



**Town of Arlington, Massachusetts**  
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## Meeting Minutes 06/05/2006

ARLINGTON FINANCE COMMITTEE  
 MINUTES OF MEETING  
 6:45 PM SCUTRA RESTAURANT  
 6/5/06

ATTENDEES:

McGaffigan*	Fey*	Dunn*	O'Neill*	Mahoney
DeCoursey*	Connors*	Simmons*	Bayer*	
Tosti*	Foskett*	Deyst*	Ronan*	
Ferrara*	Franclemont*	Jones	Olsen*	
DuBois*	Howard*	Fanning*	Carman*	Kneeland*

Indicates present

VISITOR: Deputy Town Manager Nancy Galkowski, Fire Chief Alan McEwan

AUTHORITY TO APPROVE TRANSFERS: VOTED to authorized the Chair to approve transfers up to \$10k and with the approval of the vice chairs up to \$25k. Unanimous.

TOWN DAY: VOTED to man a booth at Town Day. Unanimous.

TRANSFERS: Galkowski, using a handout, presented seven end of year transfers. She answered a variety of questions many of which focussed on why several of the budget overruns were unexpected and late in the year. VOTED to transfer \$2661 from the Youth Services Enterprise Fund to Human services Administration to correct a salary budgeting error. Unanimous.

VOTED to transfer \$15k from the Reserve Fund to Veterans' Services to make up a deficit that was predicted during FY06 budget discussions. Unanimous. The FY06 budget was increased to cover this higher service demand.

VOTED to transfer \$20k from personal services to expenses in the Building Inspection budget to cover the cost of an unexpected vehicle replacement. Unanimous.

VOTED to transfer a total of \$78k to Personal Services in Support Services to cover unexpected overtime costs and retirement costs. The funds will be transferred from the Expenses (\$25k), Reserve Fund (\$49k), and Treasurer (\$4k). Unanimous.

VOTED to transfer \$5k from Personal Services to Expenses in the Legal budget to cover unexpected litigation costs.

VOTED to transfer \$8260 from Personal Services to expenses in the Postal budget. Unanimous.

FIRE DEPARTMENT: Galkowski & McEwan attributed the \$201k overrun to large overtime expenses caused by several particularly severe injuries. They also provided a study showing just how unprecedented this level of injuries is and how overtime is a cost-effective way to handle such situations. Oil prices and retirement buy outs and unbudgeted software also contributed to the overrun. VOTED to transfer \$41k from Public Works to Fire Expenses and 11K from the Reserve Fund, \$79k from Public Works, \$30k from the Comptroller, and \$40k from Planning to Fire Personal Services. 16-1.

COMMITTEE: An excellent dinner, arranged by Fanning, was enjoyed by the Committee (at their personal expense).

RESERVE FUND BALANCE: \$77870.66-15,000-49,000-11,000 = \$2870.66

Peter B Howard Secretary 6/10/06 Revised 6/12

cc Selectmen, FinCom Members, Town Manager, Comptroller, Library File, Town Web Site FinCom Web Site

