



**Town of Arlington, Massachusetts**  
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## Building Committee Minutes 10-15-2002

**TOWN OF ARLINGTON  
 MINUTES  
 REGULAR MEETING  
 PERMANENT TOWN BUILDING COMMITTEE  
 TUESDAY, OCTOBER 15, 2002**

**PRESENT:** William Shea, Vice Chair Robert Juusola  
 Richard Bento Suzanne Owayda  
 Kathleen Donovan Charles Stretton  
 Philip Farrington

**ABSENT:** Thomas Caccavaro John Cole

**PARTICIPANT:** Richard Maimone, Director of Fire Services  
 Stefan Chaires, DRA (Peirce Architect)

**CALL TO ORDER:** 5:30 p.m. (Superintendent of Schools Office)

The PTBC met this evening to interview architectural firms who had responded to the town's Request for Proposals for design services for the Park Circle Fire Station. The committee met for discussion at 5:30. Interviews were scheduled for four firms at 6, 7, 8, and 9 p.m.

### 1. J. Stewart Roberts Associates, Inc.

Representatives: J. Stewart Roberts, AIA, Principal  
 Eric Johnson, LEED A.P. Project Manager

Firm is located in Davis Square and has been in business for 6 years. They are a 12-person team which is experienced in fire and public safety design. Firm received a silver medal award for fire station in Marstons Mills. Three people on their team are LEED certified, and the firm has experience in green design. They have built a good reputation for quality of construction documents and for project continuity.

### 2. HKT Architects, Inc.

Representatives: Frederick W. Todd  
 Janet Slemenda

Representatives provided the committee with a slide show presentation illustrating some of their public safety projects as well as some of the issues and challenges of the Arlington project. The firm employs 20 people and does a range of work for the public (many are schools) and private sector.

### PEIRCE SCHOOL

At this point in the meeting, Mr. Chaires made a brief appearance. Castagna's pay requisition was just submitted to the architect this evening, and he had not had an opportunity to review it. Mr. Chaires will review the requisition and submit it to the next meeting of the PTBC.

### 3. The Carell Group, Inc.

Representatives: Gregory Carell  
 Meg Weslar  
 Bill Murray, Civil Engineer – Ross Associates

Hand-outs included a brochure summarizing proposed services, project observations, and personnel information as well as a fire program questionnaire and a program for a typical fire station. Mr. Carell described his firm as one that has chosen to stay small (2 architects, 2 draftsmen, office support) and as one that specializes in public safety architecture.

### 4. Ammondson Architects, Inc.

Representatives: Eric Ammondson, Principal

Robert Meyer, Job Captain  
Joel Goodmonson, Architectural Engineers  
Len Dente, Weidlinger Associates (Structural Eng.)

This firm was the primary firm to do the feasibility study on the Arlington Fire Stations. Because of that fact, Mr. Ammondson felt that they were the most qualified firm to provide the design for the Park Circle station. Fifty percent of the firm's work is for municipalities (fire stations, town halls, some police departments).

#### **Committee consensus**

Each committee member secretly ranked each of the firms on a scale from 1-4 and submitted their voting ballot. Ballots were counted, and the firms were ranked as follows with #1 as the first choice and #4 as the last choice:

1. The Carrell Group, Inc.
2. HKT Architects, Inc.
3. J. Stewart Roberts Associates, Inc.
4. Ammondson Architects, Inc.

The ranking will be published in the Central Register. Mr. Juusola will call for references for each of the firms as listed. If references are in order, The Carrell Group will be called and asked to submit a fee proposal to be reviewed by the subcommittee and presented at the next meeting of the PTBC on October 29<sup>th</sup>.

#### **PROJECT MANAGER – RECOGNITION**

On a **MOTION** made and seconded, it was VOTED that the **committee have a plaque made to commemorate Mr. Madonia's service to the town as Project Manager of the school building projects (Ottoson, Brackett, Bishop, Hardy, Peirce)**. VOTE: Unanimous

#### **ADJOURNMENT**

The meeting was adjourned at 10:10 p.m.

Respectfully submitted,

Marie Carroll