

PURCHASING DEPARTMENT

**TOWN OF ARLINGTON**  
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**March 19, 2024**

Request for Proposals #24-02  
**Mystic River Path Connection to the Minuteman Bikeway**

**ADDENDUM NO. 1**

The attention of Proposers is called to the following Addendum to the Request for Proposals. The items set forth herein, whether of omission, addition, substitution, or clarification, shall be included in and form a part of the proposal submitted and shall become part of the Contract.

I. Informational Session Recording

<https://town-arlington-ma-us.zoom.us/rec/share/jACBHhD-hR2lrIcIPb3jZfsZL0v7S1ECDgjS0Fy-x2MLNZaRA9Rz3plnQ8SVutBB.f8G6SBabBG3uB4WO?startTime=1710169367000>

II. Questions

1. The RFP does not include a scope of work task for Construction Phase Services. Will the Town be providing a scope for this task?

MassDOT will provide a full-time construction engineer who will serve as the Clerk of the Works. The Consultant should expect to be the designer on record and their role will be limited to shop drawings, RFIs, signal inspections, as needed site visits, etc. Although the RFP does not include a scope of work task for bidding and construction phase services, the Town would prefer that this is included in operating and price proposals. If need be, bidding and construction phase services for this project can be negotiated later and contracted separately.

2. The RFP does not mention Subsurface Utility Engineering (SUE). As SUE is required by MassDOT (Engineering Directive E-21-005), can you confirm that SUE should be included in the proposal?

Yes, Subsurface Utility Engineering (SUE) will be required. SUE needs to be done in accordance with MassDOT Engineering Directive E-21-005.

3. Has the Town conducted any research or gathered any record information related to the existing right-of-way or layout along DCR owned roadways to determine if there is a definitive layout separating DCR roadway/parkway from DCR parkland?

The Town has consulted with DCR, and it is their understanding that this project will not result in any change in ownership, nor use, of the DCR right-of-way on which this project will be constructed. DCR has stated that there is no definitive layout separating DCR roadway/parkway from DCR parkland along the project corridor. DCR is spearheading the effort to design and construct Segment C of the overall project (except the River St/Harvard Ave intersection and the Mystic Valley Parkway on-road bicycle lanes) as identified in the Feasibility Study, which is completely within their right-of-way. It is also their understanding that the project is not subject to Article 97.

4. The RFP states that the design fee shall not exceed \$1 million. It calls for bid and construction phase services as part of the project, but no task is listed for bidding and construction. Is the \$1 million supposed to cover bid and construction phase, or would that be contracted separately?

See response to Question 1.

5. MassDOT's recent policy involves scoping new project assignments through the 25% design phase. This approach acknowledges that certain project unknowns, which are often difficult to identify or quantify before commencing a project of this scale, can be better addressed during this initial design stage. Due to the Town's requirement that the design fee does not exceed \$1Million, would the Town consider a proposed scope of services that completes the project design through the 25% phase, in order to receive proposals that do not include assumed costs and exclusions that may or may not be required during final design that would push the fees well over \$1Million?

The [Feasibility Study for the Mystic River Path Connection to the Minuteman Bikeway](#) (2022) includes the proposed alignment and types of intersections that will be designed as part of this project. As such, the project's scope has been largely determined, and a majority of unknowns have been settled amongst the alternatives originally studied in the Feasibility Study. The Town would therefore like to move forward with proposals that reflect the Feasibility Study's recommendations and include work up to the final design stage.

6. Is Toole Design precluded from submitting on this proposal?

No, Toole Design is not precluded from submitting on this proposal.

7. Can we get a list of interested firms so that I can contact them to see if we can support them?

The following firms have expressed interest in the project:

- Arcadis
- Pare Corp
- Nitsch Engineering
- McClure
- Tighe & Bond
- VHB
- Toole
- TEC
- GM2
- Kittleson
- Stantec
- BSC
- Beta

8. Can the Town clarify the extent of construction-phase services anticipated under this contract? Will the consultant's role be limited to RFI submittal review (with observation to be performed by MassDOT construction observer), or will it include full construction administration/oversight?

See response to Question 1.

9. Please confirm that there is no requirement for MBE/DBE participation.

There is no requirement for MBE/DBE participation.

All other terms and conditions of the Request for Proposals remain unchanged.

**ADDENDUM MUST BE ACKNOWLEDGED IN THE PROPOSAL. FAILURE TO ACKNOWLEDGE ANY OR ALL ADDENDA COULD RESULT IN REJECTION OF YOUR PROPOSAL AS NON-RESPONSIVE.**

James Feeney  
Town Manager