

Town of Arlington, Massachusetts

NOTICE TO CONTRACTORS

- 1.01 The **Town of Arlington**, acting through and by its Town Manager, will receive sealed bids for **HVAC UPGRADES – THOMPSON ELEMENTARY SCHOOL, 187 EVERETT STREET, ARLINGTON, MA**, in accordance with the Contract Documents prepared by BLW Engineers, Inc., P.O. Box 1551 - 311 Great Road, Littleton, MA 01460.
- 1.02 The estimated cost of construction of the project is: **\$1,400,000**
- 1.03 Bidding procedures shall be in accordance with the provisions of Massachusetts General Laws, Chapter 149, Section 44A through Section 44I, inclusive, and Chapter 30, Section 39F, G, K, N, O, P, Q, R.
- 1.04 This project may be funded in whole or in part by the **American Rescue Plan Act of 2021 (ARPA)**. The attention of Bidders is directed to the terms and conditions of the **ARPA Addendum to the Town of Arlington Standard Contract General Conditions**, provided in the bid and contract documents, which contains supplemental contract provisions applicable to projects funded by ARPA.
- 1.05 The attention of all Bidders is directed to Section 1. Women Work Force Participation and to Section 2. Equal Opportunity Goal Compliance of Title I, Article 16, of the By-Laws of the Town of Arlington, which sections are incorporated in the Contract Documents.
- 1.06 General Bids will only be considered from bidders holding a Certificate of Eligibility from the Division of Capital Asset Management in the category of Heating, Ventilation and Air Conditioning (HVAC) and in a single project amount higher than the amount of the Bid.
- 1.07 Filed sub-bids in the category of Electrical must be accompanied by a Certificate of Eligibility from the Division of Capital Asset Management in the category for the work of the Sub-bid.
- 1.08 Sealed bids for the Sub-bid Contract are to be submitted to the Office of the Town Manager/Purchasing Department located at 730 Massachusetts Avenue, Town Hall Annex – Second Floor, Arlington, MA 02476, prior to **12:00 Noon** on **November 26, 2024** after which time all bids will be opened and read aloud.
- 1.09 Sealed bids for the General Contract are to be submitted to the Office of the Town Manager/Purchasing Department located at 730 Massachusetts Avenue, Town Hall Annex – Second Floor, Arlington, MA 02476, prior to **2:00 PM** on **December 3, 2024** after which time all bids will be opened and read aloud.
- 1.10 Each bid shall be accompanied by a bid deposit in an amount not less than five percent (5%) of the bid amount, including any and all alternates. Bid deposits shall be in the form of a) cash, b) a certified check on, or treasurer's or cashier's check issued by, a responsible bank or trust company, payable to the **Town of Arlington Massachusetts**, or c) a bid bond in a form satisfactory to the Town, with a surety company qualified to do business in the Commonwealth of Massachusetts and conditioned upon faithful performance by the principal of the agreements contained in the Bid. Return of bid deposits will be in accordance with the provisions of the applicable General Laws.

- 1.11 Plans and Specifications will be available on **November 14, 2024** Plans may be obtained electronically by emailing BLW Engineers, Inc. at bidning@blwengineers.com.
- 1.12 A Pre-Bid Conference will be held at the **THOMPSON ELEMENTARY SCHOOL**, located at **187 EVERETT STREET, ARLINGTON, MA** on **November 19, 2024 at 11:00 AM** at which time the job site will be made available for inspection. Please meet in the rear parking lot in the rear of the building. Representatives from the **Town of Arlington** and BLW Engineers will be in attendance.
- 1.13 General Bids and Filed Sub-Bids must be accompanied by the appropriate Form for Bid, Bid Deposit, DCAMM Certificate of Eligibility, a DCAMM Update Statement, Certificate of Authority, Certification of Good Faith and Tax Compliance and Certificate of OSHA Training. Each bid shall be enclosed in envelopes (outer and inner) both of which shall be sealed and clearly labeled with the following in order to guard against premature opening of the Bid:

BID # 24-19
“THOMPSON ELEMENTARY SCHOOL HVAC UPGRADES”
187 EVERETT STREET
ARLINGTON, MA 02476
(Date Submitted)

**Bidder's Company Name and Address shall appear on the sealed envelope.*

- 1.14 The successful General Bidder will be required to furnish a performance bond, and also a labor and materials payment bond as set forth in the specifications, each bond executed in the full amount of the Contract Price. Such bonds shall be of a surety company qualified to do business under the laws of the Commonwealth of Massachusetts.
- 1.15 The Awarding Authority reserves the right to reject any or all bids if it be in the public interest to do so. All bids will remain subject to acceptance for thirty days after the day of the Bid opening, but the Awarding Authority may, in its sole discretion, release any bid and return any Bid Security before that date.
- 1.16 Prevailing wages are to be paid on the work of the project in accordance with the Schedules issued by the Director of the Massachusetts Department of Labor Standards, which Schedules are contained in the Contract Documents and are made part of the Contract. Additional copies of the schedule are available from the Awarding Authority upon request.
- 1.17 No bid shall be withdrawn for a period of thirty (30) days, Saturdays, Sundays and legal holidays excluded, after the actual date of the opening thereof, without written consent by the Awarding Authority.
- 1.18 **Town of Arlington** is exempt from sales tax, for which reason, bidders should not include sales tax in figuring or in reference to any bid.

James Feeney, Town Manager
TOWN OF ARLINGTON, MASSACHUSETTS
November 14, 2024