

TOWN OF ARLINGTON, MASSACHUSETTS

Raffle & Bazaar Permit Questionnaire

Please complete and return with your completed application.

Organization Name : _____

Organization Address: _____

Contact Person email/phone number: _____

Is the organization a nonprofit / charitable organization as defined in MGL Ch. 271, Sec. 7A?
Yes / No. Please refer to the list below:

- a. Veterans' organization chartered by Congress;
- b. Church or religious organization;
- c. Fraternal or fraternal benefit society, such as an Elks Club or union;
- d. Educational or charitable organization;
- e. Civic or service club; or
- f. Other club or organization operated exclusively for nonprofit purposes.

If not already on file with the Arlington Town Clerk's Office, *evidence* that your organization has obtained a nonprofit/tax exempt status in the Commonwealth of Massachusetts is **required**.

Has your organization been issued a raffle/bazaar permit from the Town of Arlington in the last 2 years? **Yes / No**

Has your organization filed an Annual Report with the Town of Arlington for the previous permits following expiration (1 year after the issuance of the permit)? **Yes / No**

An Annual Report must be filed before the next permit may be issued

The APPLICATION

Do you have permission from the organization to seek a permit on their behalf? **Yes / No**

Are the three officers of the organization listed on the application? **Yes / No**

The same three people will need to sign the annual report following the expiration of the permit.

Have you indicated the use of the proceeds in detail? **Yes / No**

If permit application information changes after being submitted, you need to inform us so the application can be evaluated with the new information.

EVENT DETAILS

Is bingo/beano being held at the bazaar? **Yes / No**

Is the event a Poker tournament? **Yes / No**

Is the event a Casino night? **Yes / No**

Are you planning more than one event in the year covered by this permit? Yes / No

LEGAL REQUIREMENTS

Is your organization aware of the law that applies to raffles and bazaars? (**MGL Ch. 271, Sec. 7A**) Yes / No

Have you reviewed the link to **Frequently Asked Questions About Nonprofit Gaming Events**? Yes / No

Have you reviewed the regulations, **940 CMR 12.00 (Regulations Governing Raffles)** and **940 CMR 13.00 (Regulations Governing Bazaars)**, if they apply? Yes / No

LOTTERY COMMISSION

The Lottery Commission will send you information and forms about your tax requirements.

ANNUAL REPORT

Within 30 days of the permit's expiration (1 year after the issuance), the organization must file 2 (two) copies of a financial report with the Town Clerk.