



## Envision Arlington Standing Committee

Date: Wednesday, August 23, 2023

Time: 7:30 - 9:00 PM

Location: Conducted by Remote Participation

Attendees: Juli Brazile, Johanna Meyer, Alex Bagnall, Caroline Murray, Jagat Adhiya, Michael Brownstein

Guests: Len Diggins

### Minutes

#### 1. **Town Day Preparation – Funding Requests**

- EASC received requests for cover the cost for flyers for Town Day from Young Arlington Collaboration and CEG task group. We approved \$100 to cover those expense (6-0 vote).

#### 2. **MBTA Communities Zoning Forum**

- Forum in late September about the MBTA Commies Zoning is oriented toward youth and young adults. EASC to sponsor the forum (6-0 vote)

#### 3. **Town Survey**

- We are in the process of wrapping up the 2023 survey and getting the planning process for the 2024 survey underway.
- Juli said we need to contact Claire Ricker about the role planning department wants to be playing in the survey (e.g., do they want to take it off EASC's plate?)
- Len said he would talk to the Town Manager about next steps, to be proactive in determining EASC's role with survey if it taken over by the planning department

#### 4. **Town Day Preparation – Feedback from Task Group Chairs and Potential Assignments**

- Need to do inventory at town hall - tables, chairs, flipchart holders (volunteer)
- Decision on repair or replace bulletin boards
- Confirm additional supplies from Task Groups
- Signup genius for volunteers (Johanna?), especially setup and breakdown, incl. Transporting materials back to Town Hall.
- Print out Task Group one-pagers to pin on board.
- Send instructions (see confirmation letter) about timings for setup and breakdown.

- Prepare topics (e.g., survey results, questions, EASC content) for engaging Town Day attendees.

## **5. Open Topics**

Meeting Adjourned: 9:00 pm