

- Mr. Carrell went over drawings of the new fire station. Overall, the drawings are over 50% complete: The engineering and site plan are complete. Mr. Carrell went over aspects of the drawings, including site improvement details, landscaping details, floor and roof plans, exterior elevations, various building sections, structural drawings, first floor and basement plans, framing, plumbing plans.
- The board discussed the timeline for bidding. Mr. Carrell stated that his firm does not put out addenda, but tells bidders to check the Carrell website for any changes. The goal is for this project to go out to bid by the end of April.
- Chief McEwen reported that he would apply for a permit through the MWRA, although it is not required.
- Discussion ensued regarding not using Simplex for the Fire Panel, as various members have had problems with them.
- Mr. Juusola motioned to make the fire alarm system a proprietary item. Mr. Miano seconded the motion, which was passed unanimously.
- Chief McEwen brought a copy of the site plan for re-location, which the board reviewed.
- Mr. Shea recommends doubling the relocation square footage from 1200 square feet to 2500 square feet. Mr. Shea asked Mr. Carrell to review to ensure the space is large enough. Mr. Sullivan recommended writing a letter to the abutters to keep them apprised of the project.

INVOICES

The following invoices were recommended for payment by Steve Mazzola, Director of Information Technology:

- Valley Communication Systems:
 - Invoice 561606 for 23 DVD/VCRs 3289.00
 - Invoice 562274 for 23 adapters/screws 154.10
 - Invoice 561787 for OH projectors, wall screens, OH carts, misc. equipment 15330.00
 - Invoice 562600 for shelves, labor, etc. 4575.00
 - Invoice 562598 for misc hardware 1088.00
 - Invoice 562593 for tripod, OH carts, etc. 2974.00
 - Invoice 561659 for projectors, amplifiers, Misc technological/video equipment 70557.00
- Staples Invoice 3066359388 for \$40.45
- CDW-G Invoice WS25923 for \$298.00
- CDW-G Invoice WN78801 for \$145.00
- Software Express Invoice 223065 for \$515.00 (licenses)
- Software Express Invoice 222782 for \$3240.00 (licenses)
- Dell Invoice K50276021 for \$235.20 (Dallin server)
- Dell Invoice K51627960 for \$153.38 (music room)
- Elise Wilson Invoice 240 for \$760.00

Recommended for Payment by Nancy Lohrer of Integrated Contract Design:

- MegaMedical Supply Co. Invoice 1011489-04 for \$65.00
- MegaMedical Supply Co. Invoice 1011491-04 for \$395.00
- Pro-Quip Invoice 15242 for \$9475.00
- Robert H. Lord Invoice 23556C A for \$1354.54

Other Bills:

- Stanley Security Solutions Invoice BO-879298 for \$41.58
- Collin Box Invoices 596790 for \$374, #596789 for \$765.00, #597187 for \$208.00 and #597188 for \$549.00 (Dallin moving expenses).

Mr. Sullivan motioned to approve the above listed invoices recommended for payment by Steve Mazzola, Nancy Lohrer of Integrated Contract Designs, and singularly listed as Stanley Security and Collin Box. Mr. Miano seconded the motion, which was passed unanimously.

- Invoice #29443 JBP from Conn Kavanaugh Rosenthal Peisch & Ford LLP for Hardy litigation in the amount of \$309.92. Mr. Sullivan motioned to send the bill to Mr. Maher for payment, which Mr. Miano seconded. Motion passed unanimously.
- A bill forwarded by Integrated Contract Design, Inc. from Pettinelli and Associates was determined to belong to Castagna. Bill will be forwarded to Castagna.

OTHER BUSINESS

The board discussed PMA's proposal to review the Park Circle Fire Station project plans. Mr. Juusola motioned to accept PMA's proposal to review the plans on an hourly basis not to exceed \$6,000. Mr. Thrope seconded the motion, which was passed unanimously.

The next meeting is scheduled for March 21 at 7:30 p.m.

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Vicki Good