

**Town of Arlington Transportation Advisory Committee (TAC)
Symmes Transportation Subcommittee (STS)**

Thursday, October 21, 2004

Town Hall Annex First floor Conference Room, 5:00 PM

STS members present: Ed Starr (Chair), Elisabeth Carr-Jones, Jeff Maxtutis, Kevin O'Brien, Scott Smith

Others present: Sandi Bourgeois (Symmes Neighbor), Jane Howard (Howard/Stein-Hudson), Patrick McMahon (Symmes Redevelopment Associates)

Administration

The minutes of 10/13/04 were approved unanimously. Ed Starr voiced the concern of Symmes neighbors that the early time of the STS meetings made it difficult for them to attend. Although early meeting times are useful in securing one of the Town Hall Annex conference rooms, the subcommittee agreed to change the regular meeting time from 5 PM to 5:45 PM. Ed stated that he would post meetings for 5:45 PM on the next several Thursdays (except Thanksgiving).

Plan for Symmes Transportation Tasks

Ed Starr distributed the Plan for Transportation Tasks for the Symmes Redevelopment project, along with the List of Possible Mitigation measures. The Plan was reviewed with Jane Howard and Patrick McMahon, with an emphasis on those tasks that would require assistance from Howard/Stein-Hudson (HSH).

Task 2. Analysis of the Summer Street Corridor from Mill to Brattle, Tasks 2.1 - 2.4: Jane Howard agreed to review her firm's analysis of the coordinated Summer / Brattle / Hemlock / Hospital intersection, but questioned the appropriateness of using plus and minus 20% of the projected traffic for a sensitivity analysis. The Subcommittee was not committed to using 20%, but voiced the opinion that performing a sensitivity analysis would be important in informing their recommendations. Jeff Maxtutis suggested using a peak hour factor as a snapshot for the sensitivity analysis. Jane Howard agreed to come up with an approach to achieve the Subcommittee's goals, to review and report back on Peer Reviewer Gary Hebert's recommended additions to the combined Summer Street intersection, and evaluate the intersections of Summer with Grove and Oak Hill with regard to MUTCD signal warrants.

Task 3. Revisit Trip Distribution, Trip Generation and Woodside Lane, Tasks 3.1, 3.2, 3.7 & 3.8: Jane Howard agreed to incorporate Gary Hebert's recommended revisions to the trip distribution equations. A license plate survey was discussed, which would be conducted during the morning peak hour at three points of egress from the upper Symmes neighborhood: Hospital at Summer, Woodside at Oak Hill and Brattle at Millett. Jane Howard and Patrick McMahon agreed to suggest possible measures to successfully implement the one-way option for Woodside Lane.

Jane Howard indicated that the deliverable for the work to be done by HSH on the Plan would be in the form of a collection of bound memos. Kevin O'Brien and Patrick McMahon reported that the Symmes Special Permit application was now expected to be filed in early December.

The meeting adjourned at 6:15 PM.

Handouts:

Agenda, Plan for Transportation Tasks and Symmes Mitigation List - from Ed Starr

Minutes of 10/13/04 STS meeting - from Elisabeth Carr-Jones