



**Town of Arlington, Massachusetts**  
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## Symmes Neighborhood Advisory Committee Minutes 11/01/2004

### MINUTES

#### SYMMES NEIGHBORHOOD ADVISORY COMMITTEE (SNAC)

MEETING OF NOVEMBER 1, 2004; 1<sup>st</sup> Fl Conf Room Town Hall Annex

SNAC MEMBERS PRESENT (alphabetical order): Sandi Bourgeois, Terry Dash (Acting Chair), Elaine Duffy, Greg Jackmauh, Paul Morrison.

PRESENT: Lee Ellis, Liz Lawrence.

#### 7:00pm Meeting called to order.

- Note made that the next regular ARB meeting may be on the 15<sup>th</sup>. It is expected that the Neighborhood Protection Plan (NPP) will be discussed at the next ARB meeting. GregJ asks about the organization and history of SNAC. PaulM reviews some history, TerryD talks about purpose, reviews decision-makers relevant to the Symmes development (includes ARB, Selectmen, TAC), and reviews the process expected to take place over the next months including the Special Permit Process. The Symmes Neighborhood Advisory Committee was established by the ARB and ratified by Town Meeting to represent neighborhood concerns about construction, traffic, and related matters to the ARB during the 3-year construction process at Symmes.

7:53pm Elections of Officers (This is our first meeting; TerryD had been designated as Acting Chair by the ARB at their 10/25/04 meeting in which the SNAC was created, and its member-nominations accepted.)

- Terry Dash is unanimously voted in as Chairperson; Sandi Bourgeois is unanimously voted in as Vice-Chairperson; Paul Morrison is voted in unanimously as Secretary.
- TerryD suggests that there be some consideration of new elections after the land is disposed. This is suggested because of the level of commitment involved in the current process, and the change in the nature of the SNAC's work with the disposition of the land.

#### 7:58pm Selection of Terms for Members

- Lots are drawn from a hat by all members.
- Three year terms: TerryD, SandiB, GregJ.
- Two year terms: ElaineD, PaulM.

#### 8:02 Neighborhood Protection Plan (NPP)

- TerryD summarizes the NPP history. Recalls July 14, 2004 meeting with Fish in which neighbors and Fish sat down and reviewed the then-current draft of the NPP.
- Noted that the NPP is part of the LDA (Land Disposition Agreement).
- Noted that the NPP can be referred to in the Special Permit.
- Noted that there will be a Nov 17 neighborhood meeting (6:30 - 8:30 pm in the Health South Room at Symmes Hospital).
- GregJ notes that he has an acquaintance who is a structural engineer who would be willing to consult on the development process or related aspects for which he has expertise.
- The NPP is noted to be on the neighbors' yahoo group website.
- > . . . . . PaulM is to contact Fish' Patrick McMahon to get current of draft of the NPP sent; he is to forward to the SNAC and then to the larger neighborhood email list. He will get a copy to the library reference desk also.
- We talk about input on the NPP from the Neighbors.
- LizL asks what sort of input do we want? She suggests a cover letter.
- GregJ suggests that the cover letter say what is up and coming with respect to the development, and what the SNAC will do with the feedback it receives.
- There is some discussion on the cover letter and distribution of the NPP. Considerations include the neighbors' email list, an ad in the Advocate, snail mail, and copies at the library.
- > . . . . . PaulM is to ask KevinO at Town Hall about postage for a mailing of the NPP and cover letter from the SNAC.
- > . . . . . ElaineD will gather addresses and make labels.
- > . . . . . PaulM will call Town Clerk to 'post' the Nov 17<sup>th</sup> meeting which will focus on the NPP.

- . . . . . GregJ will ask his acquaintance (mentioned previously tonight) about the NPP.
- . . . . . TerryD will ask KevinO about access to Joe Tuliemeri and/or Alan McClennan (Town consultants on Symmes) for help on assessing the NPP.
- . . . . . PaulM to ask KevinO about a mailbox and address at Town Hall for SNAC.
  - Discuss the Nov 17<sup>th</sup> neighborhood meeting. Plan that it would include the update as to where we are in the process; review of the NPP; organization efforts for the neighbors to help in the NPP revision and the Special permit Process.
- . . . . . Members should review the HSH Traffic Study and the Peer Review.
- . . . . . TerryD will generate the cover letter for the mailing.
  - The next SNAC meeting will be held 7-9 pm on Nov 8. The agenda will include Transportation and the mailing of the NPP drafts.
- . . . . . PaulM will work on a location for the Nov 8<sup>th</sup> meeting.

9:10pm Adjourn.