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Building Committee Minutes 6/1/2010

**TOWN OF ARLINGTON
 MINUTES
 COMMITTEE MEETING
 PERMANENT TOWN BUILDING COMMITTEE
 Tuesday, June 1, 2010**

PRESENT: John Cole, William Shea, Robert Jefferson, Mark Miano, Suzanne Robinson, Michael Boujoulian,

ABSENT: Jeff Thielman Brian Sullivan, Rob Juusola

GUESTS: Eric Ammondson - Ammondson Architects
 Jeff Shaw - Donham & Sweeney
 Jay Farquharson - Castagna Construction
 Stephen Kearns - Chapman Waterproofing
 Adam Packard - Chapman Waterproofing
 Capt. Richard Flynn – Arlington Police Department

The meeting was called to order at 7:30 p.m.

Fire Stations

Jeff Shaw introduced Jay the Project Manager from Castagna Construction. The committee selected June 8th as a pre construction meeting. Chief Jefferson informed the committee of the purchase of a house tailor for temporary living quarters. He will be capable of leaving the fire station with a two week notice.

Community Safety Building

The Committee voted to approve the architectural and engineering design for the pergola for \$14,258. The production coordination meeting for June 17, 2010.

Mr. Shea confirmed his conversation with Brian Greeley, Chairman of the Arlington Housing Authority, They will reimburse the Town for \$110,000. Mr. Shea also confirmed with Ruth Lewis that she would deposit the Arlington Housing Authority check into the Community Safety Building Project account.

Donham & Sweeney minutes from June 1, 2010:

J Cole reported that the contract for construction services is in the mail to Castagna Construction and that the dispute with a masonry sub-bidder was resolved.

R Jefferson reported that they would be completely out of the Highland Station in the next few weeks. The temporary housing trailer is up and running.

D&S to request that Dominic Lanzillotti provide the contractor with a copy of the Town's tax exempt certificate.

J Farquharson reported that they intend to begin work around the 21st of June and complete the work in 10 months.

A pre-construction meeting will be held at the Highland Fire Station at 11:30am on Tuesday June 8. The contractor, owners project manager, Fire Chief and architect will be in attendance. Others requested would be the contractors superintendent, demo subcontractor and the point of contact for the Fire Department in the Chief's absence.

Contractor requested 3 wet stamped sets of plans for obtaining permits.

D&S to provide a site sign layout for the committee's review.

D&S reported that they would notify S Robinson when the LEED design submission was ready for review and submission to USGBC.

Ammondson Architects, Inc. minutes from June 1, 2010:

I arrived after Chapman Waterproofing had already begun meeting with the committee. Apparently a committee member had asked Chapman to recommend a less expensive waterproofing product than the specified Kemperer product. In the end, the committee agreed not to ask Chapman to price or recommend another product (I have to add my opinion that the Town should consult with SGH prior to requesting any changes or substitutions of significant project components).

Chapman returned signed copies of their contract with the Town for signature by the Town. Chapman will complete the process of getting their subcontractors under contract and expects to be ready to begin construction in 2-3 weeks.

Chapman will schedule the preconstruction meeting. Ammondson will coordinate attendance by an AHA representative. APD requested a meeting with Chapman and APD. Ammondson Architects and Bill Shea will also attend. The meeting is tentatively scheduled for the afternoon of 6/17 or the morning or afternoon of 6/18. Chapman will take before and after photographs. They expect the heavy demolition of the over burden to last 7-10 days. PTBC requested APD to coordinate dust control and notification of the AHA residents.

Chapman confirmed that the AHA can remove the shrubbery in the planters anytime before construction starts. Ammondson to notify AHA.

The committee does not want a construction sign. If one is specified, Ammondson to ask for a credit (The specifications do not call for a sign; PTBC had previously asked us not to include a sign).

The committee approved Ammondson Contract Amendment 1 for additional design services for the pergola.

Ammondson to present schematic design for the pergola and colors and materials selections at the PTBC 6/15 meeting. PBTC to invite AHA board members to attend the meeting. There will be no other presentation to the AHA.

Phase 2A. PTBC does not foresee any union issues with Chapman if SGH uses an open shop contractor to provide assistance during the water testing phase. Ammondson to provide proposal for Phase 2A work for approval at 6/15 PTBC meeting.

Adjourned at 9:30 p.m.

Respectfully submitted,
Bill Shea