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Building Committee Minutes 7/6/2010

TOWN OF ARLINGTON
 MINUTES
 COMMITTEE MEETING
 PERMANENT TOWN BUILDING COMMITTEE
 Tuesday, July 6, 2010

PRESENT: John Cole, William Shea, Robert Jefferson, Mark Miano, Suzanne Robinson, Jeff Thielman

ABSENT: Brian Sullivan, Rob Juusola, Michael Boujoulian

GUESTS: Peter Turowski – Turowski2 Architecture

The meeting was called to order at 7:30 p.m.

The prior meeting of June 15th, we did not have a quorum.

Fire Stations

Chief Jefferson gave an update on Central and Highland Stations; he was encouraged by the progress of both.

Stratton School

Mr. Turowski reviewed the progress and scheduling of the Stratton School project. It was most likely that the electrical switch over will occur during the end of year school vacation. The other phases of the project will be completed before the school reopens.

The following invoices were approved:

Stratton School

Turowski2 Architecture # 3 \$4,169.47

Highland Fire Station

Enviro-Safe Engineering # 6096 \$500.00
 Donham & Sweeney # 000011 \$2,012.19

Central Fire Station

Donham & Sweeney # 000007 \$660.00

Community Safety

Ammondson Architects	# 0001900	\$5,517.34
Ammondson Architects	# 0001901	\$787.50
Ammondson Architects	# 0001902	\$10,185.00

The minutes of March 30th, May 18th and June 1st were approved.

Below are the minutes from Turowski2 Architecture:

The purpose of the meeting was to update the PTBC on the general project status.

1.01 GC Contract: Federal Construction has executed the contract and sent back to town. Domenic Lanzillotti issued a Notice to Proceed on 7/1. No work on site yet, although a preconstruction meeting occurred on 6/24 and first jobsite meeting on 7/1.

1.02 Jobsite Meetings: Jobsite meetings are scheduled for Wednesdays at 10:30. T2 will include JC on "cc" list for jobsite minutes. JC will distribute to PTBC members. MM will represent the PTBC at the jobsite meetings. MM will invite Diane Johnson to participate in the meetings as well.

1.03 Building Permit: Plans have been submitted to the Fire Department and Building Department. Building Inspector requested a letter from T2 addressing code requirement for sprinklers. T2 forwarded letter to Building Inspector and distributed copy at the meeting. The building inspector gave Federal a verbal go ahead after the meeting. Work has begun on site.

1.04 Schedule of Values and Requisition #1: PT presented the schedule of values with no exceptions taken to breakdown. The GC requested payment for bonds (\$8,500) which the PTBC voted to approve.

1.05 Schedule: PT distributed the contractor's schedule which indicates substantial completion of all work in late August. This is the goal, with cooperation from the utility company in installing the new transformer.

1.06 Contingency Costs: Back charges from the utility company are anticipated to be around \$15,000. This will need to be paid directly by the owner from the contingency. Also, hazardous material abatement costs, estimated to be \$8,355 will be paid from the contingency, but as a reimbursable cost through T2, per contract.

1.07 Future Requisitions: PTBC would like future requisitions (pencil reqs.) emailed to them prior to PTBC meetings. Next Meeting is scheduled for August 3rd. Requisition #2 is expected by August 1. Requisition #3 will be reviewed at the September 7th PTBC meeting.

1.08 Phase 2 Design: PTBC not ready to authorize work to proceed at this point. Will review and advise at next meeting.

1.09 Trees at North of Building: MM has arranged for the DPW to remove tree overgrowth at the north side of the building.

Adjourned at 9:30 p.m.

Respectfully submitted,
Bill Shea