



Recreation Department

PARK COMMISSIONERS

Shirley Canniff
Leslie Mayer
Jen Rothenberg
Phil Lasker
Scott Walker
Josh Fenollosa - Associate
Sarah Carrier- Associate

MEETING NOTICE

The Park and Recreation Commission
Tuesday, May 28, 2024
7:00 PM – Arlington Community Center, 27 Maple Street
BOH Meeting Room

AGENDA

- 1) Menotomy Rocks Park Playground and Picnic Area Design Review – Copley Wolff
- 2) Special Event Request
 - a) F2BF Fundraiser – 6/14/2024-Summer Street Basketball Courts
 - b) Theo Huong – 7/4/2024- Magnolia
- 3) Capital Planning Discussion
- 4) Comments and Items for Future Meetings:
 - a) Trash
 - b) FOSPP Sign Review
- 5) Approval of Minutes – 5/28/2024
- 6) Correspondence Received: NEMBA (Hills Hill Support)
- 7) New Business
 - a) Open Space Committee Update – Shirley Canniff
- 8) Public Comment

Menotomy Rocks Park Play & Picnic Area

Commission Meeting

28 MAY 2024



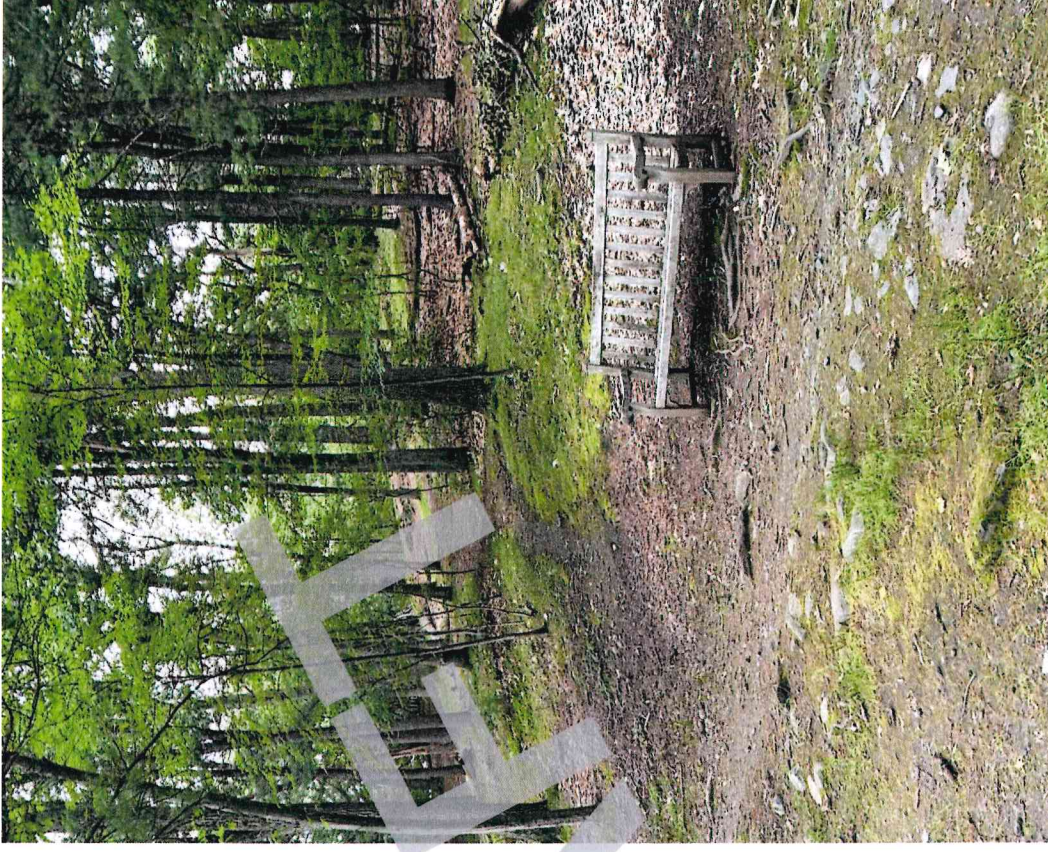
1

CopleyWolff

Agenda

- Preferred Design
- Cost Estimate
- Bid Deducts
- Construction Considerations

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Project Team Introduction

JOE CONNELLY
Director of Recreation

LESLIE MAYER
Park Commission Member

JEN ROTHENBERG
Park Commission Member

SARAH CARRIER
Park Commission Associate Member

ADAM LANE
Friends of Menotomy

JOANN ROBINSON
Historical Commission

TIM ROSS
ADA Coordinator

Menotomy Rocks Park Play & Picnic Area
TOWN OF ARLINGTON | 28 MAY 2024



IAN RAMEY
ASLA, PLA, LEED AP
Principal in Charge



EMILY HUNT
ASLA, PLA, CPSI
Project Manager



OLIVIA SO
Landscape Designer

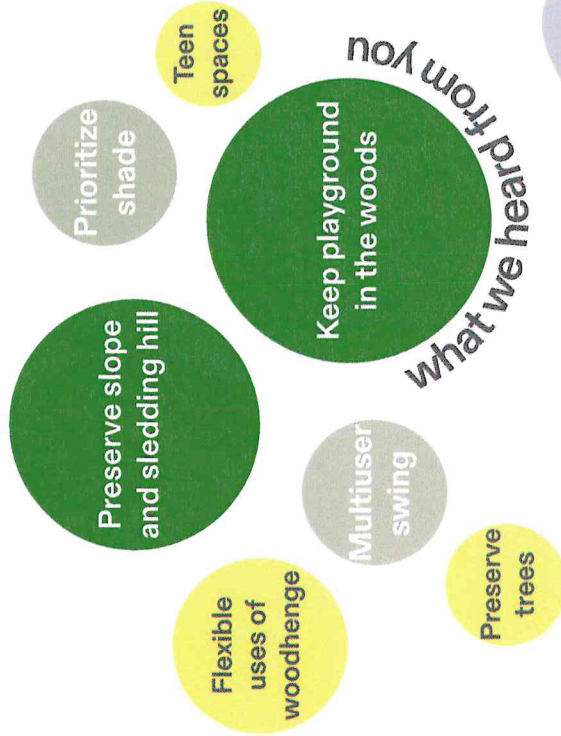
Consultants

CIVIL ENGINEERING
Hancock Associates

SURVEYING
Reed Land Surveying, Inc.

CopleyWolff

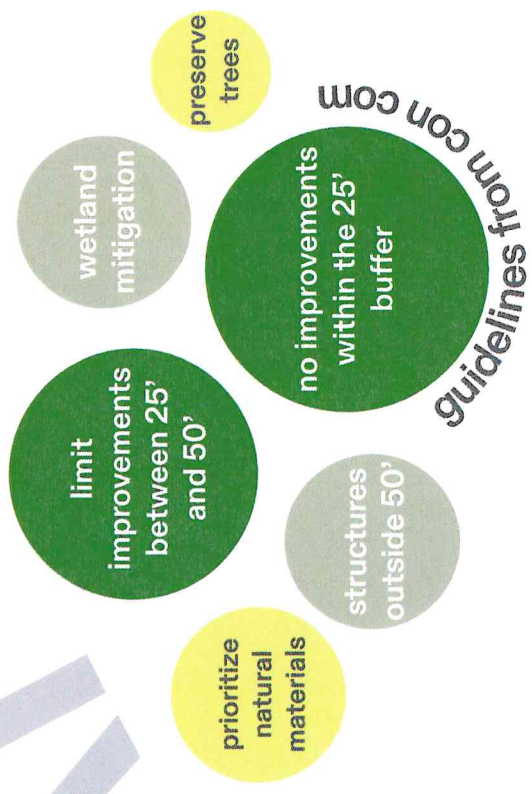
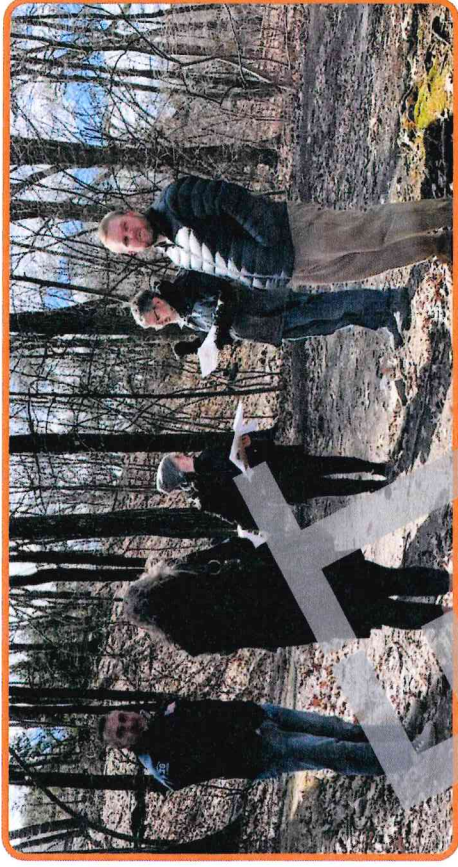
Playground Inspiration | What We Heard



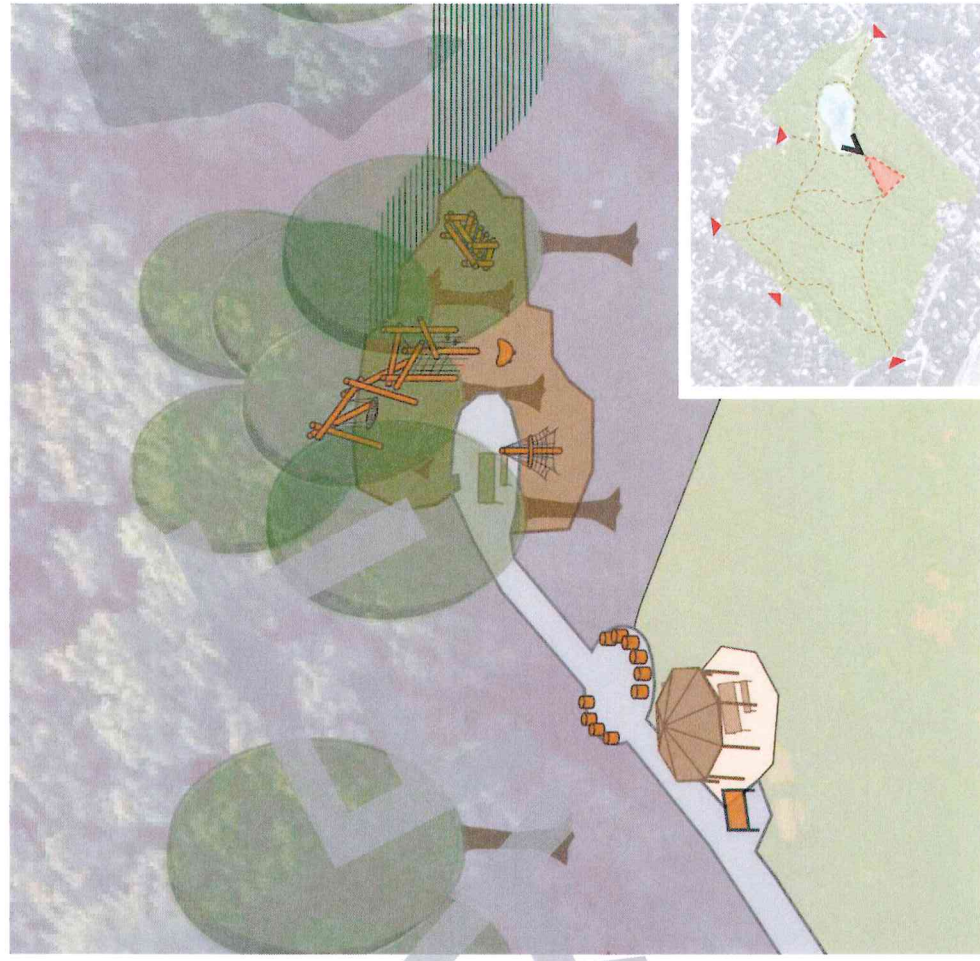
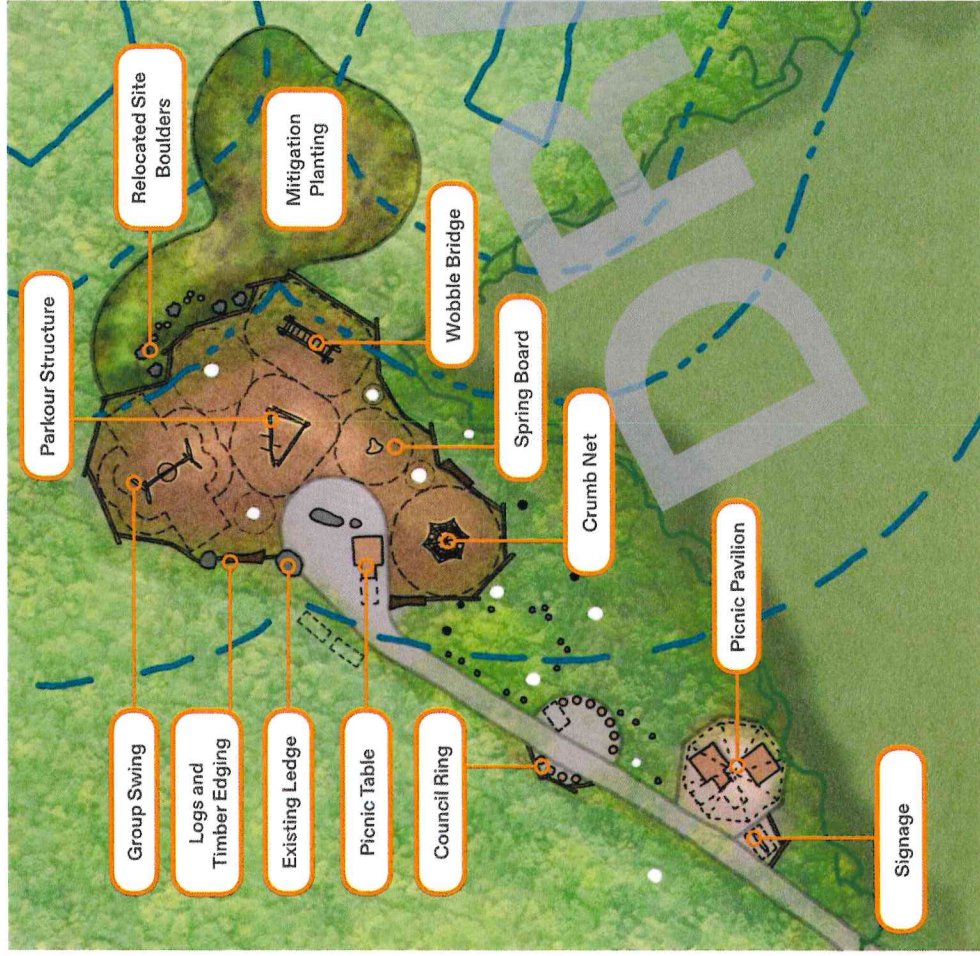
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Menotomy Rocks Park Play & Picnic Area
TOWN OF ARLINGTON | 28 MAY 2024



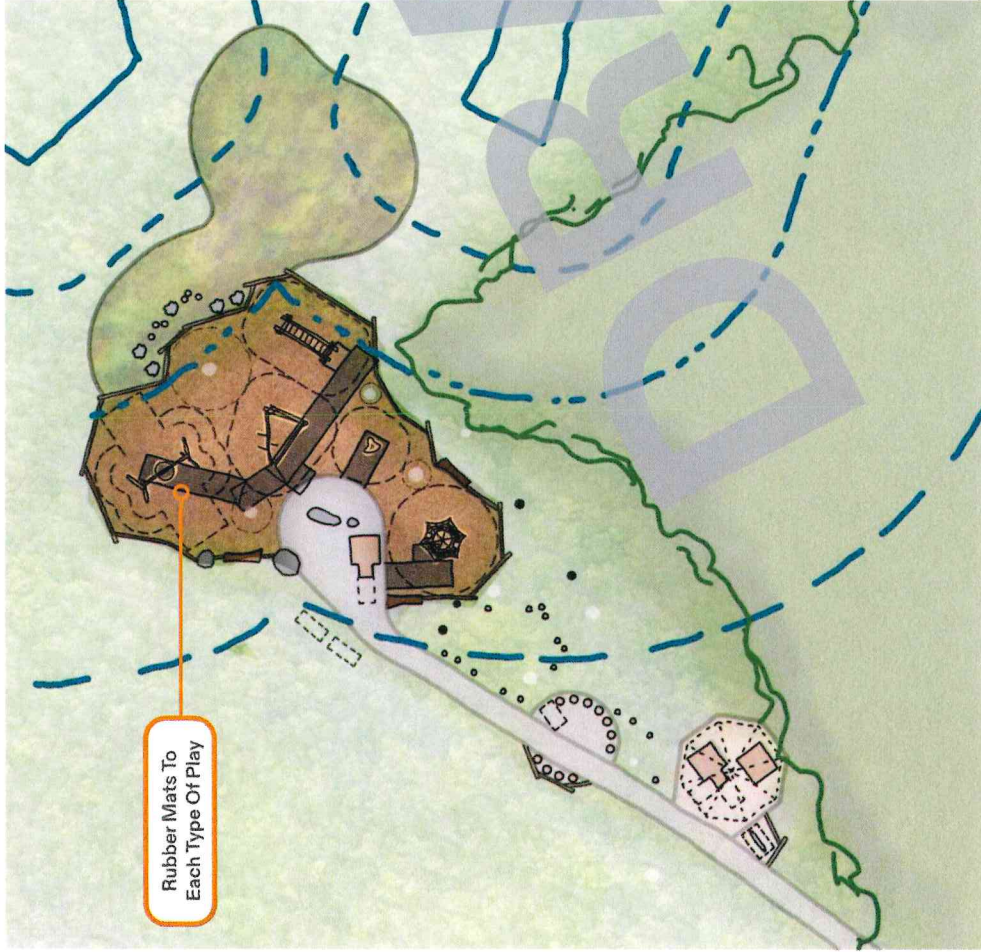
Play and Picnic Area | Finalized Concept



Menotomy Rocks Park Play & Picnic Area
TOWN OF ARLINGTON | 28 MAY 2024

5

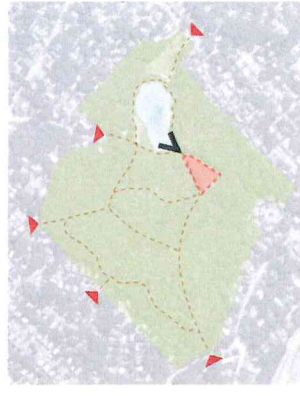
Play and Picnic Area | Play Mat Location



mats are installed over engineered wood fiber to provide accessibility



final locations tbd pending review with playground vendor



Menotomy Rocks Park Play & Picnic Area

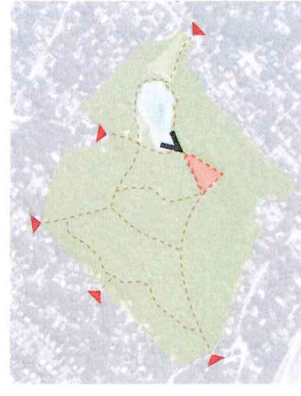
TOWN OF ARLINGTON | 28 MAY 2024

A handwritten mark or signature in the bottom right corner of the page.

Play and Picnic Area | Future Donor Bench Locations



future bench and bench pads to recognize donors



Menotomy Rocks Park Play & Picnic Area

TOWN OF ARLINGTON | 28 MAY 2024

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Park Visualization | Picnic Area



Menotomy Rocks Park Play & Picnic Area
TOWN OF ARLINGTON | 28 MAY 2024



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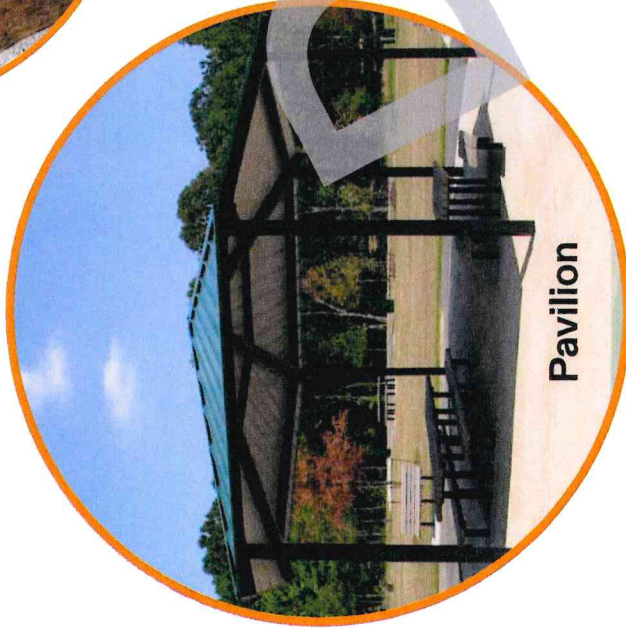
Park Equipment | Site Amenities

Basis of Design

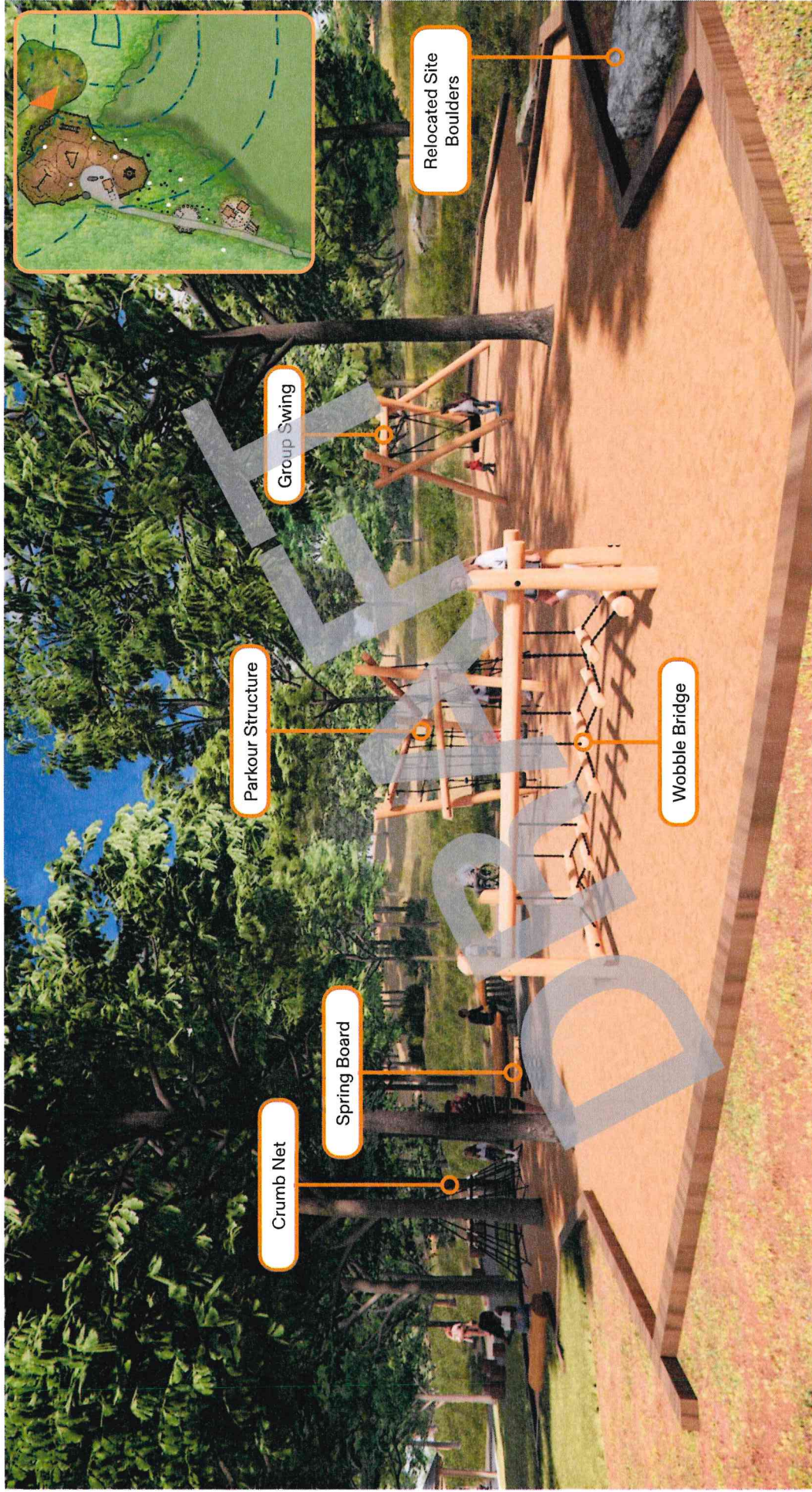


future
donor benches

this matches
Arlington's
standard products

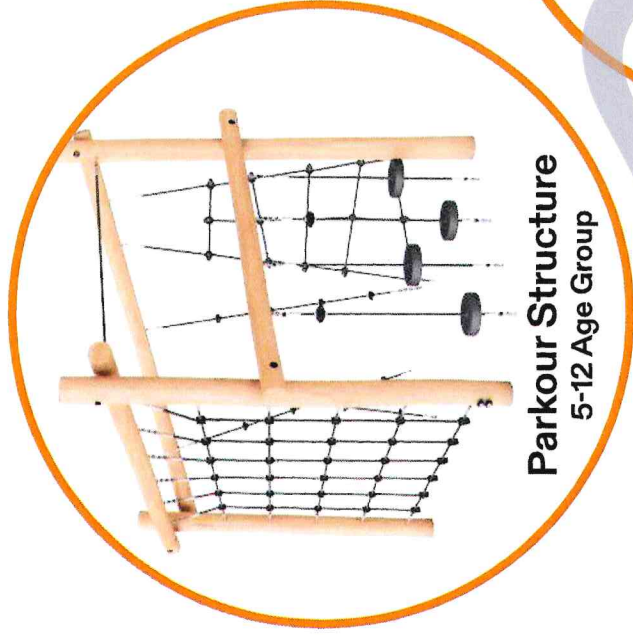


Park Visualization | Play Area



Park Equipment | Play Area

Basis of Design - Direct Purchase



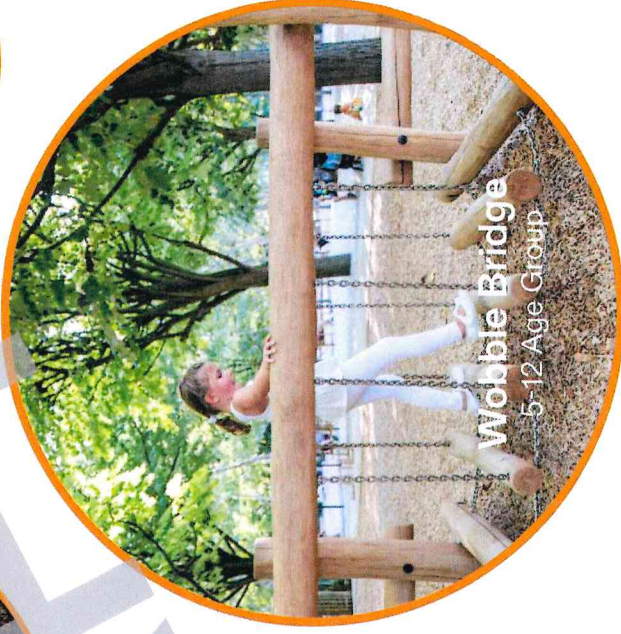
Parkour Structure
5-12 Age Group



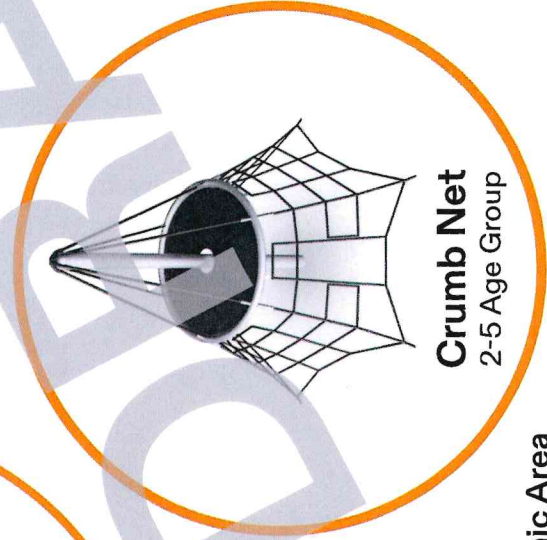
Group Swing
2-12 Age Group



Spring Board
2-12 Age Group
Potential Bid Deduct



Wobble Bridge
5-12 Age Group



Crumb Net
2-5 Age Group

Menotomy Rocks Park Play & Picnic Area
TOWN OF ARLINGTON | 28 MAY 2024

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Cost | Base Bid and Bid Deducts

BASE BID		Total Site Work	\$336,000
Site Prep & Demo	\$72,000	Mark Ups	\$83,000
Earthwork	\$5,000	5% Contingency	\$21,000
Erosion Control	\$7,000	Total Bid Price	\$440,000
Paving	\$25,000		
Playground	\$117,000**		
Site Improvements	\$85,000		
Landscape	\$10,000		
Storm Drainage	\$15,000		
	\$336,000	TOTAL SITE WORK	

****PLAY INCLUDES 15% DISCOUNT FOR DIRECT PURCHASE**

CONSIDER SHADE STRUCTURE DIRECT PURCHASE

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Cost | Bid Deducts

BID DEDUCTS

①	6' PICNIC TABLE	\$4,000
	Mark Ups	\$1,000
	<u>Total Bid Reduction</u>	<u>\$5,000</u>
	Contingency	\$500
	<i>(Not Included in Bid Price)</i>	

②	BUFFER: SEED ONLY	\$4,300
	Mark Ups	\$1,000
	<u>Total Bid Reduction</u>	<u>\$5,300</u>
	Contingency	\$500
	<i>(Not Included in Bid Price)</i>	

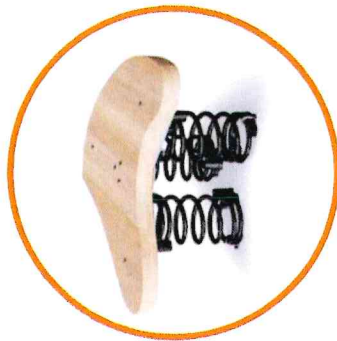
③	SPRING BOARD PLAY	\$6,000
	Mark Ups	\$1,200
	<u>Total Bid Reduction</u>	<u>\$7,200</u>
	Contingency	\$600
	<i>(Not Included in Bid Price)</i>	

3

④	RECTANGLE SHADE STR.	\$9,300
	Mark Ups	\$2,200
	<u>Total Bid Reduction</u>	<u>\$11,500</u>
	Contingency	\$1,100
	<i>(Not Included in Bid Price)</i>	

	Original Bid Estimate	\$440,000
	<u>Total Bid Reduction</u>	<u>\$411,000</u>

Cost | Bid Deducts



LEGEND

- 1 Picnic Table Deduct
Future donor item
- 2 Seed Only (no shrubs/plugs)
Future donor gift
or Friends Group work day
- 3 Spring Board Play Equipment
Future donor item
- 4 Rectangular Shade Structure
Aesthetic decision / permanent

Menotomy Rocks Park Play & Picnic Area

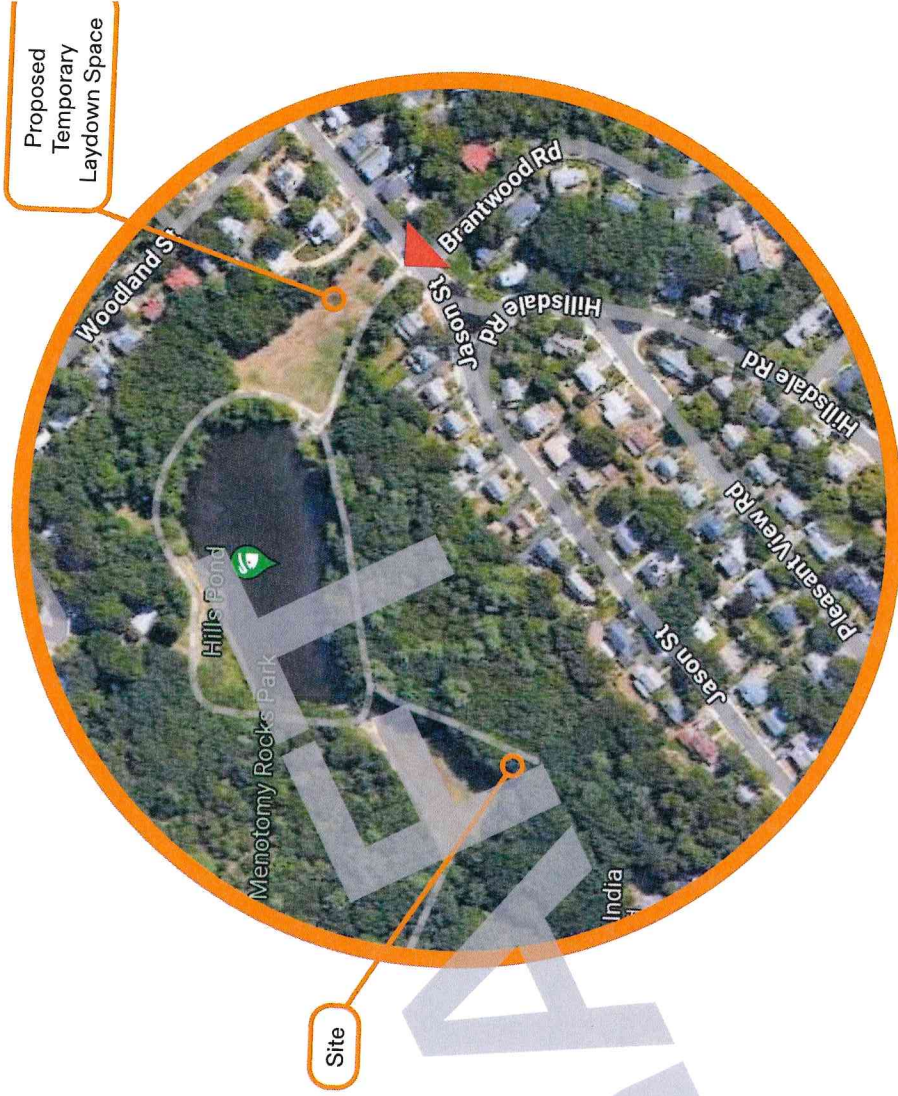
TOWN OF ARLINGTON | 28 MAY 2024

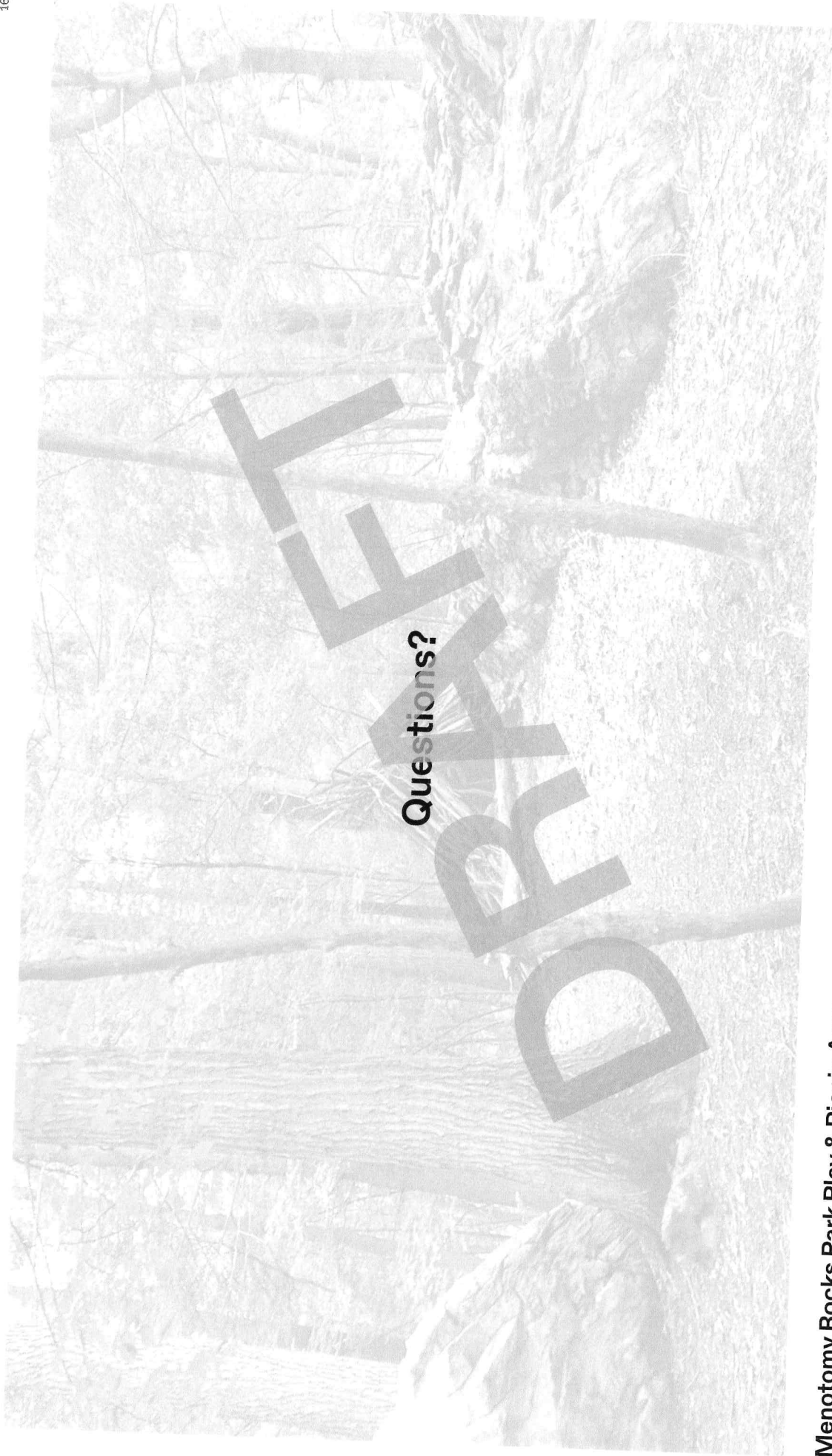


Cost | Construction Considerations

Site Prep & Demo Breakdown	\$72,000
Mobilization	\$10,000
Construction Fence	\$15,500
Site Construction Gate & Entry	\$5,000
Temporary Laydown Area**	\$5,000
Layout/As Builts/Survey	\$5,000
Temporary Sign	\$500
Tree & Root Protection	\$5,500
Tree Pruning	\$6,000
R&D Existing stonedust, mulch, edging, benches, and equipment	\$9,500

**Area near Jason Street entrance





Menotomy Rocks Park Play & Picnic Area
 TOWN OF ARLINGTON | 28 MAY 2024

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Recreation Department

SPECIAL EVENT REQUEST

*For all gatherings over 50 people and private/corporate events

Today's Date: 5/20/2024 (Requests must be made 1 month in advance)

Contact Name: Suzanne Schwartz

Phone (C): 617-417-1338

Email Address: SUZ@Free26fitness.com

Home Address: 22 Edmund Rd, Arlington

Purpose: Charity event for Fenway Health

Estimated Attendance: 30 - 60

Day: Friday Date: June 14th Set up Time: 3:15 Start Time: 4pm

End Time: 6pm Break Down: 6:30 pm

Site Requested: Basketball Ct next to rink Area at Site Requested:

Activities: FABF group workout - 45 mins / networking reception
led by Suzanne Schwartz-ERF u/Light refreshments + appetizers

Will food be on site? Yes No Please list all food: Water/Seltzer - charcuterie / crackers

Will you be promoting this event via social media? Yes No

Fees:

Category	Group	Rate
Special Event	Arlington Resident/Organization	\$25/hr
Special Event	Non Arlington Resident/Organizations	\$50/hr

Additional Requirements/Fees:

- Site is permitted as is. Groups are responsible for cleanup of the site including trash. If your event needs support from Public Works additional fees will be required and billed per hour (minimum 4 hrs).
- For groups over 150 people a police detail may be required, if your group is required to get a police detail you must set this up with the department before you will receive a permit.
- If you will be having prepared food at your event you must contact the Board of Health to get the appropriate food permit.

By signing below I acknowledge and accept the rules and regulations (back) responsibilities for this permit and I agree to release, indemnify, and hold harmless the Town of Arlington from and against any and all claims, demands, losses, damages, defense costs, or liability of any kind which may arise out of, or is in any manner connected with, the above-described activity.

Suzanne Schwartz
(Signature of Responsible Party)

5/20/2024
(Date)

Revised 4.21.2021

Arlington Recreation Department
422 Summer Street

Many thanks again,
Suzanne

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Updated : Move & Mingle with Free 2 Be Fitness (F2BF) - a Charity event to Support Fenway Health!

Suzanne Schwartz <suz@free2befitness.com>

Wed 5/22/2024 10:40 PM

To: Joe Connelly <jconnelly@town.arlington.ma.us>; Matt Curran <mjcurran@town.arlington.ma.us>; Jean Kung <jeankung82@gmail.com>

Cc: Suzanne Schwartz <suz@free2befitness.com>

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Joe!

Here's an updated version of proposed F2BF charity event. As well, all participants will receive F2BF branded mini bands for the workout.

Move & Mingle with Free 2 Be Fitness (F2BF) - a Charity event to Support Fenway Health!

Fundraiser Details: Suggested donation of \$50 minimum. Below is a dedicated fundraising page for the event.

<https://fundraising.fenway.health/diy/f2bfs-charity-workout-to-benefit-fenway-health>

Fenway Health is a 501(c)3 non-profit organization.

Join F2BF for a workout designed to connect folks while raising funds for Fenway Health. This fundraiser will combine an invigorating group workout session and a relaxed networking reception (with light refreshment).

Make a difference in the lives of those served by Fenway Health, a vital organization providing comprehensive healthcare services to the LGBTQ+ community.

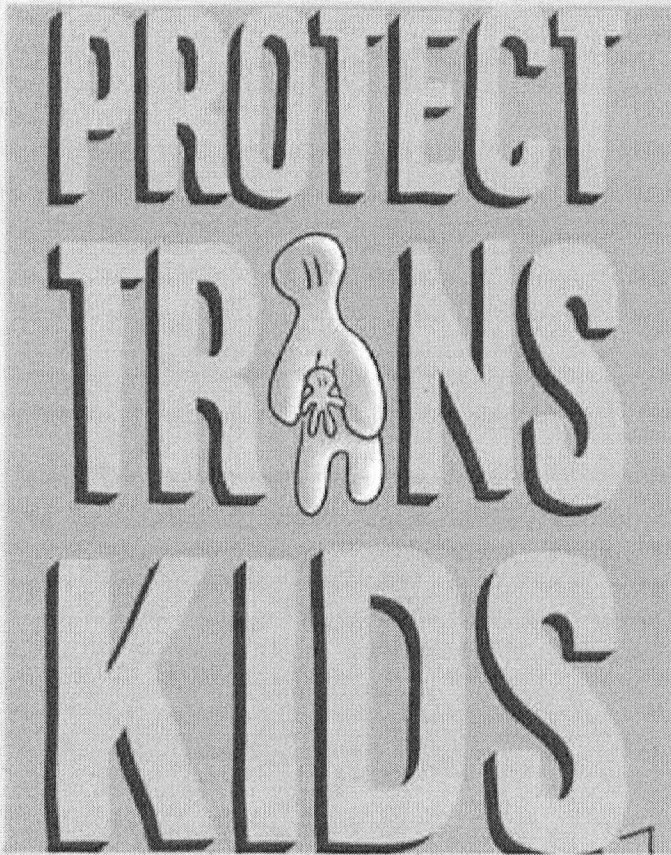
I'm passionate about the work being done by Fenway Health. Donations from the F2BF's Charity event support the essential programs and services of Fenway Health, a community health center which seeks to optimize the health and well-being for LGBTQIA+ communities through quality patient care, leading edge research, education and training. Fenway Health focuses on access to quality and affirming health care for all including:

Accelerating Innovation in LGBTQI+ Health
Access to Culturally Competent Healthcare
Gender Affirming Care
Crisis Response

F2BF's Charity Workout to Benefit Fenway Health! 📅 Friday June 14th: 4 pm - 6pm

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**F2BF's Charity Workout to
Benefit Fenway Health!
Friday June 14th: 4 -6pm**



Suzanne Schwartz , CPT

Free 2 Be Fitness

suz@free2befitness.com

www.free2befitness.com

"start where you are. use what you have. do what you can."

~arthur ashe

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Recreation Department

SPECIAL EVENT REQUEST

*For all gatherings over 50 people and private/corporate events

Today's Date: 5/14/24 (Requests must be made 1 month in advance)

Contact Name: Theodore Huang Phone (C): (908) 392-5937

Email Address: theo.jhuang@gmail.com

Home Address: 5 Wood St Apt 1, Cambridge, MA 02140

Purpose: July 4th Picnic

Estimated Attendance: 180

Day: Thursday Date: 7/4/24 Set up Time: 11:00 am Start Time: 11:30 am
 End Time: 4:30 pm Break Down: 5:00 pm

Site Requested: Magnolia Park Area at Site Requested: Field

Activities: Lunch, volleyball

Will food be on site? Yes No Please list all food: Hot dogs, burgers, corn, potato salad,
 Will you be promoting this event via social media? Yes No watermelon, cookies, chips

Fees:

Category	Group	Rate
Special Event	Arlington Resident/Organization	\$25/hr
Special Event	<u>Non Arlington Resident/ Organizations</u>	\$50/hr

Additional Requirements/Fees:

- Site is permitted as is. Groups are responsible for cleanup of the site including trash. If your event needs support from Public Works additional fees will be required and billed per hour (minimum 4 hrs).
- For groups over 150 people a police detail may be required, if your group is required to get a police detail you must set this up with the department before you will receive a permit.
- If you will be having prepared food at your event you must contact the Board of Health to get the appropriate food permit.

□ By signing below I acknowledge and accept the rules and regulations (back) responsibilities for this permit and I agree to release, indemnify, and hold harmless the Town of Arlington from and against any and all claims, demands, losses, damages, defense costs, or liability of any kind which may arise out of, or is in any manner connected with, the above-described activity.

Theodore Huang
(Signature of Responsible Party)

5/14/24
(Date)

Revised 4.21.2021

Capital Plan
Arlington Park and Recreation Commission

FY Year	2024	2025	2026	2027	2028	2029	2030	Source	FY 25 Totals	FY 26 Totals	FY 27 Totals	FY 28 Totals
Location	FY2024 Budget	FY2025 Budget	FY2026 Budget	FY2027 Budget	FY2028 Budget	FY2029 Budget	FY2030 Budget					
ADA Plan Implementation	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000			State	\$735,000.00	\$50,000.00	\$135,000.00	\$235,000.00
Bishop Field								Capital	\$0.00	\$0.00	\$0.00	\$0.00
Bishop Playground								ARPA	\$550,000.00	\$1,350,000.00		
Bracket								CPA	\$1,285,000.00	\$1,570,000.00	\$135,000.00	\$235,000.00
Buck Field								Total				
Buzzell Playground												
Buzzell Field												
Crosby Field												
Crosby Playground	\$150,000	\$1,350,000										
Cutter Playground												
Feasibility Study	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000							
Florence Field												
Florence Ave Playground												
Hercy School												
Hibbert Street												
Hills Hill												
Hurd Field								Summary FY 25				
Locke Playground								Project				
Magnolia Field and Playground								Fund				
Magnolia Field Baseball Court								CPA				
Menotomy Rocks	\$400,000							Crosby/Court Design				
Menotomy Rocks Design								Parallel Park		STATE		
McClernan Playground and Skate								Menotomy				
Mountain Biking Trail								CPA				
North Union								Summary FY 26				
Parallel	\$650,000							Project				
Parmenter								Field Master Plan				
Peirce School Turf Area								Crosby/Court CPA				
Pleasant Ave								Summary FY 27				
Playground Audit and Repairs	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000			Project				
Poets Corner Field and Playground D	\$90,000	\$90,000						Playground Master Plan				
Reservoir								Fund				
Reservoir Playground								Capital				
Robbins Farm								Summary FY 28				
Robbins Farm Giant Slide								Project				
Scannell Field and Historic Spy								Playground Master Plan				
Spw Pond Field								Fund				
Spw Pond Playground Surfacing								Capital				
Spw Pond Shore/Playground								Not Funded but Requested FY 25				
Spw Pond Tennis								Poets Corner Study	\$90,000.00			
Summer Street								Thorndike Dog Park	\$300,000.00			
Summer Street/Buck Fencing												
Thorndike Dog Park												
Thorndike Field	\$300,000											
Turkey Hill												
W.A. Peirce BB												
W.A. Peirce Field												
W.A. Peirce LL												
Waldo												
Wellington Courts												
Wellington Playground & Clean-up												
Field Master Plan	\$85,000			\$100,000								
Playground Master Plan												
Subtotal CDBG/Other												
Subtotal CPA												
Subtotal Town Parks-Capital												
Total	\$1,135,000	\$1,960,000	\$1,135,000	\$235,000	\$135,000	\$0	\$0					

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May 2nd, 2024

Dear Members of the Community Preservation Act Committee,

I'm writing to ask that you strongly support and approve the plan as submitted by Parks & Recreation to build the Bike Skills Park at Hills Hill. This plan was developed with substantial community input and I believe works to address input from all perspectives on this project.

This project is going to be a fantastic new recreation asset for the Town and it's kids (and adults!). It will be low-impact on Town resources but very high value in a small space within the property. And that's important: this impacts only about 10% of the forested portion of Hills Hill.

What is very clear is that all of Arlington's open spaces are highly valued by it's residents and we all have to share in their use, enjoyment, and stewardship. There are many forms of passive recreation that we all take part in: walking, running, mountain biking, nature study, etc. All are valid. All can co-exist successfully in our town. Arlington's recreational trails should be shared by all and the Town should continue it's light-handed management of the trails by maintaining them as shared-use for all users.

As you may expect, the local mountain bike community is very excited to see this project happen. While the project will be produced by a professional contractor I can't emphasize enough how eager the local MTB community is to help ensure that ongoing stewardship of the bike park is kept at a high level by our volunteer trail care work. The Greater Boston Chapter of the New England Mountain Bike Association (GBNEMBA) in particular will be happy to contribute our expertise, time, and equipment to this end.

I want to thank you for your initial support of the Hills Hill Bike Park by approving funding for it last year - I am hopeful that with your support for the proposal in front of you now you will help us make this project a reality for Arlington's kids!

Respectfully,

Adam Glick
42 Robbins Road
President, NEMBA

New England Mountain Bike Association
PO Box 2221, Acton MA 01720 | 800-57-NEMBA | www.nemba.org

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Cosigned by the following 468 people, including 372 Arlington residents (blue font) and 120 students (green font):

Bruce Pierce
Josh Fenollosa
Mary McCarthy
Sean Madden
Stephen Pacini
Erin Lawler
Josh Campbell
Aidan Lawler
Liam Lawler
Caleb Saulnier
Chris Lawler
Lauren Backman Locke
Roc Hargrove
Brad Noble
Mark Coleman
Derek Lyons
Zachary Hirschtritt
Katelyn Riley
Robbe Smith
Lucy Hutyra
Quinn Reeder
Robert Reeder
Todd Spivak
Weston Lane
Zachary Solomon
Shoji Takahashi
Lori Kennedy
Alexander Pinto
Gretta Anderson
Elissa Barrett
Matthew Serreze
Sean Riley
Julia Matthews
Imogen Dransfield
Tara Lasker
Seville Meli
Jeff Sugarman
Jonathan Koopmann
Lucas Koopmann
Nolan Koopmann
Jared Klein
Mason Klein
John Belanger
Uma Klein
Bradley O'Donnell
James Havery
James Havery
Seth Kamich
Paul Dransfield
Derek Faulkner
Sara Bresnick
Danuta Forbes

Evan Hecker
Felicity Beal
Jim Burke
Jessica Truslow
Michael Tabaczynski
Harrison Yan
James Riley
Jesse Margolius
Erik Baker
Joel Beck
Vanessa Belhadj
Jacob Lipcon
Christopher Davies
Josh Hale
Anne Culhane
Elisa MacDonald
katharine tassmer
Stephen Revilak
Maddie Davies
James Poolner
James Cartreine
Glendalys Gandhi
Shirley Canniff
David Watson
Larry van den Herik
Ara Aslanian
Shanna Cleveland
Jacqueline Eagan
Ruth Schmidt
Jennifer Butler
Greg Phoenix
Quinn Phoenix
Riley Phoenix
Sarah Phoenix
Ryan Barrett
Ivana Rocci
Victoria Arthur
Thomas Cloherty
Art Trapotsis
Henry Fenollosa
Lucia Metz
Cooper Katzman
Ella Connelly
Ryan Tyler
Jessica Tyler
Owen Tyler
Mike Coolen
Zoe Cronin
Carlos Lapus
Daniel Gomez
Luke Purinton
Ryan DeGregorio

Nathaniel Davison
Owen Lee
Rowan Egan
Adrian Beach Cazzavillan
Elizabeth Faiola
Kristen Faiola
Mike Arkin
Jake Faiola
Patrick Cochran
Kester Cotton
Sara Cushman
Douglas Neu
Catarina Seixas
James Cadenhead
Paul Bay
Doug Dayhoff
Andrew Lauzon
Will Morgan
Colin Schless
Vanner Schless
Ryder Schless
Diane Schless
Simon Horsburgh
Dana Prey
Neill Barger
Adam Hartwell
Gary Baker
Twiggy Tipton
Angie Tung
Susannah Hatch
Chris Neumann
Katie Young
Nanxy Iabbe-Giguere
Scott Benowicz
Jimmy Yan
Athena Moore
Crystal Yan
Andrew Hally
Heidi Davis
Robert Thurston
Jeffrey Hyde
John Lewis
Scott Walker
Justin Schroth
Allison Lynch
Byron Holt
Siobhan Hanley
Adam Crossman
Molly Dingley
Brad Webb
John Aldrich
Christopher J Walker

Nancy Earley
Thomas Greene
Noreen Greene
Nicholas Anastaisa
Kevin Fowler
Joy Williams
Julia Philbrook
stan jurga
Shane Mulrooney
Niall Burkley
Jonathan Rabinowitz
Megan Hinckley
Mac Hinckley
David Hinckley
Brian Forestal
Downing Lu
Phil Lasker
Guillaume Poirier
Ryan Lasker
Mia Lasker
Joseph Fubel
Bryan Atterberry
Sean Godley
Omri Yosfan
Chris Lavoie
Tessa Hims
Catherine Fenollosa
Aidan Doyle
Julio Kutrolli
Lizzy Faiola
Abe Donnelly
Ava Berry
Cara Hecker
Nate Hecker
Joshua Hecker
Lukas Hecker
Randi McGinnity
Bill Ryder
Dan Butler
Emily Saunderson
Lisa LeBlanc
Jocelyn Bellanca
Matthew Shatkin
Douglas Peretti
Emily Qazilbash
Pax Huybers
Chapman Ross
Richard Wolfe
Gwen Mansfield
Philip Sweeting
Jay Fiske
Andrew Lamarche
Bella Domin
Jay Hanley
Trapper Markelz
Cyrille Couet

Carla Dorato
Phil Ryan
Karin Turer
Grant Cook
Dan Brownell
William Matlack
Chandreyee Das
Griffin Jones
Kim Blair
Ezra Smith
David Greene
nicole freedman
William Boles
Ann Shildneck
Matt Pierson
Katelyn Connell
Daniel Leonard
Mark Levine
Matthew De Remer
Jeremy Gregory
Michael Copacino
Clement Rubeaud
Zoe Norcross
Stuart Lipp
Nadia Abdulrazak
Dinesh Rego
David Lipman
Dana Buske
Jessica von Goeler
Taylor Locke
Jeremy Breslau
Federico Suarez
Ollie Ranta
Iain King
Loki Ranta
Erin Morin
Patrick Ward
Libby Gendron
Isabelle Jo
Jeremy Jo
Sarah Block
Heather Meunier
Bill Connolly
Aaron Charlwood
Ben Rudick
Hila Bernstein
Deanna Wu
Steven Gniadzowski
Rachel Dunham
Griffin Pratt
Laura Gitelson
Tara Espiritu
Judy Keeley
Joseph Solomon
Melvin Glover
Benjamin Pierce

Genevieve Pierce
Cameron Henning
Tucker Smith
Ethan Becker
Mason Berry
Ayrton French
Nico Siciliano
Katie Buckley
Sadie Higgins
Emma Higgins
Ann DiClemente
Zach Newman
Jesse Stevenson
Nicholas Tucker
Jesse Tremblay
Melanie MacFarlane
Ian Ruderman
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