



**Town of Arlington, Massachusetts**  
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## Minutes 10/26/2004

### Capital Planning Committee Meeting Memorandum October 26, 2004

In attendance were:

Rob Addelson  
 Steve Andrew  
 John Bilafer  
 John FitzMaurice  
 Charles Foskett, Chairman  
 Nancy Galkowski  
 Ruth Lewis \*  
 Anthony Lionetta  
 Barbara Thornton

\* Denotes those not in attendance.

1. **Minutes of last Meeting:** Minutes of the October 12 meeting were reviewed and accepted.
2. **Materials provided:** Members were provided with copies of additional Capital Item requests from Recreation and a revised request from Legal. School Department information was also provided on the status of prior year item balances, as well as a preliminary listing of items to be requested for FY 06.
3. **Safety Subcommittee:** John F. gave a preliminary report on the subcommittee's meeting with the Fire Department. There are new prices in for the Fire Stations: Park Circle now up to \$2.4 from \$2.2, Headquarters down to \$3.2 from \$4.6 and Central down to \$1.8 from \$2.9. There was discussion about these figures and their basis >> do they represent today's dollars. Subcommittee is to check into this. It was noted that the CPC had previously adjusted up the numbers given that they these projects would occur in a future year.
4. **Status of Prior Year School Items:** Rob A. gave a report on the status of prior year School Department capital items (Summary Sheet provided with disposition comments). There are several items with residual balances that can be closed, rolled over or swept into this year's plan.
5. **Treasurer's Postal Machine:** John B. noted that he is trying to get a definitive answer as to when the postal service is converting to digital technology. One commercial source says by 2006 another says by 2008.
6. **Peirce Field Remediation:** Rob A. gave a brief update on the financial status of clean work by the Industrial Parties at Peirce Field. Rob reviewed the shortfall of funds available for the Bleachers, Baseball Field Lighting and the Concession Stand / Storage Shed created by the actual bids received for these elements. The preliminary lists of Capital Items requests for FY 06 includes \$503k collectively for these elements. Rob A. noted that the Town was successful in getting agreement from the Industrial Parties to release the reserve contingency portion of the "gift". By prior agreement the Industrial Parties agreed to set aside \$1.67 million for Field related improvements of which

\$1.5 million was readily available and the balance in reserve. Even with the release of the reserve there is a shortfall. The Town has directed the Parties to install the underground infrastructure for these elements >> foundations, pads and conduit so that we will not have to go back at a later date and disturb the engineered barrier. While there is some balance of funds available (of about \$385k) it is not enough (about \$878 is needed) for the actual installation of the Bleachers, Lights and Concession Stand / Storage Shed. New funding from the Capital Plan (or some other source) will be needed. If just the Bleachers were installed and the entire available balance put towards them, only about \$231k would be needed instead of \$503.

**7. Review of Budget Forecast:** Nancy G presented a very preliminary budget forecast for the Town. There was general discussion about this.

**8. Adjournment:** Next meeting November 2<sup>nd</sup>.