



**Town of Arlington, Massachusetts**  
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## Capital Planning Minutes 10-04-2000

### CAPITAL PLANNING COMMITTEE (CPC)

#### MEETING MEMORANDUM

OCTOBER 4, 2000

- \* Charles T. Foskett, Chairman
- \* John F. Britt
- \* Nancy T. Galkowski
- Anthony T. Lionetta
- \* John Bilafer
- \* Steve Andrews
- \* John FitzMaurice
- \* A.L. Minervini
- \* Barbara Thornton

\*Denotes Members in Attendance

Recorded highlights of the meeting are as follows:

**Another Year Begins:** Mr. Foskett opened the meeting and reviewed the proposed agenda. (Attached) The first order of business was the elections of officers.

#### **Election of Officers:**

- ◆ Chairman
- On a motion by John Bilafer, seconded by Steve Andrew, Charlie Foskett was unanimously re-elected as Chairman.
- ◆ Vice Chairman
- On a motion by Charlie Foskett, seconded by John Bilafer, Steve Andrew was unanimously re-elected as Vice chairman.
- ◆ Secretary
- On a motion by John FitzMaurice, seconded by Charlie Foskett, Tony Lionetta was unanimously re-elected as Secretary.

Copies of the capital requests by departments were distributed.

**Subcommittee Structure:** Subcommittee Structure and assignments were discussed. All subcommittees and assignments remain as last year. Specifically the division of the departments are as follows:

Public Works: John Bilafer and Tony Lionetta

Highway, Engineering, Water/Sewer, Cemetery, Natural Resources, Properties, Parks, Playgrounds and Conservation Commission

Administration: John FitzMaurice and A.L. Minervini

Town Manager, Education, Selectmen, Library, Legal and Human Services

Finance: Charlie Foskett, Steve Andrew and Nancy Galkowski

Treasurer, Comptroller, Data Processing, COA Enterprise Funds, Veterans' Memorial Rink Enterprise Funds, and Planning and Redevelopment Board.

Community Safety: Barbara Thornton and John Britt

## Police, Fire, Support Services and Commission on Disabilities

**Town Manager Retirement and Replacement:** The committee decided to have Mr. Foskett send a letter to Mr. Marquis thanking him for his service to the Town and support for the committee's work. They also requested Mrs. Galkowski to talk to Mr. Phil Farrington, the new Town Manager, about coming to the committee's meeting on either October 30, 2000 or November 7, 2000. John FitzMaurice is to prepare an agenda of items to discuss with Mr. Farrington.

**Status of School Building Program:** C. Foskett reported that John Cole, Chairman of the Permanent Town Building Committee appeared before the Finance Committee to discuss the status of the School Building program. It appears that there may be a shortfall of funding for the school buildings of several million dollars. Original estimates for the Peirce and Dallin were lower than what is currently estimated for construction costs. If this is the case then Mr. Foskett feels that this will adversely impact the non-exempt debt over the next several years.

**Reeds Brook project:** This project is facing \$700,000 to \$800,000 increase in costs but there may be money from the State to cover this additional expense.

**Capital Planning Report:** J. FitzMaurice suggested that next year specific examples of projects which are not acceptable as capital items be listed. This could be updated annually to reflect any policy decisions made during the process. Each committee member is asked to inquire to the department heads during subcommittee meetings on any improvements to the process.

**Other Items:** B. Thornton will follow-up on Fire Station progress and the Public Works Facilities plan. S. Andrew will follow-up with J. Worden on the Maintenance Committee. C. Foskett will follow-up on the School Committee requests. A. Minervini will tie the Capital Plan into GASB 34 requirements.

**Meeting Schedule:** The following dates were set for full Committee meetings:

Tuesday October 17	at 4:00 PM
Monday October 30	at 4:00 PM
Tuesday November 7	at 4:00 PM
Tuesday November 21	at 4:00 PM
Tuesday December 5	at 4:00 PM
Tuesday December 12	at 4:00 PM (if necessary)

The meeting adjourned at 6:00 P.M.