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# Meeting Minutes 03/07/2006

#### TOWN OF ARLINGTON MINUTES REGULAR MEETING PERMANENT TOWN BUILDING COMMITTEE TUESDAY, MARCH 7, 2006

- PRESENT:
   William Shea, Vice Chair
   Mark Miano

   Robert Juusola
   Brian Sullivan

   Julia McLaughlin
   Martin Thrope
- ABSENT: John Cole Charles Stretton
- PARTICIPANTS: Greg Carrell Stefan Chaires, DRA Carl Franceschi, DRA

Chief McEwen, Kevin Nigro, PMA

Meeting called to order at 7:30 p.m.

### SBAB AUDIT

Mr. Shea requested the board write a letter to Superintendent Nate Levenson, urging him to complete the school audits. The board was informed that a consultant had been hired by Superintendent Levenson to start the paperwork on the Dallin.

# DALLIN UPDATE

Mr. Chaires reported that progress has been made on the interior punch list. He will monetize the list to determine what percent age of the (\$497,000) retain age should be released. More exterior work needs to be done. Mr. Chaires estimates that there will be a balance of approximately \$300,000 after some of the retain age is released within the next few weeks.

The board discussed a problem with 13 or 14 locations of the wall. This problem has been discussed with Castagna, who has suggested patching and skimming the wall so that it will appear as if there was never a problem. The board wants the wall guaranteed and discussed holding \$25,000 of the retain age until the wall is repaired correctly.

• Mr. Chaires will bring a monetized punch list to the next meeting, as well as a pay requisition based on those numbers. He will present the monetized punch list to Castagna as well.

Mr. Chaires presented Change Order #11, which consists of PCO #55 (wire cages for alarms), #57 (low temperature alarms) and #59 (credits for trench). Mr. Sullivan motioned to approve Change Order #11. Mr. Miano seconded the motion, which was passed unanimously.

Mr. Sullivan gave an update on the ramp issue at the Dallin School. He does not believe the Community Development Block Fund will pay for the cost of the ramp, which is estimated to be \$15,000. He will know more within a few months. Mr. Chaires spoke to Jeff Doogan about the chain. Mr. Doogan stated that the chain should stay in place until the issue is resolved. Mr. Chaires and Mr. Doogan communicate regularly and Mr. Chaires will continue to keep Mr. Doogan apprised of the situation.

• Mr. Miano questioned the Chief McEwen regarding fire hoses in cabinets at the Dallin School. Chief said that they are not required.

Discussion ensued regarding the boiler at the Dallin.

#### PARK CIRCLE FIRE STATION

Mr. Carrell went over drawings of the new fire station. Overall, the drawings are over 50% complete: The engineering and site plan are complete. Mr. Carrell went over aspects of the drawings, including site improvement details, landscaping details, floor and roof plans, exterior elevations, various building sections, structural drawings, first floor and basement plans, framing, plumbing plans.

The board discussed the timeline for bidding. Mr. Carrell stated that his firm does not put out addenda, but tells bidders to check the Carrell website for any changes. The goal is for this project to go out to bid by the end of April.

Chief McEwen reported that he would apply for a permit through the MWRA, although it is not required.

Discussion ensued regarding not using Simplex for the Fire Panel, as various members have had problems with them.

• Mr. Juusola motioned to make the fire alarm system a proprietary item. Mr. Miano seconded the motion, which was passed unanimously.

Chief McEwen brought a copy of the site plan for re-location, which the board reviewed.

Mr. Shea recommends doubling the relocation square footage from 1200 square feet to 2500 square feet. Mr. Shea asked Mr. Carrell to review to ensure the space is large enough. Mr. Sullivan recommended writing a letter to the abutters to keep them appraised of the project.

# INVOICES

The following invoices were recommended for payment by Steve Mazzola, Director of Information Technology:

- Valley Communication Systems:

- Invoice 561606 for 23 DVD/VCRs 3289.00 Invoice 562274 for 23 adapters/screws 154.10 Invoice 561787 for OH projectors, wall screens, OH carts, misc. equipment 15330.00 Invoice 562600 for shelves, labor, etc. 4575.00 Invoice 562598 for misc hardware 1088.00 Invoice 562593 for tripod, OH carts, etc. 2974.00 Invoice 561659 for projectors, amplifiers, Misc technological/video equipment 70557.00
- Staples Invoice 3066359388 for \$40.45
- CDW-G Invoice WS25923 for \$298.00
- CDW-G Invoice WN78801 for \$145.00
- Software Express Invoice 223065 for \$515.00 (licenses)
- Software Express Invoice 222782 for \$3240.00 (licenses)
- Dell Invoice K50276021 for \$235.20 (Dallin server)
- Dell Invoice K51627960 for \$153.38 (music room)
- Elise Wilson Invoice 240 for \$760.00

Recommended for Payment by Nancy Lohrer of Integrated Contract Design:

- MegaMedical Supply Co. Invoice 1011489-04 for \$65.00
- MegaMedical Supply Co. Invoice 1011491-04 for \$395.00
- Pro-Quip Invoice 15242 for \$9475.00
- Robert H. Lord Invoice 23556C A for \$1354.54

#### Other Bills:

- Stanley Security Solutions Invoice BO-879298 for \$41.58
- Collin Box Invoices 596790 for \$374, #596789 for \$765.00, #597187 for \$208.00 and
  - #597188 for \$549.00 (Dallin moving expenses).

Mr. Sullivan motioned to approve the above listed invoices recommended for payment by Steve Mazzola, Nancy Lohrer of Integrated Contract Designs, and singularly listed as Stanley Security and Collin Box. Mr. Miano seconded the motion, which was passed unanimously.

- Invoice #29443 JBP from Conn Kavanaugh Rosenthal Peisch & Ford LLP for Hardy litigation in the amount of \$309.92. Mr. Sullivan motioned to send the bill to Mr. Maher for payment, which Mr. Miano seconded. Motion passed unanimously.
- A bill forwarded by Integrated Contract Design, Inc. from Pettinelli and Associates was determined to belong to Castagna. Bill will be forwarded to Castagna.

# **OTHER BUSINESS**

The board discussed PMA's proposal to review the Park Circle Fire Station project plans. Mr. Juusola motioned to accept PMA's proposal to review the plans on an hourly basis not to exceed \$6,000. Mr. Thrope seconded the motion, which was passed unanimously.

The next meeting is scheduled for March 21 at 7:30 p.m.

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Vicki Good