



**Arlington Contributory Retirement Board
Meeting Minutes
for May 30, 2024**

Call to Regular Monthly Meeting

Chairman Hughes called the monthly meeting to order at 4:35 PM

Board Members present: Chairperson Kenneth Hughes, Richard Keshian, Robert Jefferson, and Ida Cody

Guest: Bill Keefe, PERAC Executive Director

Bill Keefe, PERAC Executive Director

Mr. Keefe introduced himself to the Board and gave a background of his career. Mr. Keefe told the Board that PERAC Office should be moved in December to Cabot Street in Medford. Mr. Keefe then told the Board about some of the legislative item PERAC is working on. Mr. Keefe told the Board he hopes to continue the good working relationship with the Arlington Board.

Motion and vote to approve Expense Warrants 5, and 5T and the May 2024 Payroll Warrant

After review and discussion, Mr. Jefferson made a motion to approve Expense Warrant #5, 5C and 5T and the May 2024 Payroll Warrant for payment, seconded by Ms. Cody. The motion was approved by unanimous vote.

Motion and vote to approve March 2024 Cash Books

After review and discussion, Mr. Fantini made a motion to approve the March 2024 Cash Books, seconded by Ms. Cody. The motion was approved by unanimous vote.

Motion and vote to approve 4-25-2024 Minutes.

After review and discussion, Mr. Keshian. made a motion to approve the April 28,2024, Minutes seconded by Mr. Jefferson The motion was approved by unanimous vote.

Motion and vote to approve 4-25-2024 Executive Session Minutes.

After review and discussion, Mr. Fantini made a motion to approve the April 28,2024 Minutes seconded by Mr. Keshian. The motion was approved by unanimous vote.

Motion to approve new School member.

After review and discussion Ms. Cody made a motion to approve the new school members as listed, seconded by Mr. Jefferson. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Joan Lubinga	02-12-2024	9+2%	Daycare Nurse

Motion and vote the retirement application for Annette Jones, Julie Dunn, Carolyn Rabito, and Phyllis Mahoney After review and discussion Mr. Jefferson made a motion to approve the retirement application for Annette Jones, Julie Dunn, Carolyn Rabito, and Phyllis Mahoney information listed below, seconded by Mr. Keshian. The motion was approved by unanimous vote.

Name	Creditable Service	Department/ Position	Retirement Option	Retirement Date
Annette Jones	24 Years 4 Months	School/ Food Services	A	6/15/2024
Julie Dunn	16 Years 8 Months	School/ Communications Specialist	A	7/13/2024
Carolyn Rabito	13 Years 7 Months	School/ Administrator Assistant	A	7/19/2024
Phyllis Mahoney	20 Years 11 Months	School/ Administrator Assistant	C	8/16/2024

Acknowledgement of retiree’s survivors and employees who have passed since the last Board Meeting Margaret Keaveney, Nancy King, and Assunta Pizzotti

The Chairman asked for a moment of silence.

Deceased	Date of Death	Department/ Position	Retirement Date	Status
Margaret Keaveney	5/5/2024	School/ Food Services Cashier	6/30/2004	Retiree
Nancy King	5/14/2024	School/ Food Services	6/19/2003	Retiree
Assunta Pizzotti	5/23/2024	School/ Clerical	3/2/2013	Retiree

After review and discussion Mr. Jefferson made a motion to approve the new school members as listed, seconded by Ms. Cody. The motion was approved by unanimous vote.

Motion and vote for a refund of accumulated deductions for Mr. Richard Abreu in the amount of \$712.32. Mr. Abreu had 1 month of creditable service working for the Town of Arlington as a Dispatcher.

Motion and vote for a refund of accumulated deductions for Ms. Juliana Boulay in the amount of \$17,773.81. Ms. Boulay had 5 years of creditable service working for the Town of Arlington as Dispatcher.

Motion and vote for a refund of accumulated deductions for Ms. Emily Cedrone in the amount of \$664.11. Ms. Cedrone had 4 months of creditable service working for the Arlington School Department as a Teacher's Assistant.

Motion and vote for a refund of accumulated deductions for Ms. Rahsheenah Ferguson in the amount of \$15,722.86. Ms. Ferguson had 2 years and 4 months of creditable service working for the Town of Arlington as Motor Equipment Operator.

Motion and vote for a refund of accumulated deductions for Ms. Emily Hoffman in the amount of \$5,303.04. Ms. Hoffman had 1 year and 2 months of creditable service working for the Town of Arlington as the Treasurer's Assistant.

Motion and vote for a refund of accumulated deductions for Mr. Dominic Jeter in the amount of \$4,516.26. Mr. Jeter had 1 year and 9 months of creditable service working for the Arlington School Department as a Teacher's Assistant.

Motion and vote for a refund of accumulated deductions for Ms. Maria Lerra in the amount of \$2,520.58. Ms. Lerra had 8 months of creditable service working for the Arlington School Department as a Teacher's Assistant.

Motion and vote for a refund of accumulated deductions for Mr. Kevin McKenzie in the amount of \$10,249.27. Mr. McKenzie had 1 year and 4 months of creditable service working for the Town of Arlington as a Recreation Facilities Manager.

Motion and vote for a refund of accumulated deductions for Mr. Moustafa Osman in the amount of \$1,695.32. Mr. Osman had 6 months of creditable service working for the Arlington School Department as a Teacher's Assistant.

Motion and vote for a rollover of accumulated deductions for Ms. Janice Griffin in the amount of \$22,436.63. Ms. Griffin 9 years and 1 month of creditable service working for the Arlington School Department as a Teacher's Assistant.

Pension Technology Group Contract

After review and discussion Mr. Jefferson made a motion for the Board not to participate in the three-year prepay and to have Board Attorney Tim Smythe review the contract before it is signed, seconded by Mr. Keshian. The motion was approved by unanimous vote.

New Business

Stone GASB 67+68

After review and discussion Mr. Jefferson made a motion to approve the new school members as listed, seconded by Mr. Keshian. The motion was approved by unanimous vote.

MGL. Chapter 32 91A

Mr. Greco updated the Board on the 10 members who have not complied as of this meeting with Section 91A, and he told the Board he has been able to contact 9 of the 10 members and they said they will be addressing it.

Adjourn

Mr. Jefferson made a motion at 5:30 PM to adjourn seconded by Mr. Fantini The motion was approved by unanimous vote.

Documents and/or Exhibits:

- Expense Warrant #5 and 5T
- May 2024 Payroll Warrant
- March Cash Books
- April 25, 2024, Draft Minutes
- PTG Contract
- 91A list as of 5-30-2024
- 1-1-2024 GASB Report from Stone Consulting