Question:

For the purposes of the bid deposit, is the value of the total bid the price for one year or for all three years?

Answer: For the purposes of the bid deposit, the value of the total bid is the Bidder's Total Year 1 Price.

All other terms and conditions of the bid documents remain unchanged.

ADDENDUM MUST BE ACKNOWLEDGED ON THE BID FORM. FAILURE TO ACKNOWLEDGE ANY OR ALL ADDENDA COULD RESULT IN REJECTION OF YOUR BID AS NON-RESPONSIVE.

James Feeney
Town Manager

BID FORM

To the Awarding Authority:

A. The undersigned proposes to furnish all labor and materials required for

Landscape Maintenance - Mt. Pleasant Cemetery

in accordance with accompanying specifications, subject to additions and deductions according to the terms of the specifications.

B. This bid includes addenda numbered: _____, _____, _____, _____

Award shall be made based on the total Year 1 bid price (April 2024 – December 2024). The Town reserves the right to renew the Contract, at its sole discretion, for a second and a third year at the bid prices submitted for those years. **For Years 2 and 3, Bidders must provide a price based on the current phase out date for gas-powered leaf blowers (March 2025) and a price based on the potential extension of the phase out date to March 2026.**

BID PRICE by YEAR

Year 1 _____ dollars \$ _____

Year 2 _____ dollars \$ _____
(Assuming Gas Powered Leaf Blower Ban Begins March 2025)

Year 2 _____ dollars \$ _____
(Assuming Gas Powered Leaf Blower Ban Begins March 2026)

Year 3 _____ dollars \$ _____
(Assuming Gas Powered Leaf Blower Ban Begins March 2025)

Year 3 _____ dollars \$ _____
(Assuming Gas Powered Leaf Blower Ban Begins March 2026)

Date

Company Name

Authorized Signature

Business Street Address

Printed Name/Title of Signatory

City, State, Zip Code

Business Telephone/Email

YEAR 1: April 2024 – December 2024

1. Spring Clean-up	_____	dollars	\$ _____
2. Mowing/Trimming	_____	dollars	\$ _____
3. Fall Clean-up	_____	dollars	\$ _____
4. Pruning	_____	dollars	\$ _____
Total Year 1 Price	_____		dollars
	\$ _____		

YEAR 2: April 2025 – December 2025
 (Assuming Gas Powered Leaf Blower
 Ban Begins March 2025)

1. Spring Clean-up	_____	dollars	\$ _____
2. Mowing/Trimming	_____	dollars	\$ _____
3. Fall Clean-up	_____	dollars	\$ _____
4. Pruning	_____	dollars	\$ _____
Total Year 2 Price	_____		dollars
	\$ _____		

YEAR 2: April 2025 – December 2025
 (Assuming Gas Powered Leaf Blower
 Ban Begins March 2026)

1. Spring Clean-up	_____	dollars	\$ _____
2. Mowing/Trimming	_____	dollars	\$ _____
3. Fall Clean-up	_____	dollars	\$ _____
4. Pruning	_____	dollars	\$ _____
Total Year 2 Price	_____		dollars
	\$ _____		

BIDDER'S NAME: _____

YEAR 3: April 2026 – December 2026
(Assuming Gas Powered Leaf Blower
Ban Begins March 2025)

1. Spring Clean-up	_____	dollars	\$ _____
2. Mowing/Trimming	_____	dollars	\$ _____
3. Fall Clean-up	_____	dollars	\$ _____
4. Pruning	_____	dollars	\$ _____
Total Year 3 Price	_____	dollars	
	\$ _____		

YEAR 3: April 2026 – December 2026
(Assuming Gas Powered Leaf Blower
Ban Begins March 2026)

1. Spring Clean-up	_____	dollars	\$ _____
2. Mowing/Trimming	_____	dollars	\$ _____
3. Fall Clean-up	_____	dollars	\$ _____
4. Pruning	_____	dollars	\$ _____
Total Year 3 Price	_____	dollars	
	\$ _____		

BIDDER'S NAME: _____

CERTIFICATE OF NON-COLLUSION
(submit as attachment to completed bid form)

The undersigned certifies under the penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

Name of Individual Authorized to Sign (Print or Type)

Authorized Signature

Legal Name of Business Entity

TAX COMPLIANCE SHEET
(submit as attachment to completed bid form)

Name of Bidder _____

Address _____

Telephone No _____

Signature of Responsible Officer _____

Title of Responsible Officer _____

Date _____

Pursuant to M.G.L. c. 62C, Sec. 49A, I certify under the penalties of perjury that, to my best knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

Social Security Number or
Federal Identification Number

Signature of Individual or
Corporate Name

Corporate Office
(if applicable)

QUALIFICATIONS AND REFERENCE FORM
(submit as attachment to completed bid form)

Please type or print legibly. **All blanks must be filled in.** If necessary, attach additional sheets. This information will be utilized by the Town of Arlington for purposes of determining bidder responsiveness and responsibility with regard to the requirements and specifications of this contract. This form must be attached by the bidder to her/his completed bid form.

Bidder: _____

IFB Title: **Landscape Maintenance - Mt Pleasant Cemetery**

1. List any and all citations and/or violations issued by regulatory agencies and/or judgments against bidder from a court of law. **Type N/A if none.**

2. List any and all assessed penalties or liquidated damages, and the project in which they occurred. **Type N/A if none.**

3. List any and all contract terminations. **Type N/A if none.**

4. List the total number of supervisors and workers intended to be assigned to this project.

<u>Phase</u>	<u># of Supervisors</u>	<u># of Workers</u>
a) Spring Clean-up	_____	_____
b) Mowing and Trimming	_____	_____
c) Fall Clean-up	_____	_____
d) Pruning of Shrubs & Bushes	_____	_____

5. Indicate number of years bidder has been engaged in work similar in nature to the work of this contract.

6. **References** On the following sheet(s), provide at a minimum three references for completed work, one of which must be for a contract completed in the past five years that is similar in size and scope to the work described in the bid documents, and include references for all contracts performed within the past two years that are similar in size and scope to the work specified in the bid documents. Attach additional sheets if necessary.

BIDDER'S NAME: _____

QUALIFICATIONS AND REFERENCE FORM, continued

Owner Name:

Owner Address:

Contact Name:

Phone:

Email:

Description and date(s) of supplies and/or services provided:

Owner Name:

Owner Address:

Contact Name:

Phone:

Email:

Description and date(s) of supplies and/or services provided:

Owner Name:

Owner Address:

Contact Name:

Phone:

Email:

Description and date(s) of supplies and/or services provided:

BIDDER'S NAME: _____

QUALIFICATIONS AND REFERENCE FORM, continued

Owner Name:

Owner Address:

Contact Name:

Phone:

Email:

Description and date(s) of supplies and/or services provided:

Owner Name:

Owner Address:

Contact Name:

Phone:

Email:

Description and date(s) of supplies and/or services provided:

Owner Name:

Owner Address:

Contact Name:

Phone:

Email:

Description and date(s) of supplies and/or services provided:

BIDDER'S NAME: _____