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Building Committee Minutes 11/3/2009

TOWN OF ARLINGTON
 MINUTES
 COMMITTEE MEETING
 PERMANENT TOWN BUILDING COMMITTEE
 Tuesday November 3, 2009

PRESENT: John Cole, William Shea, Rob Juusola, Mark Miano, Robert Jefferson, Michael Boujoulian

ABSENT: Brian Sullivan, Jeff Thielman Suzanne Robinson

GUESTS: Jeff Shaw – Donham & Sweeney

The meeting was called to order at 7:30 p.m.

HIGHLAND STATION

Chief Jefferson discussed the availability to proceed with the temporary housing needed for the Highland Station renovation. He believes that the balance of money from the Park Circle Station could be used to finance this project. There were at least two alternatives to this temporary structure; Chief Jefferson and Kevin Nigro were to have estimates at our next meeting.

The following invoice was approved:

Donham & Sweeney Invoice

Highland Station:

9/1/09 - 9/30/09	Professional Services	\$ 26,000.00
# 4 (PHASE 2)		
	Reimbursable	181.84
		\$ 26,181.84

Below are the notes of Donham & Sweeney:

J. Shaw updated the committee on the recent project progress:

- Highland Station construction drawings were 95% complete at the end of September. Additional coordination of all disciplines is still needed. Work stopped so that project could be combined with Central Station.
- Central Station envelope repairs: D&S began work in late October by hiring a lift to inspect the tower. The earlier estimate called for complete re-pointing of the entire structure and resetting of the entire parapet cap stones with new through wall flashing as well as new windows and roofing. After inspection it appears the earlier estimate may be less

than required to capture all costs of repair work as more sections of the wall may need to be replaced or rebuilt. D&S will begin documenting repairs to the structure and will prepare a cost estimate for the work.

J. Shaw distributed pictures detailing the deterioration of the building.

J. Shaw noted that they have not yet received any of the LEED items the town was going to provide including:

- Commissioning specifications
- Owners Project Requirements (OPR) document
- Review of D&S specifications for LEED compatibility

D&S to provide Basis of Design after being given OPR document

B. Shea updated the committee that Allen & Major has completed the work for the NOI filing, it will be filed on 5 November and the hearing date will be 19 November.

R. Jefferson reported that there has been little progress on the temporary quarters design since the last meeting. K. Nigro to provide proposals for two options: a fabric type structure and a more permanent structure with foundation. The intent would be to have the structure in place far in advance of the beginning of construction on Highland station. Both options should include the procedures required by the LSP and costs for dealing with all ramifications of the design on the site.

D&S to set up a meeting between this committee and the Historical Commission to review work at both stations to coincide with both committees' 1 December meeting.

D&S requested that the committee consider wood overhead doors at Highland station to match historical photos rather than the previously designed aluminum and glass. D&S was directed to make this substitution in the documentation.

Subsequent to the meeting B. Shea asked D&S to provide the following at the next meeting:

- Ramifications of switching to a wall mounted cooling unit in fitness room
- Required run time for the boiler pump; does the pump run continuously to cycle water so it is always immediately available at heating elements?
- Cost increase for colored exposed aggregate concrete apron versus typical concrete.

Meeting adjourned at 8:30 pm

Respectfully submitted,

Bill Shea