

**Town of Arlington, Massachusetts**

**NOTICE TO CONTRACTORS**

- 1.01 The Town of Arlington, acting through and by its Town Manager, the Awarding Authority, will receive sealed bids for “**BRACKETT ELEMENTARY SCHOOL – RTU INSTALLATION**” in accordance with the Contract Documents prepared by BLW Engineers, Inc., P.O. Box 1551 - 311 Great Road, Littleton, MA 01460.
- 1.02 The estimated cost of construction is: **\$135,000**.
- 1.03 Bidding procedures shall be in accordance with the provisions of Massachusetts General Laws, **Chapter 30, Section 39M**.
- 1.04 This project may be funded in whole or in part by the **American Rescue Plan Act** of 2021 (ARPA). The attention of Bidders is directed to the terms and conditions of the **Addendum to the Town of Arlington Standard Contract General Conditions**, provided in the bid and contract documents, which contains supplemental contract provisions applicable to projects funded by ARPA.
- 1.05 Sealed bids for the General Contract are to be submitted to the **Office of the Town Manager/Purchasing Department, Town Hall Annex – Second Floor, 730 Massachusetts Avenue, , Arlington, MA 02474**, by **2:00 PM** on **November 21, 2024** after which time all bids will be opened and read aloud.
- 1.06 Each bid shall be accompanied by a bid deposit in an amount not less than five percent (5%) of the bid amount, including any and all alternates. Bid deposits shall be in the form of a) cash, b) a certified check on, or treasurer’s or cashier’s check issued by, a responsible bank or trust company, payable to the Town of Arlington Massachusetts, or c) a bid bond in a form satisfactory to the Town, with a surety company qualified to do business in the Commonwealth of Massachusetts and conditioned upon faithful performance by the principal of the agreements contained in the Bid. Return of bid deposits will be in accordance with the provisions of the applicable General Laws.
- 1.07 Plans and Specifications will be available on **November 7, 2024**. Plans may be obtained electronically by emailing BLW Engineers, Inc. at [bidding@blwengineers.com](mailto:bidding@blwengineers.com).
- 1.08 A **Mandatory** Pre-Bid Conference will take place at the **BRACKETT ELEMENTARY SCHOOL**, located at **66 EASTERN AVENUE, ARLINGTON, MA**, on **November 14, 2024, at 12:00 Noon** at which time the job site shall be made available for inspection. Representatives from the **Town of Arlington** and BLW Engineers will be in attendance.

- 1.09 General Bids must be accompanied by the Form for General Bid, Bid Deposit, Certificate of Authority, Certification of Good Faith and Tax Compliance, and Certificate of OSHA Training and must be enclosed in a sealed envelope clearly labeled with the following in order to guard against premature opening of the Bid:

**BID #24-52  
BRACKETT ELEMENTARY SCHOOL  
RTU INSTALLATION  
ARLINGTON, MA  
(Date Submitted)**

*\*Bidder's Company Name and Address shall appear on the sealed envelope.*

- 1.10 The successful General Bidder will be required to furnish a labor and materials payment bond as set forth in the specifications in an amount equal to fifty percent (50%) of the contract price. Such bond shall be of a surety company qualified to do business under the laws of the Commonwealth of Massachusetts.
- 1.11 The Awarding Authority reserves the right to reject any or all bids if it be in the public interest to do so. All bids will remain subject to acceptance for thirty days after the day of the Bid opening, but the Awarding Authority may, in its sole discretion, release any bid and return any Bid Security before that date.
- 1.12 Prevailing wages are to be paid on the work of the project in accordance with the Schedules issued by the Director of the Massachusetts Department of Labor Standards, which Schedules are contained in the Contract Documents and are made part of the Contract. Additional copies of the schedule are available from the Awarding Authority upon request.
- 1.13 No bid shall be withdrawn for a period of thirty (30) days, Saturdays, Sundays and legal holidays excluded, after the actual date of the opening thereof, without written consent by the Awarding Authority.
- 1.14 Town of Arlington is exempt from sales tax, for which reason, bidders should not include sales tax in figuring or in reference to any bid.

James Feeney, Town Manager  
TOWN OF ARLINGTON, MASSACHUSETTS  
November 7, 2024