



## Capital Planning Committee

Date: Tuesday, February 29th, 2024

Time: 5:00 – 7:00 PM

Location: Town Manager Conference Room & Zoom Meeting

### Minutes

Attendance: Jose Farias, Darrel Harmer, Ida Cody, Alex Magee, Timur Kaya Yontar, Chris Moore, Julie Wayman, Vaden Broaddus, Joe Solomon, Joseph Barr

Absent: Jonathan Haughton

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**Meeting Opened:** Chair Chris Moore called the meeting to order at 5:12 pm.

### Approval of Minutes:

Minutes from the 2/15 meeting were reviewed. Timur Yontar moved to approve and Alex Magee seconded. The motion passed unanimously.

**Public Comment:** None

### Presentation Preparation:

The committee reviewed final draft slides for the Wednesday, 3/6 presentation to the Finance Committee. Minor updates were made to graphics. Financial statements were reviewed and updated for clarity.

The committee discussed larger cost items planned for the nearer fiscal years as these may be of particular interest in the discussion with the Finance Committee.

The committee walked through the final slide deck to review content and verify presenters. The deck was approved and will be sent to the Finance Committee on Friday, 3/1.

The chair requested that all members review a shared spreadsheet of the FY25 project list and add details where requested.

**Schedule of Future Meetings:**

Our next meeting will be 3/14. The topics will be Town Meeting Capital Report Assignments, Capital Report Editors, Capital Report Working Groups, and updates from any subcommittees.

**New Business:**

Jonathan Haughton will be moving out of the area and vacating his seat. Please think of any candidates that you think would be interested in applying for the committee. They would start in the beginning of the FY26 planning year (Sept 2024).

The town has hired a new budget coordinator, Lauren Costa, who will be supporting the Capital Planning Committee in that role going forward.

**Meeting Adjournment**

Timur Yontar made a motion to adjourn, which was seconded by Joseph Barr. The meeting adjourned at 6:32 PM.